

SANDSTONE CITY COUNCIL
WEDNESDAY – JULY 10, 2018 - 6:00 p.m.
AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Additions or Corrections to the Agenda
5. Petitions or Complaints by Residents and/or Council members
(Comments from Visitors must be informational in nature and not exceed (5) minutes per person)
6. Public Hearings / Presentations: None
7. Consent Agenda:
 - a. Approval of Regular City Council Meeting Minutes: June 6, 2018 (pgs. 3-8)
 - b. Appoint Election Judges – Primary and General Elections (pg. 9)
 - c. Approve Cemetery Deed – William Donald Schwarz (pg. 10)
 - d. Approve Application for Temporary On-Sale Liquor License – Old School Arts Center (pgs. 11-12)
 - e. Resolution 20180710-02 White/Petry Detachment (pgs. 13-14)
8. Old & Continuing Business:
 - a. Resolution 20180710-01 Certify Special Assessments – 121 Division Street (pgs. 15-19)
 - b. 2018 Archery Hunt (pgs. 20-26)
 - c. Local Board of Appeal and Equalization Resolution (pgs. 27-29)
9. New Business
 - a. Minnesota Power Permit (pgs. 30-33)
 - b. Oriole Street East – Drainage Issue (pgs. 34-37)
 - c. Rescind City Code Section 655 – Smoking Near Hospitals and Nursing Homes (pgs. 38-39)
10. Reports
 - a. Sheriff's Deputy Report (pgs. 40-47)
 - b. Fire Department Report
 - i. Street Closure – Fire Hose Testing (pg. 48)
 - c. Library Report – June, 2018 *will be provided*
 - d. Park & Rec Commission Meeting – June 8, 2018 (pgs. 49-51)
 - i. Angle Park Public Forum (pg. 52)
 - e. EDA Meeting – June 27, 2018 (pgs. 53-56)
 - f. PeopleService Report – May, 2018 (pgs. 57-65)
 - i. MN Dept of Health Drinking Water Data Review (pg. 66)
 - ii. MN Dept of Health Sanitary Survey Report (pgs. 67-71)
 - g. Financial Reports
 - i. Cash Balance, Revenue & Expenditure Report – May, 2018 (pg. 72)
 - ii. A/P Clerk Claims – June, 2018 (pgs. 73-83)
11. Written Notices and Communications
 - a. Thank You Note – Ron & Jinny Pierce (pg. 84)
 - b. SEH Letter to RL Larson Excavating (pg. 85)
 - c. IUOE Local 49 Notice of Desire to Negotiate (pg. 86)
12. Administrator's Report
13. Adjourn

UPCOMING MEETINGS

July 10	1:00 p.m. – Pine County Committee of the Whole Meeting – PHASE
July 11	12:00 p.m. – Sandstone Area Chamber of Commerce
July 11	7:00 p.m. – Planning Commission Meeting
July 12	11:00 a.m. – FCI Community Relations Board
July 13	8:00 a.m. – Park & Rec Commission Meeting
July 16	10:30 a.m. – NLX/TAC Phone Conference
July 18	7:00 p.m. – Angle Park Public Forum
July 23	9:00 p.m. – Sandstone Fire Relief Association Meeting
July 24	6:30 p.m. – North Pine Area Hospital District Meeting
July 25	10:00 a.m. – NLX Alliance Meeting
July 25	6:00 p.m. – EDA Meeting
July 27	10:00 a.m. – GPS 45:93 Meeting
August 1	6:00 p.m. – City Council Meeting
August 2-4	PINE COUNTY FAIR
August 3-5	10:00 a.m. – 6:00 p.m. – Kettle River Watershed Mural Community Paint
August 6	4:00 p.m. – Sandstone History and Art Center Meeting
August 7	Neighborhood Night Out – Train Park
August 8	12:00 p.m. – Sandstone Area Chamber of Commerce
August 8	7:00 p.m. – Planning Commission Meeting
August 10	8:00 a.m. – Park & Rec Commission Meeting
August 10-12	QUARRY DAYS
August 14	Primary Election Day

Sandstone City Council Meeting Minutes
June 6, 2018

CALL TO ORDER: 6:00 p.m.

ROLL CALL: Kester, Franklin, Spartz, Devlin and Palmer

Members absent: None

Staff present: Administrator George

Others present: Carl Nordquist, Althoff & Nordquist; Sheriff's Deputy Zachary Bettschen

PLEDGE OF ALLEGIANCE:

Council, guests and staff recite pledge of allegiance.

ADDITIONS OR CORRECTIONS TO THE AGENDA:

Quarry Days Requests and Old School Arts Center (OSAC) Temporary Liquor License Application were given as additions to the Agenda. **Motion Devlin, second Palmer to approve the Agenda with the additions. Motion carried 5-0.**

PETITIONS OR COMPLAINTS BY RESIDENTS AND/OR COUNCIL MEMBERS:

The first Arts in the Park event took place last night and was well attended. Clean up days in May were deemed successful and much appreciated. Sandstone Lions leaf pick-up was appreciated. Quarry Lions provided the treats for tonight's Council Meeting. There was a good turnout for the River Bluff neighborhood meeting, which proved to be very helpful for the contractor and engineer. Staff was asked to look into the City ordinance and determine whether or not the "No Smoking" signs are still necessary at the former hospital site on Court Avenue.

Since the May Council Meeting, staff received the following complaints: cars parked/obstructing view of oncoming traffic at 5th & Park (there was a family gathering taking place, but no infraction was observed); a couch, tire, plywood, and leaves not raked in neighbor's yard (improvement was seen after clean up days); ruts in gravel road in cemetery (staff graded the road); car parked too close to a hydrant (owner was contacted); resident not feeling safe in neighborhood (relayed to Sheriff); several grass complaints (letters had already been sent); kids riding ATVs, dirt bike, go-kart in unsafe manner (relayed to Sheriff).

PUBLIC HEARING / PRESENTATIONS:

Carl Nordquist – 2017 Audited Financial Statements

Nordquist was present to review the 2017 Audited Financial Statements, as follows:

- A new requirement in governmental accounting is that Tax Abatements be included in Note 1 – Summary of Accounting Policies. For 2017, the City abated property taxes totaling \$5,375.
- Note 13: Promissory Note Receivable was included in the report, noting that the City granted a promissory note to Midwest Properties of Sandstone, LLC in the amount of \$92,647. The note is deferred, without interest, until 2041. If the property is sold, assigned, conveyed, leased or transferred, the note becomes due on that date, prior to July 1, 2041. Nordquist stated that this receivable is not booked anywhere else in the report, since it is so far out into the future. This note will remain in the financial report each year until it is paid in full.
- No findings or issues were found during the audit process, with the basic financial statements presenting the financial position of the City fairly. Nordquist referred to this as a "clean audit

opinion”. He further stated that a Single Audit was not required for 2017 since the City did not spend more than \$750,000 in federal funds.

- The Management’s Discussion and Analysis section of the audit is prepared by City Staff and provides an overview and analysis of the financial activities for the City for the year. Nordquist noted that the City receives a large portion of it’s income from Local Government Aid. If this program is cut or reduced, it will have a significant effect on the City.
- The Total Net Position of all Governmental Activities at year-end is \$5,224,889; for all Business-Type Activities it’s \$9,626.859. Overall, the Total Net Position decreased \$71,130 (0.5%) compared to 2016.
- The Pension Payable liability went from \$373,497 in 2016 to \$280,893 in 2017. Nordquist stated that the State has been adjusting the actuary tables for the retirement plans. The City does not actually owe this amount, it is merely a presentation of the City’s share of the shortage in the State program. The requirement to report these numbers came into place 3 years ago. Nordquist stated that the State pension funds are funded at about 85%, which is pretty good compared to other states.
- On the Balance Sheet, Nordquist pointed out the “Due from other funds” and the “Due to other funds” amounts, stating that these entries help to alleviate confusion. Funds cannot be presented with a negative cash balance; however, due to timing of expenditures and revenues, sometimes there are some funds at year-end with a negative cash balance. Transfers must then be made from other funds to cover the deficit.
- In the Statement of Revenues, Expenditures and Changes in Fund Balance, the General Fund had total revenues of \$1,273,647, total expenditures of \$963,553, and an ending fund balance of \$1,514,378. Nordquist stated that the City is in a good position, able to cash flow as needed when revenues don’t typically start to come in until mid-year. When asked if the fund balance is too high, Nordquist stated that he doesn’t think so. If the fund balance were 2.5 to 3 times greater than annual expenditures, then he might consider it too high. However, he noted, the City has to keep in mind there are some negative fund balances due to the new business park as the City is waiting to close out the EDA grant program.
- Nordquist reviewed the variances between the General Fund budget and actual amounts, stating that nothing stood out here. Revenues were budgeted to be \$1,224,987 and were actually \$1,273,647. Total expenditures were budgeted to be \$1,031,961 and ended up being \$963,553.
- Nordquist reviewed the Medical and Business Park Fund, noting again that the City is expecting to receive the remainder of grant funds from the Federal EDA in 2018.
- Nordquist reviewed the Wild River Apartment Fund, noting that the deficit total net position is decreasing each year. It went from (\$624,556) in 2016 to (\$468,855) in 2017, a decrease of \$155,701 (25%). He also stated that Great Lakes Management does a good job managing the properties for the City.
- Nordquist reviewed the Statement of Cash Flows for the Proprietary Funds (water, sewer, storm, Wild River). He stated that the Net Cash Provided by Operating Activities should be positive numbers, which they all are. He noted a total net increase in cash for all proprietary funds was \$332,808 (8.6%).
- Nordquist reviewed the Long-Term Debt with the Council, with the balance for Governmental Activities (various bonds) at \$650,000; and the balance for Business-Type Activities (Wild River) at \$3,225,000.
- Nordquist reviewed Capital Assets, noting decreases largely due to depreciation.
- In the Management Letter document, Nordquist reviewed the Water Fund receipts and disbursements from 2013 to 2017, noting that operating receipts were \$1,478 less than operating

disbursements for the year. He suggested the Council keep an eye on this fund. For the Sewer Fund, operating disbursements were \$43,039 more than operating receipts; however, the Sewer Fund has a healthy fund balance.

- Regarding internal controls, Nordquist stated that staff does a pretty good job segregating duties. He has no concerns.
- Overall, Nordquist stated that he had no issues or problems while performing the audit. He noted that Finance Officer Newey writes about 75% of the audit report, which is very unique. She is the only one of all the cities Nordquist works with that can do that. This saves the City quite a bit of money in terms of his annual fees.

CONSENT AGENDA:

Motion Devlin, second Palmer to approve the following Consent Agenda items:

- **Approval of Regular City Council Meeting Minutes: May 2, 2018**
- **Approval of Hiring Larry Volk – Streets & Parks Summer Helper**
- **Approval of Special Event Permit – Sandstone Flower & Garden Club**
- **Approval of Service Contract for Rental Inspection Services**
- **Quarry Days Requests: Bingo, Parade, Road Closure, Security, Toilets, Dumpsters, Trash, Street Dance, Fireworks, Sandstone Lions Club Temporary Liquor License**
- **Old School Arts Center (OSAC) Application for Temporary Liquor License**

Motion carried 5-0.

OLD & CONTINUING BUSINESS: None

NEW BUSINESS:

July Council Meeting Date

Since the regularly scheduled Council Meeting date falls on the 4th of July Holiday, **motion by Franklin, second by Devlin, to change the meeting date to Tuesday, July 10th, at 6:00 p.m. Motion carried 5-0.**

Resignation of Streets & Parks Supervisor John Mikrot

Streets & Parks Supervisor Mikrot submitted his resignation effective June 1, 2018. **Motion by Franklin, second by Devlin, to accept Mikrot's resignation with appreciation for his years of service to the City. Motion carried 5-0.** A Personnel Committee meeting will be held to discuss options / possibilities.

Flea Market & Farmer's Market

The City received Special Event Permit Applications for the Flea Market to take place on Saturdays from June 16 through October 6 at the dirt lot by the Fire Hall and for the Farmers Market to take place from July 21 through October 27 at the parking lot north of Train Park. In the past, the City has provided funds for advertising the Farmers Market and for toilets for both events. **Motion by Devlin, second by Palmer, to approve both Special Event Permits and the noted expenses. Motion carried 5-0.** The Flea Market must not block the driveway to the Fire Hall.

Local Board of Appeal and Equalization Resolution

A couple of years ago, the City Council decided to utilize the "Open Book" option for the Board of Review, which allows the County Assessor's office to directly handle any appeals of valuations and classifications of properties. Administrator George asked for discussion on whether the Council would consider taking the meeting back. Council Members expressed their dismay that the Open Book

meeting was held in Rutledge, and not in Sandstone. However, there were mixed feelings on whether or not the Council wanted to hold the meeting again as they feel that they have no say in determining whether or not a property owner's valuation or classification should be changed. **Motion by Franklin, second by Palmer, to adopt Resolution No. 20180606-01 to establish a local board of appeal and equalization.** After further discussion, Mayor Spartz called for a vote on the motion. **Franklin, Palmer, aye; Spartz, Devlin, Kester, nay. Motion failed.** Spartz and George will discuss the matter further with the County Assessor and return to the Council for continued discussion.

REPORTS:

Sheriff's Deputy Report

Deputy Zachary Bettschen was present to introduce himself. He will be the officer assigned to Sandstone for the next six months. He started with the Department last year, having previously worked in the jail. He stated that he is open and receptive to the desires of the Council and asked what is expected of him. He was asked to provide a breakdown of the types of calls he has responded to, information about larger cases that may have been dealt with, and to be visible in the community. Council Members expressed concern with traffic down at Robinson Park. They asked Bettschen to check on camping permits as well. Bettschen was informed of concerns regarding drug activity in town, as well as some property nuisance issues. He was informed that there is a Boy Scout group planning to camp in Robinson Park this weekend. Bettschen encouraged people to call 911 or the Sheriff's non-emergency number any time they have a concern.

Fire Department

No report was provided.

Library Report

Librarian Jeanne Coffey reported about 1,400 visitors in May and about 300 reference questions answered. Weekly story time has 70 kids attending. One book club continues to meet during the summer, with 10 participants. The Library is experiencing problems with the air conditioning system. Staff has been working to address the problem. The summer reading program is underway.

Park & Rec Commission Meeting – May 11, 2018

Kettle River Watershed Mural Project - The City received a grant from East Central Regional Arts Council for \$7,000 towards the Kettle River Watershed Mural Project. The grant requires a \$4,500 cash match. Previously, the Park & Rec Commission agreed to contribute \$2,250 towards the project and directed staff to contact the Sandstone Lions, the Quarry Lions, and the Sandstone Chamber to see if they were interested in each contributing \$750 for the remaining \$2,250 needed. The Sandstone Lions voted to contribute \$750. The Quarry Lions and the Sandstone Chamber both declined to participate, leaving a shortfall of \$1,500. The Park & Rec Commission recommends the City increase their contribution to a total of \$3,750 for the project. These funds would come from the Capital Improvement Fund (401) – Small Park Projects line item.

Council Members questioned why \$4,500 is needed for the cash match, when a few years ago an application was made to ECRAC for the project and it only required a \$1,500 match. Council Member Devlin and Mayor Spartz stated that they are not comfortable with this increase. **Motion by Franklin, second by Palmer, to approve the expenditure of \$3,750 for the cash match.** During discussion, it was noted that this will be a nice event for the community. Perhaps donations can continue to be solicited. Perhaps the original drawings that were framed could be used for a raffle. Mayor Spartz called for a vote on the motion. **Franklin, Palmer, Kester, Spartz, aye; Devlin, nay. Motion passed**

4-1. The Council expressed their appreciation to the Sandstone Lions for their contribution.

Other Park & Rec Commission Updates – The City is now contracting with Paul’s Portables to provide regular maintenance at the vault toilets at Robinson Park. Commissioners are working on designing posters to be displayed at the Train Park Kiosk, making it more of a point of information. The Commission is discussing the possibility of dissolving Angle Park and moving the skatepark and warming house elsewhere, dismantling the hockey rink. Arts in the Park is underway, taking place on Tuesdays in June in Train Park. Council Members were surprised to learn that music licenses are required whenever public events, such as Arts in the Park, are planned.

EDA Meeting – May 23, 2018

The EDA received a presentation from Scott Knudson, Community Partners Research, of a draft of the Housing Study. The EDA granted an extension of the due diligence period for Sandstone Development, LLC. They also approved a subordination agreement for Midwest Properties of Sandstone, LLC. EDA Member Brian Warner’s resignation was approved. And various updates were provided by Staff.

PeopleService Report – April 2018

Lift Station 2, pump 1, locked up and burnt out. It had to be replaced. Manhole repairs were made on Aspen Court.

MN Dept of Health Source Water Protection Grant - The City received a quote to add a meter package to Well #1 for \$22,160 from Total Control Systems, Inc. A quote was also received from MPJ Enterprises for the necessary dirt work and piping for \$11,675. The total project cost is \$33,835. This work is necessary as part of the Wellhead Protection Plan. The City submitted a grant application to the MN Dept of Health, Source Water Protection Grant program. The grant was approved for the maximum amount of \$10,000. This brings the City’s portion of the project cost down to \$23,835. **Motion by Franklin, second by Spartz, to accept the grant and further to approve the City’s cost of \$23,835. Motion carried 5-0.**

Financial Reports

The Council reviewed the Cash Balance, Revenue & Expenditure Report for April and the A/P Clerk Claims for May 2, 2018. It was noted that the Storm Sewer Fund has a balance of \$178,882. Some of these funds will be used on the River Bluff project. **Motion Palmer, second Spartz to approve the financial reports and pay claims. Motion passed 5-0.**

WRITTEN NOTICES AND COMMUNICATIONS:

A note of thanks was received from Matt & Deb Ludwig for the clean up days in May.

ADMINISTRATOR’S REPORT: The Administrator reported on the following items.

Dronen Case Update

- ❖ Motion for Summary Judgment in the City’s favor was heard on May 30th. The Court has 90 days to make a decision; we should hear something by the end of August.

Tax-Forfeited Properties

- ❖ The County inspected the inside of the houses; they will be appraised tomorrow.
- ❖ Administrator George asked if the Council is interested in acquiring 310 and 313 Park, in addition to the three the Council had previously approved. One is infested with black mold and the other has extensive water damage – both should be demolished. Council Members expressed concern with trying to take on too many at one time, with each needing asbestos testing and probably

abatement activities. They are also concerned that someone will purchase these sub-standard properties and then rent them out. **Motion by Spartz, second by Kester, to pursue acquisition of 310 and 313 Park as well. Spartz, Kester, Franklin, Palmer, aye; Devlin, nay. Motion carried 4-1.**

Archery Hunt

- ❖ Administrator George asked if the Council is interested in offering the Archery Hunt this year. She stated that she has been informed that ever since the DNR took Sandstone off the list of possible locations, interest has diminished greatly. Council Members had various questions about the event and asked George to gather more information and report back.

County-Wide Zoning

- ❖ County is working on adopting a county-wide zoning ordinance.
- ❖ This would not apply to the City of Sandstone, since Zoning is already in place.
- ❖ However, the Administrator has asked the County to consider some language regarding a buffer area around the City limits – encouraging the Townships and Cities to work together on development of these areas. Council Member Devlin and Mayor Spartz expressed disapproval of this request.

MCMA Conference – May 3-4

- ❖ Leadership: Communication, Cooperation, Commitment, and Change, Ethics, and Sexual Harassment in the Workplace were the main topics of the event.

Housing Institute – May 8-9

- ❖ The Pine County Housing Initiative group is using The Rock as the project example, working on identifying stakeholders.

Memorial Day Service – May 28

- ❖ Administrator George was asked to be the Speaker for the event in Sandstone.

Long Term Disaster Recovery Planning Workshop – June 2

- ❖ Mayor Spartz, Council Member Franklin, Planning Commission Members Riley and Gaede, EDA Member LaBounty, Pastor Kim Sturtz, and Administrator George attended.
- ❖ They started working on draft plan.
- ❖ The team will meet 2 or 3 times a year.

ADJOURN

Motion Devlin, second Kester to adjourn at 8:25 p.m. Motion carried 5-0.

Peter Spartz, Mayor

Kathy George, Administrator

CITY OF SANDSTONE
InterOffice Memorandum

TO: MAYOR AND CITY COUNCIL
FROM: Alana Tyson, Deputy Clerk
DATE: July 6, 2018
SUBJECT: Appoint Election Judges for August Primary and November General Election and set Election Judge pay

BACKGROUND: The City Council must appoint election judges and designate head judges for the upcoming elections. The recommendation for 2018 Election Judges is as follows:

Mary Ellen Dewey
Dorothy Dybvig
Irene Sandell
Susan Wright
Charlene Gafkjen (General Only)
Terry Ocel
Pete Spartz (**Primary Only**)
Karen Carlson
Steve D'Alessio
Becky Gaede

City staff recommended to serve as Election Judges:

Kathy George
Alana Tyson
Leaha Jackson

The recommendation for Head Judges is as follows:

Mary Ellen Dewey
Dorothy Dybvig
Alana Tyson
Kathy George

ELECTION JUDGE PAY 2016 election judges were paid \$10.50/hr. and \$11.00/hr. for head judge.

CITY CEMETERY DEED

KNOW ALL MEN BY THESE PRESENTS, that the City of Sandstone in the
County of Pine and State of Minnesota
in consideration of the sum of **Four Hundred Fifty and 0/100th** Dollars,

duly received, does hereby Grant, Bargain, Sell and Convey unto
William Donald Schwarz

heirs and assigns, forever, the following described piece of land as and for a place for the
burial of the dead to-wit:

**S 1/4 of N 1/2 of Lot 15 Section F, 2nd Addition
(Above ground monuments are allowed)**

Spring Park Cemetery, situate on City of Sandstone, in the County of Pine and State of
Minnesota, according to the plat of said Cemetery on file in the office of the City
Clerk/Treasurer of said City in said County.

TO HAVE AND TO HOLD THE SAME, subject to all the laws of this state, now
or hereinafter enacted for the management and regulation of Cemeteries in Cities, and
also subject to all Rules and Ordinances of the said City, now or hereafter made, for the
regulation of the affairs of the same, or any part thereof.

IT IS HEREBY COVENANTED, that said hereby granted premises are free from
all encumbrances, and that the title now conveyed is in fee simple, and that said City will
warrant and defend the same to said grantee, their heirs and assigns forever.

IN TESTIMONY WHEREOF, the said City has caused these presents to be
executed in its name by its Mayor and Clerk/Treasurer of the City Council and its
corporate seal to be hereunto affixed on this date: July 10, 2018.

City of Sandstone

By: _____
Mayor

and _____
Clerk/Treasurer

(Seal)

**STATE OF MINNESOTA
County of Pine
City of Sandstone**

On this date, July 10, A.D. 2018, before me, a Notary Public, within and for said
County, personally appeared

CITY OF SANDSTONE
Memorandum

TO: Mayor and City Council
FROM: Kathy George, City Administrator
DATE: July 10, 2018
SUBJECT: Old School Arts Center (OSAC) Temporary Liquor License

BACKGROUND: The City received an Application for a 1-Day Temporary On-Sale Liquor License from Fran Levings on behalf of OSAC. They are hosting a concert event on August 17th.

ATTACHMENT(S) Application

STAFF RECOMMENDATION Review and approve pending receipt of all required documents and fees



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax exempt number	
Old School Arts Center	09-2010	3248785	
Address	City	State	Zip Code
PO Box 535	Sandstone	MN	55072
Name of person making application	Business phone	Home phone	
Frances Levings	320-214-7635	320-242-3533	
Date(s) of event	Type of organization		
Aug. 17, 2018	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
Frances Levings	Sandstone	MN	55072
Organization officer's name	City	State	Zip Code
Roger Knudson	Finleyson	MN	55735
Organization officer's name	City	State	Zip Code
Jennifer Frederickson	Sandstone	MN	55072
Organization officer's name	City	State	Zip Code
Mary Ellen Dewey	Sandstone	MN	55072

Location where permit will be used. If an outdoor area, describe.

214 Eagle Dr. - Sandstone, MN 55072

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

—

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Woodward Agency - \$1,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Sandstone City or County approving the license	Date Approved
\$25.00 Fee Amount	Permit Date
7/6/18 Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

CITY OF SANDSTONE
Memorandum

TO: City Council
FROM: Kathy George, City Administrator
DATE: July 10, 2018
SUBJECT: Resolution 20180710-02 White/Petry Detachment

BACKGROUND: The City was contacted by Tammy & Robert White in 2013. The White's requested information on how to detach property from the City. Administrator Griffith responded with a letter and memo from the City Attorney detailing the procedure required. Presumably, no further action was taken.

The City received petitions for Detachment from the White's and Petry's in November, 2016. The City Council adopted a resolution on April 19, 2017 supporting the petitions for detachment. Interim Administrator Jackson sent a letter to the White's and the Petry's detailing the next steps in the process. No further communication was received from the White's or the Petry's.

In November, 2017, I began discussions with Sandstone Township about annexing several "sliver" parcels of land that are adjacent to parcels in the Business Park. After much discussion, the Township has indicated that they are amenable to approving the "sliver" annexations if the White/Petry detachment is finalized.

In checking with the State of MN, Office of Administrative Hearings, the City can submit a Resolution calling for the detachment and pay the \$100 fee. However, all documents must be less than 1 year old. A new petition for detachment has been prepared and new signatures have been acquired for all but one petitioner (Robert White). Tammy White has indicated that she will provide Robert's address (they are divorced, but he is still listed as an owner of the property) so that Robert's signature can be obtained.

A new Resolution is required from the City.

ATTACHMENTS Resolution 20180710-02

STAFF RECOMMENDATION: Adopt the Resolution supporting the detachment

ACTION REQUIRED: Motion _____, second _____
Approved _____ Denied _____ Other _____

RESOLUTION NO. 20180710-02

RESOLUTION OF THE CITY OF SANDSTONE
CONCERNING DETACHMENT OF CERTAIN LAND
PURSUANT TO MINNESOTA STATUTES § 414.06

The City of Sandstone received a petition for detachment of certain property on June 21, 2018 for the following described property:

Parcel No. 45.0063.000

The South Half of the Southeast Quarter of the Northwest Quarter of the Southeast Quarter (S ½ of SE ¼ of NE ¼ of SE ¼) of Section Ten (10), Township Forty-two (42), Range Twenty (20), Pine County, Minnesota.

AND

Parcel No. 45.0064.000

Northwest Quarter of Southeast Quarter of Northeast Quarter of Southeast Quarter, Section 10, Township 42, Range 20, Pine County, Minnesota.

AND

Parcel No. 45.0064.001

Northeast Quarter of Southeast Quarter of Northeast Quarter of Southeast Quarter, Section 10, Township 42, North of Range 20, West of the Fourth Principal Meridian, according to the United States Government Survey thereof.

The City of Sandstone:

- Supports the petition for detachment; or
- Opposes the petition for detachment.

Date: July 10, 2018

Peter Spartz, Mayor

Kathy George, City Clerk/Administrator

CITY OF SANDSTONE
Memorandum

TO: City Council
FROM: Kathy George, City Administrator
DATE: July 10, 2018
SUBJECT: Resolution 20180710-01 Certifying Charges for 121 Division Street

BACKGROUND: The City received a Petition and Waiver Agreement form from Armand & Katherine Charbonneau, property owners of 121 Division Street. The sanitary sewer connection line had collapsed. It was discovered that this service line was connected to the neighbor's service line (111 Commercial Avenue). The decision was made to extend the City's sewer main located in Commercial Avenue so that a new service connection could be made directly from the Charbonneau property.

The Charbonneau's requested the City's assistance to extend the City sewer main. The City agreed to split the cost on a 50/50 basis. The Charbonneau's paid a contractor directly for the work to construct a sewer service line to the City's main. The City agreed to construct the project and assess 50% of the charges to the Charbonneau's property taxes. The project was completed by MPJ Enterprises, LLC.

The total amount to be assessed is \$12,073.50. The proposed term of the assessment is 10 years, at 7% interest (which is 2% over Prime).

A letter was sent to the Charbonneau's on June 13th, inviting them to the meeting.

ATTACHMENTS Resolution 20180710-01 Certifying Charges for Sanitary Sewer Main Extension

STAFF RECOMMENDATION: Adopt Resolution as presented

ACTION REQUIRED: Motion _____, second _____
Approved _____ Denied _____ Other _____

RESOLUTION NO. 20180710-01

**A RESOLUTION CERTIFYING CHARGES FOR
SANITARY SEWER MAIN EXTENSION**

WHEREAS, pursuant to Petition and Waiver Agreement executed by Armand and Katherine Charbonneau, the City Council has authorized the work to be done; and

WHEREAS, said work was completed by MPJ Enterprises, LLC.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SANDSTONE, MINNESOTA AS FOLLOWS:

Such proposed certification of charges for sanitary sewer main extension, a copy of which is hereby attached as Exhibit 1 and made a part hereof, is hereby accepted and shall constitute a lien against the property located at 121 Division Street (Parcel No. 45.5182.000) in the City of Sandstone.

Such certification shall be payable over a period of ten years on or before the first Monday in January. The interest rate is 7%. Commencement year payable is 2019.

The owner of the affected property may, at any time prior to certification of charges to the County Auditor, pay the whole of the certified charges on such property to the City of Sandstone. The taxpayer may at any time thereafter pay the City Clerk the entire amount certified and remaining unpaid, with interest accrued.

The clerk shall forthwith transmit a certified copy of this certification role to the County Auditor to be extended on the property tax lists of the county and such certified charges shall be collected and paid over in the same manner as property taxes.

Passed by the City Council of Sandstone, Minnesota this 10th day of July, 2018.

Peter Spartz, Mayor

Attested:

Kathy George, City Clerk/Administrator

**CITY OF SANDSTONE
RESOLUTION NO. 20180710-01
EXHIBIT 1**

MPJ Enterprises, LLC
41 Division Street
PO Box 684
Sandstone MN 55072

Invoice

Date	Invoice #
11/2/2017	21309

Bill To
City of Sandstone PO Box 641 Sandstone, MN 55072

Terms
Net 15 days

Description	Est Amt	Prior Amt	Prior %	Qty	Rate	Curr %	Total %	Amount
Saw cut asphalt per feet	204.00			48	4.25	100.00%	100.00%	204.00
Removal & Disposal of Asphalt	1,460.00				1,460.00	100.00%	100.00%	1,460.00
Connect into existing manhole	235.00				235.00	100.00%	100.00%	235.00
100'X8" PVC sewerline	5,820.00				5,820.00	100.00%	100.00%	5,820.00
24' 4" PVC and fittings	552.00				552.00	100.00%	100.00%	552.00
8"x4" Wye	175.00			1	175.00	100.00%	100.00%	175.00
48" Manhole	4,225.00			1	4,225.00	100.00%	100.00%	4,225.00
Class V, in place	1,836.00			72	25.50	100.00%	100.00%	1,836.00

THANK YOU FOR YOUR BUSINESS!!!!

Subtotal \$14,507.00

Sales Tax (7.375%) \$0.00

Total \$14,507.00

Payments/Credits \$0.00

Balance Due \$14,507.00

Phone #	Fax #
320-245-5127	320-245-5288

MPJ Enterprises, LLC

41 Division Street
 PO Box 684
 Sandstone MN 55072

Invoice

Date	Invoice #
6/12/2018	21648

Bill To
City of Sandstone PO Box 641 Sandstone, MN 55072

Terms
Net 15 days

Description	Est Amt	Prior Amt	Prior %	Qty	Rate	Curr %	Total %	Amount
Pavement replacment	8,800.00				8,800.00	100.00%	100.00%	8,800.00
Curb Replacment	840.00				840.00	100.00%	100.00%	840.00
THANK YOU FOR YOUR BUSINESS!!!!!!					Subtotal			\$9,640.00

Subtotal		\$9,640.00
Sales Tax (7.375%)		\$0.00
Total		\$9,640.00
Payments/Credits		\$0.00
Balance Due		\$9,640.00

Phone #	Fax #
320-245-5127	320-245-5288

Total of Invoice 21309 \$14,507.00
 Total of Invoice 21649 \$ 9,640.00
 Total Cost \$24,147.00

Property Owner Share: 50% \$12,073.50

(STATE OF MINNESOTA

COUNTY OF PINE)) ss. Authentication Certificate

I, the undersigned, being the duly qualified City clerk of the City of Sandstone, certify that the attached Resolution of the City Council adopting a certification for sanitary sewer main extension charges under the Public Utilities Ordinance, is a true copy of the original, of which is on file at the City of Sandstone.

Dated this 10th day of July, 2018

Seal

Kathy George
City Clerk/Administrator
City of Sandstone

CITY OF SANDSTONE
Memorandum

TO: Mayor and City Council
FROM: Kathy George, City Administrator
DATE: July 10, 2018
SUBJECT: 2018 Archery Hunt

BACKGROUND: The City has been offering archery hunting within the City limits since 2002. Looking back in the record, it appears that the City was concerned about the number of deer in town and wanted to regulate deer feeding.

In 1992 the Council reviewed the matter and decided not to pursue an active policy for deer management.

In 1997, the City held information meetings, set up a task force, and discussed an aerial survey, which was never done.

In 2002, the City invited the DNR to a meeting and, based on the DNR recommendations, the Council adopted Section 946 of the City Code to allow bow and arrow hunting in town during the State archery deer hunting season. A public hearing must be held. See Rules and Regulations for details.

In the past, staff has been contacting property owners who property that meets the requirements to ask if they are interested in offering their land for the hunt. The City of Sandstone used to be listed on the DNR's list/handbook of eligible places to hunt; but, apparently that practice stopped about 3 years ago. Since then, there has been very minimal interest from the public.

The State Deer Hunting/Archery season this year is September 15th through December 31st.

This is different than the Youth Hunt that Banning State Park offers, usually for 2 days in October.

ATTACHMENT(S) City Code Section 946
2017 Rules and Regulations
2017 List of Properties
2017 Map of City-owned properties
2017 Application Form

STAFF
RECOMMENDATION Review and discuss

Section 946 – Bow and Arrow Hunts: Deer Reduction

(Added, Ord. No. 2002-02)

Published 10-17-02

946.01. Program. The city council may by resolution adopted after a public hearing following at least ten days' published notice, establish a program (Program) for the reduction of the deer herd on public and private lands in the city by the use of bow and arrow, cross bow or similar device.

946.03. Program preparation. The Program must be prepared by the city administrator and made available for public inspection during the ten day period preceding the public hearing.

946.05. Program elements. The Program must contain at least the following elements:

- a) The location and boundaries of the public and private lands where the taking of deer under the Program is permitted;
- b) The days and hours of the day during which the taking of deer is permitted under the Program;
- c) Minimum qualifications for persons who will be permitted to participate in the Program;
- d) A system of permits and fees therefore for persons participating in the Program;
- e) Reasonable rules as to the disposition of deer carcasses and related waste; and
- f) Procedures for obtaining permission from the city and private land owners for access to their respective properties for purposes of the Program.

946.07. Laws and regulations. The Program must be conducted in compliance with state law and the rules of appropriate state agencies.

946.09. Reference of firearms and dangerous weapons. A bow and arrow, cross bow, or similar device used pursuant to a Program is not a firearm or a dangerous weapon within the meaning of section 945. (Amended, Ord. No. 02-05, Sec. 2)

**ARCHERY HARVEST FOR DEER
2017**

**RULES AND REGULATIONS
CITY OF SANDSTONE**

These rules and regulations are in addition to the State of Minnesota regulations.
Hunting will be allowed on certain City owned and privately owned lands within the City limits.

Permit:

Private property: You must have written permission from the eligible landowner. Present a copy to City Clerk. Signature of City Clerk on permission slip is your permit. Carry with you at all times.

City owned property: Written permission from City Clerk. Carry with you at all times.

Method:

Archery only. ABSOLUTELY NO FIREARMS.

Who is Eligible to Hunt:

Properly licensed individuals.

Where:

Private property: minimum size of 10 acres with the written permission of the landowner.
List of those parcels is attached.

City owned property: See attached list.

You may not hunt within 100 feet of any building.

Season:

The season matches state regulations for archery hunting.

Hours:

All properties: State law

Fees:

No fees.

Animal Recovery:

You must make every effort to make a quick and clean harvest. If you wound a deer, you must make every effort to recover the animal.

Vehicles & Parking:

ATVs may not be used.

All property: Make arrangements with landowner for parking.

-- OVER --

Report of Harvest:

All animals shall be registered locally. **Area 159- a regular archery license is valid for an either sex deer.**

Stands and blinds:

Only portable blinds or stands may be used.

Applications for City Permit:

City will accept applications for hunting once DNR regulations are published. Applications will be handled on a first come first serve basis.

Application available :

By mail:

City Clerk
PO Box 641
Sandstone, MN 55072;

In person at City Hall:

119 Fourth Street
Sandstone, MN

By email:

aclerk@sandstonemn.com

On line:

www.sandstone.govoffice.com Print / Scan and email

Submission Requirements:

Name of applicant and each hunter; mailing address of applicant; telephone number and email address of applicant.

Also: which area you wish to hunt and what dates preferred. Maximum of two weeks (including two weekends) may be requested. Provide a second choice of dates.

If selected:

Provide copy of MN driver's license or MN ID of each hunter; proof of hunting license; and the license plate number of vehicle you will be parking on City property.

Failure to provide required information in a timely manner will result in next applicant receiving the reservation.

Number of Hunters:

Limit of two adults and one young adult per parcel per day.

**CITY PROPERTY DESCRIPTIONS
CITY OF SANDSTONE
2017**

Is the area by the City waste water plant. It is bordered on the north and west by the private property of Mike Johnson's gravel pit. This property is bordered on the south by DNR No-Hunting land and on the east by Banning State Park No-Hunting land. (40 acres)

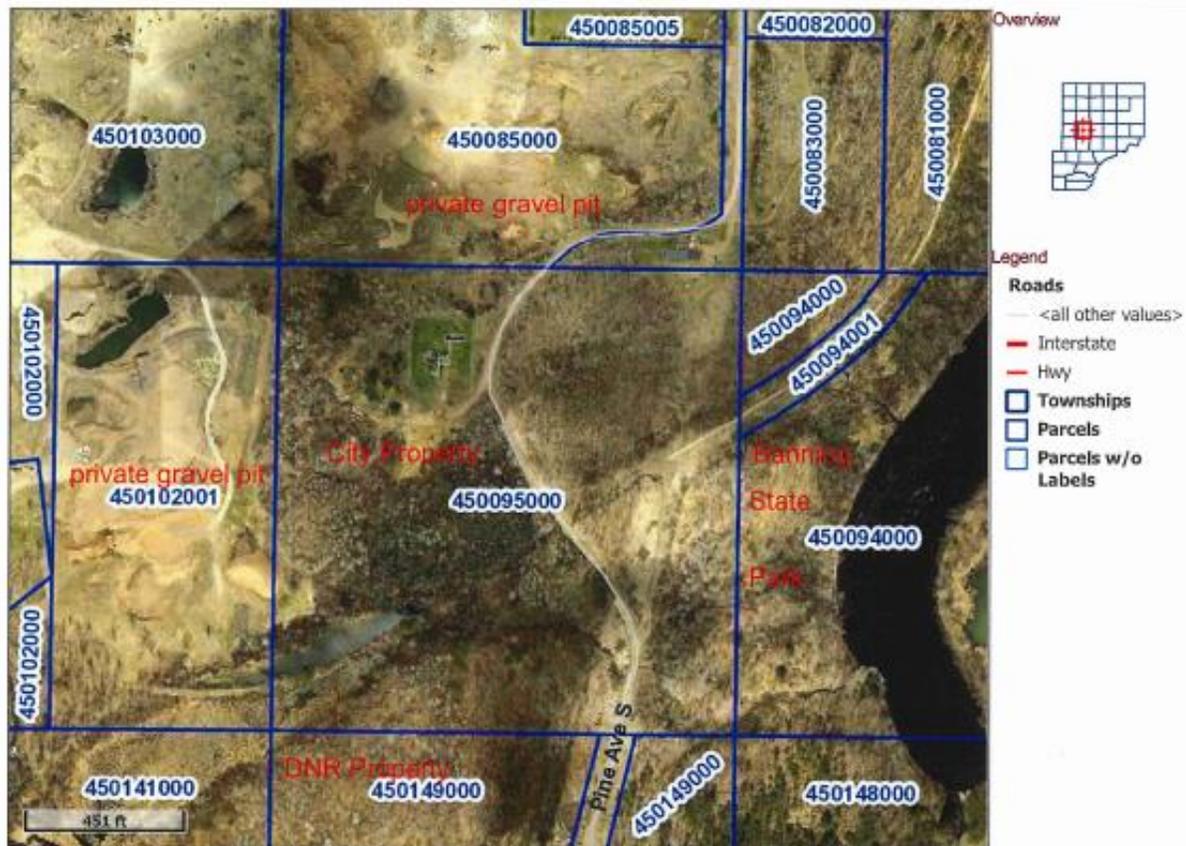
PRIVATE PROPERTY OWNERS

CITY OF SANDSTONE

**WRITTEN AUTHORIZATION REQUIRED BY PROPERTY OWNER PRIOR TO
ENTERING PROPERTY AND HUNTING.**

SEE RULES AND REGULATIONS

1. Olaf Thomas 1473 Grouse Sandstone, MN 55072	2. Daryle Moseng 909 Old Military Rd S Sandstone, MN 55072	3. Craig Thorvig 1383 Robin St Sandstone, MN 55072
4. James E Betz 14240 Blackfoot St NW Andover, MN 55304	5. Evangelical Free Church Po Box 276 Sandstone MN 55072	6. Richard Long 44349 Galaxy Ave Harris, MN 55032
REMOVED	8. Northland Constructors 4843 Rice Lake Rd Duluth, MN 55803	REMOVED



Overview



Legend

- Roads**
- <all other values>
 - Interstate
 - Hwy
- Townships**
- ▣ Parcels
 - ▣ Parcels w/o Labels

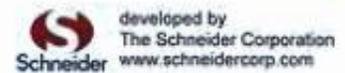
Parcel ID	455134000	Alternate ID	n/a	Owner Address	BROPHY, JOHN, DIANA WILSON & PATRICIA NOLET - 1/3 INT EACH
Sec/Twp/Rng	15-42-20	Class	206 - RES 1-3 UNITS		2006 GILLOGLY RD
Property Address		Acreage	n/a		CARLTON, MN 55718

District n/a

Brief Tax Description Sect-15 Twp-042 Range-020 TOWNSITE OF SANDSTONE Lot-007 Block-019 MICRO #380422
 (Note: Not to be used on legal documents)

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(Mark)



**ARCHERY HARVEST FOR DEER
2017**

**APPLICATION FOR CITY ARCHERY PERMIT
CITY OF SANDSTONE**

Applications for City Permit:

City will accept applications for hunting once DNR regulations are published. Applications will be handled on a first come first served basis.

Application may be made by mail: City Clerk, PO Box 641, Sandstone, MN 55072;
in person at City Hall at 119 4th Street; or by email: aclerk@sandstonemn.com.

Submission Requirements:

APPLICANT: _____

Name of each hunter
including applicant: 1) _____

(Limit of two adults 2) _____
and one young adult

per parcel per day) 3) _____

Mailing address of applicant: _____

Telephone number: _____

Email address: _____

AREA wish to hunt (A, B, C): _____

Preferred Dates (Maximum 2 weeks including weekends): _____

Second choice if preferred dates unavailable: _____

At time of Application:

Provide copy of MN Driver's License or MN ID of each hunter; proof of hunting license; and the license plate number of any vehicle(s) you will be parking on City property.

Failure to provide required information in a timely manner will result in next applicant receiving the reservation.

Number of Hunters:

Limit of two adults and one young adult per parcel per day

Vehicles & Parking:

ATVs may not be used.

Report of Harvest:

All animals shall be registered locally.

Stands and blinds:

Only portable blinds or stands may be used.

CITY OF SANDSTONE
Memorandum

TO: Mayor and City Council
FROM: Kathy George, City Administrator
DATE: July 10, 2018
SUBJECT: Local Board of Appeal and Equalization Resolution

BACKGROUND: At some point in the recent past, the City Council decided NOT to hold the annual Local Board of Review meeting and, instead, had the County Assessor's office hold the "Open Book" meeting.

The Council discussed this at the June 6th meeting and thought that the Mayor and City Administrator should talk with the County Assessor.

If the City would like to take the meeting back, at least one Council Member must have the required training, which is offered online. Currently, Phil Kester is on the list of trained officials; however, his training expired July 1, 2018. I have a call in to the State to find out when the online training will no longer be available – typically, it is only offered for a short period of time and just became available July 1st.

ATTACHMENT(S) Memo from Kelly Schroeder, Pine County Assessor
Proposed Resolution 20180710-03

STAFF Review and discuss
RECOMMENDATION



OFFICE OF
PINE COUNTY ASSESSOR

Pine County Courthouse, 635 Northridge Dr NW #260, Pine City, MN
320-591-1634 1-800-450-7463 Ext. 1634 Fax: 320-591-1640

MEMO

To: Pine County Townships and Cities
From: Kelly Schroeder, Pine County Assessor
Date: October 10, 2017
Re: Local Board of Appeal and Equalization

It is that time of year again when we will want to start planning for the 2018 Local Board of Review. Did you know that your jurisdiction does not have to hold a Local Board of Review? There are actually 21 jurisdictions in Pine County that have chosen not to. They utilize the "Open Book" option for the board of review that would allow our office to directly handle any appeals of values or classifications. Some of the "pros" to this option are:

- 1.) More time for the taxpayer to appeal; they can appeal right up until the County Board of Appeal and Equalization in June. Currently, once the Local meeting adjourns it is too late for any appeals. There are a lot of times that folks don't look at their statements until the 1st half taxes are due in May, much too late.
- 2.) We like to think we and the local assessors are "experts" when it comes to valuation and classification and do everything we can to provide a fair and equitable resolution for all when issues arise.
- 3.) No need for your board members to be trained once every 4 years
- 4.) No need to keep track of who is trained and who is not or what you are going to do if you lose your trained member in the March elections, etc.
- 5.) Reduced overall cost to the township or city. There is no need to hold a meeting, thus no need to pay per diems or mileage for a meeting.

Some other tidbits of information about this option: We do hold actual meetings that taxpayers can attend if they choose. This year we held one meeting in Rutledge and one meeting in Pine City that were both open for approximately 2 hours, much like an "open house". This allows taxpayers to have a specific date, time and location to appeal if they like that method, but are not "out of luck" if they miss the meeting as they are with the traditional meetings. If you would like to switch your board of review to "Open Book," the board/council just needs to pass a resolution.

If you would like to continue holding your own Board of Review meeting I do support that option also, as it does give the taxpayer the chance to present their case to someone besides our office before the County Board of Appeal and allows the local review of the work done by the assessor.

CITY OF SANDSTONE
Resolution
Local Board Powers to be Reinstated

Resolution No. 20180710-03

A RESOLUTION OF THE CITY OF SANDSTONE, MINNESOTA, TO ESTABLISH A LOCAL BOARD OF APPEAL AND EQUALIZATION PURSUANT TO MINNESOTA STATUTE 274.014, SUBD. 3, PARAGRAPH C.

Whereas, the City of Sandstone is authorized to serve as the local board of appeal and equalization pursuant to Minnesota Statute 274.01; and

Whereas, the City of Sandstone's powers to act as the local board of appeal and equalization were transferred to the County of Pine pursuant to Minnesota Statute 274.014, Subd. 3, paragraph a; and

Whereas, said Statute provides for the reinstatement of the governing body of the town to serve as the local board of appeal and equalization by resolution of said town board and upon proof of compliance with Minnesota Statute 274.014, Subd. 2.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Sandstone to establish the City Council as the local board of appeal and equalization pursuant to the above-referenced statutes.

Passed and adopted by the City Council of the City of Sandstone this 10th day of July, 2018.

Peter Spartz, Mayor

Kathy George, City Administrator

CITY OF SANDSTONE
Memorandum

TO: Mayor and City Council
FROM: Kathy George, City Administrator
DATE: July 10, 2018
SUBJECT: Minnesota Power – Permit

BACKGROUND: Tom Castle of Minnesota Power contacted the City about getting a power line easement for the right to place a power line on parcel 45.0095.000. The power line is already there and has been for years. Minnesota Power is in the process of purchasing the line.

In Ordinance 107, adopted in 1966, the City gave the Rural Electric Cooperative (now known as Great River Energy) the right to place the power line on the parcel.

In consulting with the City Attorney, the recommendation is to offer a permit, rather than an easement. That way, the City would not be obligated to pay Minnesota Power relocation costs in the event that the City needs to relocate the line for a City street or other City improvement.

Minnesota Power has agreed to go with a Permit (attached).

ATTACHMENT(S) Permit to Operate, Use and Maintain a Certain Electric Transmission Line, Supporting Poles and Appurtenances Within and Above Public Right-of-Way Within the City

Map of parcel 45.0095.000

STAFF RECOMMENDATION Approve the Permit as presented

**CITY OF SANDSTONE
PINE COUNTY, MINNESOTA**

**PERMIT TO OPERATE, USE AND MAINTAIN A CERTAIN ELECTRIC
TRANSMISSION LINE, SUPPORTING POLES AND APPURTENANCES WITHIN
AND ABOVE PUBLIC RIGHT-OF-WAY WITHIN THE CITY**

The City of Sandstone ("City") hereby grants and issues this permit to Minnesota Power ("MP"), a division of ALLETE, Inc., a Minnesota corporation and which provides electricity to residents and businesses in the City.

WHEREAS, MP has purchased from Great River Energy, f/k/a Rural Electric Cooperative, a certain overhead electric line, supporting poles and appurtenances located within the City on PID #450095000 described as the Southwest Quarter of the Southwest Quarter of Section Fifteen (15), Township Forty-Two (42) North, Range Twenty (20) West, County of Pine, State of Minnesota ("Line");

WHEREAS, the Line is used to transport electricity to retail customers in the City pursuant to state law and the City right-of-way management regulations as set forth in Section 835 of the City Code and other applicable law;

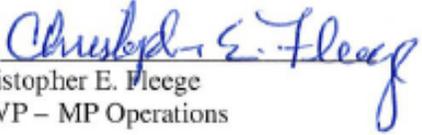
WHEREAS, MP seeks a new permit from the City memorializing its right to operate, use and maintain the Line in accordance with electric utility rights and obligations under state and local law, and due to the expiration of the previous Line owner's grant of rights from the City.

NOW, THEREFORE, the City hereby grants and issues to MP this permit for the Line to operate, use and maintain subject to the following:

1. MP is subject to regulation of the Line, and other facilities it owns or operates in the City, under Minnesota Statutes, Chapter 216B, Minnesota Rules Part 7819 and other applicable law, as it may be amended.
2. MP is subject to Section 835 of the Sandstone City Code, as it may be amended consistent with law, and any franchise MP may enter into with the City.

In consideration of the City's grant of this permit, MP hereby agrees to all of the provisions herein mentioned this ____ day of _____, 2018. This permit shall be effective as of the approval date indicated below.

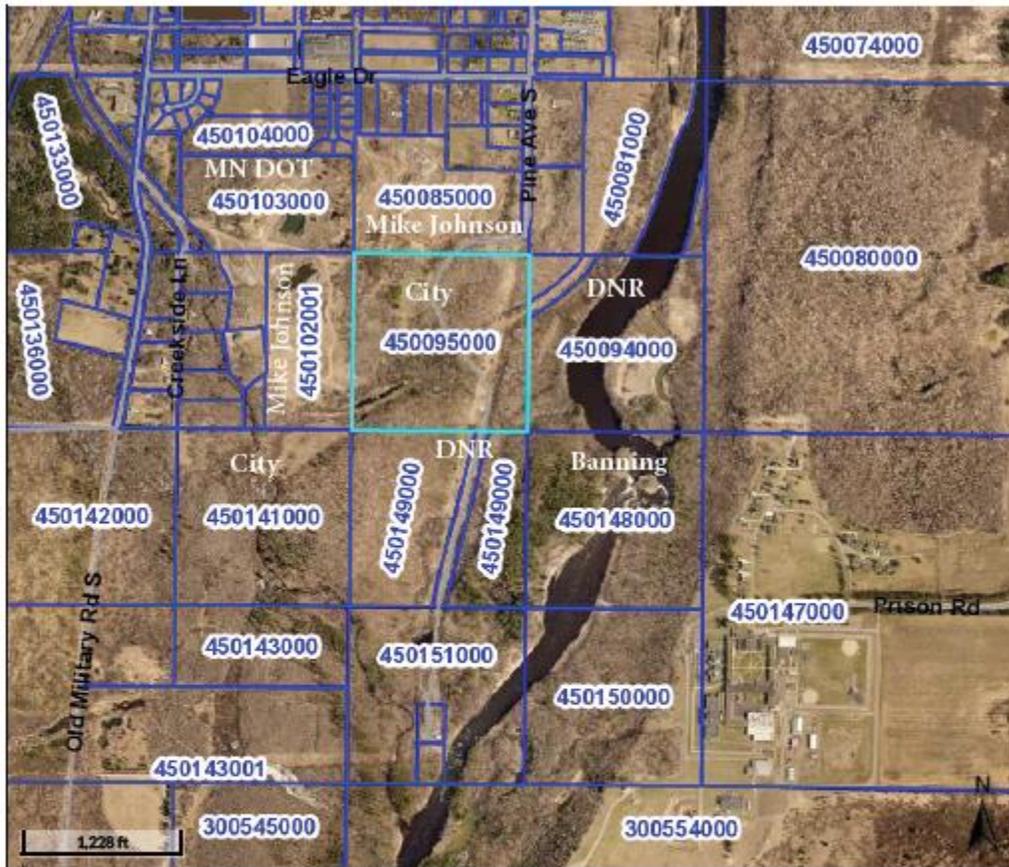
Minnesota Power

By: 
Christopher E. Fleeg
Sr. VP – MP Operations

City of Sandstone

ISSUE DATE:

By _____
Its _____



Overview



Legend

Roads

- <all other values>
- Interstate
- Hwy
- ▭ Townships
- ▭ Parcels
- ▭ Parcels w/o Labels

Parcel ID	450095000	Alternate ID	n/a	Owner Address	CITY OF SANDSTONE
Sec/Twp/Rng	15-042-020	Class	956 - MUNICIPAL PUBLIC SERVICE		CITY HALL
Property Address	1117 PINE AVE S	Acreage	40		PO BOX 641
	SANDSTONE				SANDSTONE, MN 55072
District	4501				
Brief Tax Description	Sect-15 Twp-042 Range-020 40.00 AC SOUTHWEST 1/4 OF SOUTHWEST 1/4				
	<i>(Note: Not to be used on legal documents)</i>				

Date created: 7/9/2018
 Last Data Uploaded: 6/19/2018 7:27:52 PM

Developed by Schneider
 GEOSPATIAL

CITY OF SANDSTONE
Memorandum

TO: Mayor and City Council
FROM: Kathy George, City Administrator
DATE: July 10, 2018
SUBJECT: Oriole Street (East) – Drainage Issue

BACKGROUND: The City has received several complaints about water pooling on Oriole Street (east) – from Highway 23 to the John Wright building. In talking with staff and the City Engineer, this area has been a problem for many years. I asked the City Engineer to look at this stretch of road and provide some recommendations.

The Engineer provided 7 recommendations, along with cost estimates.

ATTACHMENT(S) Memorandum from City Engineer
Map of Road Section

STAFF RECOMMENDATION Option 7 seems to be the most practical solution. Because of the repeated pooling of water, that section of pavement has deteriorated and requires more than just patching.



Building a Better World
for All of Us®

MEMORANDUM

TO: Kathy George, City Administrator
FROM: Greg Anderson, City Engineer
DATE: June 26, 2018
RE: Drainage on Oriole Street East
SEH No. SANST 145880 14.00

We have reviewed the drainage issue on Oriole Street East and offer the following:

ISSUE:

Drainage of Highway 23 is north to south in the area of Oriole Street East and a fair amount of Highway 23 drainage is direct east on the north side of Oriole. Curb is extended only partially on Oriole with the remainder just a bituminous edge to turf edge that does not drain out and ponds by the driveway, mail box and outwalk of 122 Oriole Street. This is a nuisance problem and also causing the breakup of the bituminous pavement.

OPTIONS:

- ① **Highway 23 Drainage Removal**
Changing the radius grades into Oriole Street with a cross gutter could remove most of the drainage coming from Hwy 23 but that wouldn't remove the ponding in front of 122 Oriole Street. Work with MnDOT to do it with their upcoming project?

Estimated Cost: \$11,100
- ② **Oriole Street East – Northside Reconstruct**
Place new curb on the north side on Oriole Street from Highway 23 to the fence line of the County Building and replace the north half ± of street. This would remove the ponding.

Estimated Cost: \$20,900
- ③ **Oriole Street East – Rebuild all of Oriole Street**
Replace curb on both sides from Highway 23 to fence line of County property and place new street pavement.

Estimated Cost: \$34,600
- ④ **Oriole Street East – Patch Ponding Area, Direct Drainage South**
Remove approximately 20 feet of roadway and place a swale to take the drainage in front of 122 Oriole south across the street and regrade the shoulder to take the runoff east, will make a speed bump on the roadway that in the winter could be a slush buildup point because of the minimum grade.

Estimated Cost: \$7,000

- 5 Oriole Street East – Curb and Street Extension
Extend north side curb and replace north half of street pavement.
Estimated Cost: \$11,000
- 6 Oriole Street East – Regrade Shoulder
Regrade north shoulder (green area) of 122 Oriole to drain east and north to remove the ponding. Does not improve existing street.
Estimated Cost: \$4,200
- 7 Oriole Street East – Replace Street from end of curb to drain to the southeast.
Remove and replace street from end of curb to the County fence line and grade to drain to the southeast.
Regrade south boulevard to ditch water to the southeast.
Estimated Cost: \$23,900

ah

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Overview



Legend

Roads

- <all other values>
- Interstate
- Hwy
- ▭ Townships
- ▭ Parcels
- ▭ Parcels w/o Labels

CITY OF SANDSTONE
Memorandum

TO: Mayor and City Council
FROM: Kathy George, City Administrator
DATE: July 10, 2018
SUBJECT: Rescind City Code Section 655 – Smoking Near Hospitals and Nursing Homes

BACKGROUND: At the June 6th Council Meeting, Council Members questioned the placement of no smoking signs at the former hospital site on Court Avenue. Staff was asked to look into the matter.

In 2007, the City was asked by Pine Medical Center to consider banning smoking on any public property within 100 feet of their property. After researching the matter, City Code 655 was adopted.

With medical campuses able to enact their own smoking bans, perhaps it is time to consider rescinding the City Code and removing the posted signs.

ATTACHMENT(S) City Code Section 655
Proposed Ordinance 20180710-01

STAFF RECOMMENDATION Adopt Ordinance 20180710-01 to rescind City Code Section 655

**CITY OF SANDSTONE
COUNTY OF PINE
STATE OF MINNESOTA**

ORDINANCE NO. 20180710-01

**AN ORDINANCE RESCINDING
CITY CODE SECTION 655 – SMOKING NEAR HOSPITALS AND NURSING HOMES**

SECTION 1. Chapter 6: Public Health, Section 655 – Smoking Near Hospitals and Nursing Homes, of the Sandstone City Code of Ordinances is hereby rescinded.

SECTION 2. Effective Date. This Ordinance shall be effective immediately upon its passage and publication in the official newspaper of the City of Sandstone.

SECTION 3. Adoption Date. This Ordinance No. 20180710-01 was adopted on this 10th day of July, 2018, by a vote of ___ Ayes and ___ Nays.

Peter Spartz, Mayor

ATTEST:

Kathy George, City Clerk/Administrator

This Ordinance No. 20180710-01 was published in the *Pine County Courier* on the _____ day of _____, 2018.



Pine County Sheriff's Office

Jeff Nelson, Sheriff

Pine County Sheriff's Office
620 Northridge Dr., NW, Ste. 100
Pine City, MN 55063
260-669-8380

Paul Waldstrom, Chief Deputy
Rod Williamson, Jail Administrator

sandstone by zone

Printed on June 4, 2018

CFS Date/Time	CFS #	Description	Street Name
05/27/18 16:59	PI180513665	Suspicious Activity	COURT AVE N
05/27/18 22:40	PI180513695	medical	LUNDORFF DR
05/27/18 22:46	PI180513696	Loud Music Complaint	ANGLE AVE
05/28/18 19:13	PI180513753	Disturbance	RIVER BLUFF AVE
05/29/18 08:31	PI180513784	Informational	MAIN AVE S
05/29/18 12:06	PI180513799	medical	LUNDORF DR
05/29/18 12:10	PI180513801	Traffic Stop	MAIN AVE S
05/29/18 13:32	PI180513808	Informational	MAIN AVE N
05/29/18 17:16	PI180513823	Security Alarm	MAIN AVE N
05/29/18 19:40	PI180513839	Call Back	HWY 23 N
05/30/18 11:27	PI180513872	Follow Up	HWY 23 N
05/30/18 13:27	PI180513882	Informational	ORIOLE STREET E
05/30/18 13:54	PI180513885	Fraud/Scam/ID	WASHINGTON ST
05/30/18 16:57	PI180513904	Informational	PARK AVE
05/30/18 17:21	PI180513908	Traffic complaint	COURT AVE N
05/30/18 17:40	PI180513913	medical	LUNDORFF DR
05/30/18 19:32	PI180513923	Traffic Stop	OLD MILITARY RD
05/31/18 02:56	PI180513946	Unknown Trouble	COURT AVE N
05/31/18 10:04	PI180513958	Paper Service	PRISON RD
05/31/18 16:44	PI180513996	Traffic complaint	1ST ST
05/31/18 16:49	PI180513997	Traffic Stop	ROBIN ST
05/31/18 18:06	PI180514003	Attempt Pickup	MILITARY RD S
05/31/18 18:45	PI180514005	medical	LUNDORFF DR
05/31/18 18:49	PI180514006	Informational	STATE HWY 23 S
05/31/18 22:34	PI180514032	Civil Matter	STATE HWY 23 N
06/01/18 01:30	PI180614039	Hospice Death	COURT AVE S
06/01/18 11:23	PI180614056	Traffic complaint	COMMERCIAL AVE N
06/01/18 12:29	PI180614062	Assist Other Agency	OLD MILITARY RD S
06/01/18 16:43	PI180614102	Theft	MAIN AVE S
06/01/18 16:48	PI180614103	Detail	LUNDORFF DR
06/01/18 19:28	PI180614118	Civil Matter	HWY 23 N
06/02/18 01:39	PI180614140	Subject Stop	MAIN AVE N
06/02/18 18:35	PI180614165	Informational	COURT AVE N
06/02/18 19:23	PI180614168	MVA Property Damage	PARK AVE
06/02/18 20:28	PI180614173	Paper Service	PARK AVE
06/02/18 22:25	PI180614178	Informational	COURT AVE N

Total Records: 36



Pine County Sheriff's Office

635 Northridge Dr. NW, Ste.100
Pine City, MN 55063
320-629-8380

Jeff Nelson, Sheriff
Paul Widenstrom, Chief Deputy
Rod Williamson, Jail Administrator

sandstone by zone

Printed on June 11, 2018

CFS Date/Time	CFS #	Description	Street Name
06/03/18 09:23	PI180814200	Check Welfare	PARK AVE
06/03/18 09:50	PI180814203		MAIN ST
06/03/18 10:53	PI180814205	Informational	PARK AVE
06/03/18 12:43	PI180814210	Damage to Property	COURT AVE N
06/03/18 15:27	PI180814229	Crim Sex Conduct	EISENHOWER ST
06/03/18 15:53	PI180814231	Shoplifting	MAIN AVE S
06/03/18 19:13	PI180814253	medical	DIVISION ST
06/03/18 20:22	PI180814260	medical	DIVISION ST
06/03/18 20:47	PI180814263	Traffic Stop	STATE HWY 23 S
06/03/18 21:00	PI180814264	Traffic Stop	HWY 23 N
06/04/18 03:34	PI180814279	Suspicious Activity	COURT AVE S
06/04/18 08:59	PI180814293	Informational	HWY 23 N
06/04/18 11:30	PI180814300	Disturbance	COURT AVE S
06/04/18 13:56	PI180814309	Auto Fire Alarm	LUNDORFF DR
06/04/18 14:53	PI180814314	Informational	COURT AVE N
06/04/18 18:22	PI180814319	Informational	
06/04/18 19:01	PI180814325	medical	MINNESOTA ST
06/04/18 19:50	PI180814330		OLD MILITARY RD S
06/04/18 23:44	PI180814337	Suspicious Activity	OLD MILITARY RD S
06/05/18 05:44	PI180814344	medical	MINNESOTA ST
06/05/18 16:10	PI180814372	medical	STATE HWY 23 S
06/05/18 18:36	PI180814380	Burglary	MAIN AVE N
06/06/18 00:24	PI180814401	Disturbance	COURT AVE N
06/06/18 00:47	PI180814402	Attempt Pickup	MAIN AVE N
06/06/18 03:53	PI180814405	Suspicious Activity	LUNDORFF DR
06/06/18 09:05	PI180814413	Dead Body	LUNDORFF DR
06/06/18 14:03	PI180814430	Fraud/Scam/ID	MAIN AVE N
06/06/18 17:48	PI180814450	Detail	4TH ST
06/06/18 19:09	PI180814456	Paper Service	JAY ST
06/06/18 20:27	PI180814460	Traffic Stop	AIRPORT RD
06/06/18 20:28	PI180814461	Suspicious Activity	STATE HWY 23 S
06/07/18 00:42	PI180814468	Traffic Stop	COMMERCIAL AVE N
06/07/18 12:05	PI180814497	Alcohol Compliance	HWY 23 N
06/07/18 12:24	PI180814500	Funeral Escort	MAIN AVE N
06/07/18 13:15	PI180814503	Police Test Call	PRISON RD
06/07/18 14:37	PI180814508	Follow Up	EISENHOWER ST
06/07/18 17:31	PI180814520	Security Alarm	MAIN AVE N
06/07/18 17:41	PI180814523	Damage to Vehicle	ORIOLE ST E
06/07/18 18:46	PI180814526	Check Welfare	STATE HWY 123
06/07/18 19:30	PI180814531	Vehicle Information Call	OLD MILITARY RD S

CFS Date/Time	CFS #	Description	Street Name
06/07/18 19:34	PI180614533	medical	COURT AVE N
06/07/18 21:40	PI180614546	Trespass	COMMERCIAL AVE N
06/08/18 00:51	PI180614552	Suspicious Activity	COURT AVE S
06/08/18 06:46	PI180614557	Dead Body	MINNESOTA ST
06/08/18 10:46	PI180614568	Traffic complaint	OLD MILITARY RD
06/08/18 15:36	PI180614582	Check Welfare	GROUSE ST
06/08/18 17:06	PI180614592	Assault	LUNDORFF DR
06/08/18 18:34	PI180614600	Miscellaneous Law Call	MINNESOTA ST
06/08/18 20:26	PI180614609	Attemp Pickup	OLD MILITARY RD S
06/09/18 00:16	PI180614627	Security Alarm	COURT AVE N
06/09/18 00:54	PI180614632	Attemp Pickup	PARK AVE
06/09/18 01:52	PI180614634	Traffic Stop	COURT AVE N
06/09/18 03:27	PI180614640	Lift Assist	EISENHOWER ST
06/09/18 08:38	PI180614642	Damage to Vehicle	PINE AVE S
06/09/18 15:07	PI180614662	Civil Matter	EISENHOWER ST
06/09/18 19:19	PI180614687	Suspicious Activity	MAIN AVE N
06/09/18 20:44	PI180614700	Traffic Stop	COURT AVE S
06/09/18 20:54	PI180614702	Attemp Pickup	7TH ST

Total Records: 58



PINE COUNTY SHERIFF'S OFFICE

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sandstone by zone

Printed on June 18, 2018

CFS Date/Time	CFS #	Description	Street Name
06/10/18 07:52	PI180614736	Public Assist	STATE HWY 123 E
06/10/18 14:00	PI180614750	Harrassment	COURT AVE N
06/10/18 14:32	PI180614752	medical	GROUSE ST
06/11/18 07:53	PI180614794	Disturbance	MINNESOTA ST
06/11/18 10:51	PI180614802	Follow Up	LARK ST
06/11/18 22:56	PI180614827	Loud Music Complaint	STATE HWY 23 N
06/12/18 09:15	PI180614839	Search Warrant	HWY 23 N
06/12/18 10:39	PI180614846	City Ordinance Violation	LARK ST
06/12/18 12:08	PI180614852	Informational	PARK AVE
06/12/18 13:21	PI180614857	Animal Disturbance	STATE HWY 123
06/12/18 13:52	PI180614859	medical	PARK AVE
06/12/18 16:03	PI180614867	Paper Service	5TH ST
06/12/18 16:07	PI180614868	Paper Service	MINNESOTA ST
06/12/18 17:03	PI180614876	Detail	HWY 23 N
06/12/18 20:35	PI180614895	medical	MINNESOTA ST
06/13/18 01:15	PI180614904	medical	COURT AVE S
06/13/18 08:57	PI180614911	Traffic Stop	STATE HWY 23
06/13/18 18:55	PI180614962	Traffic Stop	DIVISION ST
06/13/18 20:50	PI180614972	Traffic Stop	
06/14/18 08:58	PI180614992	Detail	ORIOLE ST E
06/14/18 09:34	PI180615001	Follow Up	ORIOLE ST E
06/14/18 11:38	PI180615017	Animal Disturbance	4TH ST
06/14/18 12:02	PI180615021	Fraud/Scam/ID	PARK AVE
06/14/18 15:25	PI180615047	medical	LUNDORFF DR
06/14/18 17:33	PI180615068	Security Alarm	MAIN AVE N
06/14/18 18:19	PI180615076	Attemp Pickup	RIVER BLUFF AVE
06/14/18 19:58	PI180615096	Traffic complaint	1ST ST
06/14/18 21:12	PI180615104	Medical Transport	LUNDORFF DR
06/15/18 06:53	PI180615117	Security Alarm	MAIN AVE N
06/15/18 09:16	PI180615124	Unwanted Person	STATE HWY 23 S
06/15/18 15:43	PI180615150	Miscellaneous Law Call	STATE HWY 23 N
06/15/18 16:06	PI180615151	Line Problems	EAGLE DR
06/15/18 19:42	PI180615175	Disturbance	COURT AVE N
06/15/18 21:08	PI180615180	Suspicious Activity	PARK AVE
06/16/18 03:05	PI180615196	Disturbance	GRANT AVE N
06/16/18 10:13	PI180615210	Lift Assist	COMMERCIAL AVE
06/16/18 10:17	PI180615211	Lift Assist	COMMERCIAL AVE

Total Records: 37



PINE COUNTY SHERIFF'S OFFICE

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sandstone by zone

Printed on June 25, 2018

CFS Date/Time	CFS #	Description	Street Name
06/17/18 00:15	PI180615289	Traffic Stop	MAIN AVE N
06/17/18 09:53	PI180615288	medical	DIVISION ST
06/17/18 12:05	PI180615293	Auto Fire Alarm	ORIOLE ST E
06/17/18 13:07	PI180615299	Informational	OLD MILITARY RD S
06/17/18 14:35	PI180615304	Public Assist	MAIN AVE S
06/17/18 14:41	PI180615306	Line Problems	1ST ST
06/17/18 14:42	PI180615307	Public Assist	GRANT AVE N
06/17/18 15:59	PI180615313	Security Alarm	DIVISION ST
06/17/18 18:15	PI180615323	medical	LUNDORFF DR
06/17/18 18:43	PI180615331	Paper Service	COURT AVE N
06/17/18 19:44	PI180615333	Child Custody/Visit	STATE HWY 23 N
06/17/18 20:04	PI180615337	Informational	MINNESOTA ST
06/17/18 21:01	PI180615339	Paper Service	COURT AVE N
06/17/18 21:11	PI180615340	Check Welfare	GRANT AVE S
06/17/18 23:59	PI180615349	Traffic Stop	OLD MILITARY RD S
06/18/18 07:39	PI180615358	Paper Service	COURT AVE N
06/18/18 10:55	PI180615368	Shoplifting	MAIN AVE S
06/18/18 12:18	PI180615377	Call Back	PARK AVE
06/18/18 12:58	PI180615383	Property Lost/Found	STATE HWY 123 E
06/18/18 13:09	PI180615384	Trespass	OLD MILITARY RD S
06/18/18 13:27	PI180615387	Theft	HWY 23 S
06/18/18 14:49	PI180615395	Assist Other Agency	ORIOLE ST E
06/18/18 19:21	PI180615424	Suspicious Activity	PARK AVE
06/18/18 19:26	PI180615425	Informational	QUARRY PL
06/18/18 21:17	PI180615431	Follow Up	COURT AVE N
06/19/18 07:28	PI180615445	Crim Sex Conduct	STATE HWY 23 N
06/19/18 09:22	PI180615450	Suspicious Activity	COURT AVE S
06/19/18 11:56	PI180615458	Property Lost/Found	3RD ST
06/19/18 11:59	PI180615459	Order Violation	ORIOLE ST E
06/19/18 13:18	PI180615463	Informational	WASHINGTON ST
06/19/18 13:26	PI180615465	Search Warrant	STATE HWY 23 N
06/19/18 14:03	PI180615469	Paper Service	STATE HWY 23 N
06/19/18 14:04	PI180615470	Paper Service	STATE HWY 23 N
06/19/18 14:40	PI180615471	Damage to Property	1ST ST
06/19/18 15:19	PI180615477	Neighbor Trouble	STATE HWY 23 S
06/19/18 17:00	PI180615483	Security Alarm	MAIN AVE N
06/19/18 17:16	PI180615484	medical	1ST ST
06/19/18 18:23	PI180615487	Parking Problem	MINNESOTA ST
06/19/18 19:17	PI180615490	Assault	COURT AVE N
06/19/18 22:11	PI180615507	Follow Up	COURT AVE N

CFS Date/Time	CFS #	Description	Street Name
06/20/18 07:07	PI180615516	Suspicious Activity	1ST ST
06/20/18 08:54	PI180615525	Suspicious Activity	STATE HWY 23 N
06/20/18 09:02	PI180615526	Follow Up	STATE HWY 23 N
06/20/18 12:35	PI180615539	Animal Check Welfare	STATE HWY 123
06/20/18 18:30	PI180615562	medical	LARK ST
06/21/18 01:31	PI180615585	Informational	COURT AVE N
06/21/18 07:20	PI180615589	Trespass	OLD MILITARY RD S
06/21/18 18:54	PI180615630	Juvenile Trouble	COMMERCIAL AVE N
06/21/18 20:28	PI180615634	Disturbance	MINNESOTA AVE
06/21/18 21:18	PI180615639	Juvenile Trouble	WASHINGTON ST
06/22/18 01:15	PI180615648	Traffic Stop	STATE HWY 123
06/22/18 01:29	PI180615649	Miscellaneous Fire Call	COURT AVE S
06/22/18 07:54	PI180615651	Auto Fire Alarm	ORIOLE ST E
06/22/18 08:44	PI180615653	Child Protection/Neglect	STATE HWY 23 N
06/22/18 10:54	PI180615665	Suspicious Activity	HWY 23 N
06/22/18 12:37	PI180615679	Auto Fire Alarm	ORIOLE ST E
06/22/18 15:02	PI180615698	Call Back	STATE HWY 23 N
06/22/18 18:38	PI180615712	Paper Service	ORIOLE ST E
06/22/18 20:59	PI180615732	Call Back	ORIOLE ST E
06/23/18 16:25	PI180615781	medical	MINNESOTA ST
06/23/18 17:27	PI180615783	Paper Service	ORIOLE ST E
06/23/18 18:33	PI180615791	Traffic complaint	PALISADE AVE

Total Records: 62



PINE COUNTY SHERIFF'S OFFICE

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sandstone by zone

Printed on July 2, 2018

CFS Date/Time	CFS #	Description	Street Name
06/24/18 19:55	PI180615858	Juvenile Trouble	STATE HWY 23 N
06/25/18 08:23	PI180615873	Call Back	ORIOLE ST E
06/25/18 09:14	PI180615877	Follow Up	STATE HWY 23 N
06/25/18 10:13	PI180615882	Detail	4TH ST
06/25/18 12:40	PI180615889	medical	PRISON RD
06/25/18 19:07	PI180615920	Traffic Stop	STATE HWY 23
06/25/18 19:47	PI180615928	Call Back	ORIOLE ST E
06/26/18 02:54	PI180615948	medical	COURT AVE S
06/26/18 19:31	PI180615988	Follow Up	OLD MILITARY RD S
06/26/18 19:48	PI180615990	Follow Up	COMMERCIAL AVE N
06/26/18 20:07	PI180615992	Paper Service	COURT AVE
06/26/18 21:35	PI180615995	medical	COURT AVE S
06/27/18 00:25	PI180616002	medical	COURT AVE S
06/27/18 06:40	PI180616006	Public Assist	PALISADE AVE
06/27/18 09:18	PI180616020	Paper Service	PRISON RD
06/27/18 10:30	PI180616024	Follow Up	COMMERCIAL AVE N
06/27/18 15:01	PI180616041	Disturbance	STATE HWY 123
06/27/18 17:05	PI180616048	Property Lost/Found	COURT AVE S
06/27/18 19:37	PI180616058	Check Welfare	
06/27/18 21:36	PI180616067	Follow Up	ORIOLE ST E
06/28/18 11:06	PI180616092	medical	LUNDORFF DR
06/28/18 11:08	PI180616093	Order Violation	LUNDORFF DR
06/28/18 13:13	PI180616098	medical	COURT AVE S
06/28/18 14:41	PI180616104	Detail	STATE HWY 23 N
06/28/18 15:47	PI180616107	Informational	2ND ST
06/28/18 15:54	PI180616108	Search Warrant	COURT AVE N
06/28/18 16:24	PI180616110	Damage to Vehicle	ORIOLE ST E
06/28/18 16:50	PI180616112	Traffic Stop	PARK AVE
06/28/18 19:25	PI180616127	Crank 911 calls	LARK ST
06/28/18 21:32	PI180616141	Suspicious Activity	ANGLE AVE
06/28/18 21:33	PI180616142	Informational	STATE HWY 23 S
06/28/18 22:33	PI180616145	Medical Transport	LUNDORFF DR
06/29/18 00:43	PI180616154	Check Welfare	MINNESOTA ST
06/29/18 14:17	PI180616183	MVA Property Damage	3RD ST
06/29/18 16:25	PI180616193	Informational	OLD MILITARY RD S
06/29/18 20:47	PI180616217	Shoplifting	MAIN AVE S
06/29/18 20:53	PI180616218	Attempt Pickup	OLD MILITARY RD S
06/29/18 21:30	PI180616221	Intoxicated Person	MINNESOTA ST
06/30/18 10:39	PI180616256	medical	5TH ST
06/30/18 11:02	PI180616260	Damage to Vehicle	EISENHOWER ST

CFS Date/Time	CFS #	Description	Street Name
06/30/18 18:20	PI180616286	ATV Patrol	MAIN AVE N
06/30/18 18:23	PI180616287	Traffic Stop	MAIN AVE N
06/30/18 21:21	PI180616295	Call Back	COURT AVE N

Total Records: 43

CITY OF SANDSTONE
Memorandum

TO: Mayor and City Council
FROM: Andy Spartz, Fire Chief
DATE: July 10, 2018
SUBJECT: Street Closure – Fire Hose Testing

BACKGROUND: On 8/1/2018, the contractor for the FD will be in town to test fire hose. Last year we used Commercial street from the stub of Lincoln street to 1st St.

The FD requests that the city close that portion of Commercial from 1800 the day before until 1800 on the 1st.

If signage is available to keep any cars from parking there is would be appreciated.

ATTACHMENT(S) None

STAFF RECOMMENDATION Review, discuss, approve request

PARK AND RECREATION COMMISSION
MEETING MINUTES
Friday, June 8, 2018

Members present: Dave Barsness, Dorothy Dybvig, Eric Sturtz, Tony Vavricka, Karry White, Mary Franklin, David Chasson; Council Liaison Tim Franklin

Members absent: None

Staff Present: Administrator Kathy George

Guests: None

Call to Order

Chair Barsness called the meeting to order at 8:05 a.m.

Agenda

Motion Franklin, second Dybvig, to approve the agenda as presented. Motion passed 7-0.

Minutes

Motion White, second Dybvig, to approve the minutes of the May 11, 2018 meeting as presented. Motion passed 7-0.

New Business

- A. Robinson Park Toilets – Administrator George reported that it was suggested the City add benches in the toilets at Robinson Park so that people who are changing clothes have somewhere to place their things. Staff researched options and the Park Commission reviewed four assorted styles with prices ranging from \$277.82 to \$853.25 for two, 4-foot long benches. Commissioners felt that the benches should be wall-mount for ease of cleaning, metal for durability, and no longer than 4'. They expressed concern with complying with ADA standards. **Motion by Vavricka, second by Sturtz, to recommend the City purchase two 4-foot long metal, wall-mount benches for the toilets at Robinson Park, and further directed Staff to look into ADA standards. Motion passed 7-0.**
- B. Legacy Grant Application – Commissioners discussed the upcoming Legacy Grant Application. Joe Czapiewski, Greater MN Parks & Trails Commission, is planning to come to Robinson Park, along with Candace Amberg (WSB), on Tuesday, June 19th, at 10:30 a.m. Commissioners were invited and encouraged to attend, if available. They suggested Richard Vanderwerf be on hand to provide historical information about the Quarry operation as well.

Commissioners reviewed the grant application language. Discussion turned to details of the proposed project. If the application is approved, design work will begin. It is during the design phase that most of the comments/input from Commissioners can be addressed.

Continuing Business

- A. Arts in the Park – Tuesdays in June. This week was the first night. Rob McGown performed the concert. Administrator George gave an update on the Kettle River Watershed Mural project. Nathan Frazer & the A.M. Band will perform on June 12th, with a presentation given by Hardwater Sports.

- B. Kettle River Watershed Mural Project – the City Council agreed to provide the remaining cash match of \$3,750, which will come from the Capital Improvement Fund (401) – Small Park Projects line item. The project will kick off with a 3-day community paint event in Train Park August 3-5. Commissioners were asked to help spread the word.
- C. Angle Park – Discussion continued regarding the possibilities of dissolving Angle Park. This would involve:

- Relocating the skatepark and possibly also adding a basketball court to the new location. Administrator George spoke with School Superintendent Almos about the lots over by the old High School building that are owned by the School District. He thought that the School Board would be in favor of working with the City to create a City Park there.
- Dismantling the hockey rink; perhaps the hockey boards can be sold to another community/interested party. Possible ideas for the hockey rink were to set it up near the softball field or at Lions Hill, or perhaps make the equipment/boards available to others who may be interested in maintaining it in the future at a different location.
- Moving the warming house building to Train Park to be used for concessions.

At this point, Commissioners would like to hear from the public about these ideas; particularly, about dismantling the hockey rink. It was decided that an Open Forum meeting will be held on Wednesday, July 11th, at 7:00 p.m. at City Hall. Notices will be put in the newspaper, on Facebook, and on the Cable TV channel.

- D. Gin Pole – Streets and Park Supervisor Mikrot has resigned his position with the City. Dan Lang has been contacted for a quote to reinforce the base of the Gin Pole.
- E. Stage at Robinson Park – Chair Barsness, Commissioner Vavricka and Administrator George met with Mike Johnson about the possibility of replacing the stage with large sandstone boulders. Johnson has agreed to work with the City to come up with a plan.
- F. Group Camping – Chair Barsness, Commissioner Vavricka and Administrator George met at Robinson Park to review a potential group camping site. The desired location is just north of the old dam location. A group of Boy Scouts will be camping there this weekend, which will provide some helpful feedback. Some leveling of the site will be needed in the future, as well as a fire ring and perhaps a picnic table.

Some discussion was had regarding both group camping and the three individual campsites:

- On June 24th, Tracy Lutheran Church will be hosting group camping. That same date, the United Church of Christ has reserved the pavilion – how does the City handle double-bookings. The City could provide groups with “Reserved” signs. Commissioner White offered to coordinate placing some type of sign holder on the pavilion so that the “Reserved” sign can be easily displayed.
- Are we going to charge for group camping? Groups are required to fill out a Special Event Permit form. There currently is no fee associated with a Special Event Permit; however, there is a clean up deposit required, if applicable. It was thought that the group camping site is not suitable for charging a fee at this time, as it is just getting established and needs some

work. Consensus of the Commission was to charge \$20 a night for group camping once the site is ready to help offset the additional trash and staff time associated with the use.

- The First Come/First Served policy for the individual camp sites has been problematic at Victory. People will go set up their tents and then stop in at Victory to register, only to find that someone else has already registered for that particular site. Perhaps a clip can be added to the camp site marker along with signage stating that campers must register before setting up. When they register, they can be given a card to attach to the clip to indicate that the site has been reserved.
- Parking can be a concern. Campers have been able to park multiple vehicles at the individual camp sites – this hasn't been a problem.
- People would like to call in and reserve sites – the City is not set up for this. If people need a reserved site, they can call Banning or the new RV/Camping park.
- Perhaps trash containers could be added to each camp site – Commissioners were not in favor of this. Campers can continue to bring their trash to the containers near the parking lot / pavilion area.

G. Train Park Kiosk – Chair Barsness, Commissioner Sturtz, and Administrator George met with Craig Saari (Colors by Craig) to discuss ideas for the kiosk at Train Park. There are 6 panels. The group thought that there could be one panel for each of the following:

- City Parks
- Robinson Park
- Directory of Businesses in town
- Directory of non-profits and service organizations in town
- Quarry Days
- History of Sandstone

The group will continue to work with Saari on the design for each panel. An “Information” sign will also be added to the kiosk.

H. Robinson Park Camping Registrations – There were 11 registrations for 18 nights of camping in May.

Other

Inspection forms for Robinson Park and the Softball Field were turned in.

Adjournment

Motion White, second Sturtz to adjourn the meeting at 9:30 a.m.

Respectfully submitted,
Kathy George, City Administrator

CITY OF SANDSTONE
Memorandum

TO: Mayor and City Council
FROM: Kathy George, City Administrator
DATE: July 10, 2018
SUBJECT: Angle Park Public Forum

BACKGROUND: The Park & Rec Commission has been discussion options regarding Angle Park. The City has been trying to acquire the property from Burlington Northern. In 2010, the annual lease fee went from \$1 to \$1,800, which increases by 3% each year. The 2018 amount is \$2,280.

Efforts were made last winter to flood the hockey rink. People haven't been using the rink in recent years – perhaps due to the poor ice condition OR perhaps due to the lack of interest. The Commission invested in a liner for \$1,500 this past winter to see if that helped; but, in reality, the City doesn't have enough staff to keep the rink flooded and cleared for hockey use.

These situations have caused the Park Commission to consider options for Angle Park, including the possibility of dissolving the park. A public forum has been scheduled for Wednesday, July 18th, at 7:00 p.m. at City Hall.

This notice has been running in the Pine County Courier 7/5 and 7/12:



City of Sandstone
Park & Recreation Commission
PUBLIC FORUM
Wednesday, July 18, 7:00 p.m.
Sandstone City Hall 119 – 4th Street

The public is invited to join in conversation with the City's Park & Rec Commission regarding the future of Angle Park, which is the home of the skatepark, hockey rink and warming house building. The Commission is discussing options such as, possibly relocating the skatepark and adding a new basketball court at a new location, possibly dismantling the hockey rink, and possibly moving the warming house building to Train Park and using it as a concessions building.

YOUR INPUT IS NEEDED

If you cannot attend the public forum, please share your thoughts with City Administrator Kathy George, 320-245-5241 or administrator@sandstonemn.com.
Thank you.

City of Sandstone
EDA Meeting Minutes
June 27, 2018

CALL TO ORDER: 6:04 p.m.

ROLL CALL: Kester, Spartz, Palmer and Franklin

Members absent: Devlin and LaBounty

Staff present: Administrator George and Recording Secretary Nelson

Others present: Joshua Cotter, SEH

APPROVE AGENDA

Motion Spartz, second Palmer to approve the agenda as presented. Motion carried 4-0.

APPROVE MINUTES

Motion Spartz, second Palmer to approve May 23, 2018 meeting minutes. Motion carried 4-0.

PUBLIC HEARINGS / PRESENTATIONS:

Joshua Cotter, SEH – Rail Layout Plan

Administrator George explained how the EDA and staff will use the information SEH has provided in this Rail Layout plan in conjunction with the Sandstone Business Park. Joshua Cotter collaborated with Northspan and BNSF in putting together the plan. Cotter started the presentation describing which of the lots will lend themselves best to rail turn outs. He went on to discuss the expense – \$200 - 250 per foot to go from green field to construction. That makes a turnout cost approximately \$450,000. Cotter's aim was to figure out an operational plan that minimizes the amount of infrastructure that the City would have to put in while allowing as many commercial options as possible. For this reason, his first plan had just one mainline turnout. After presenting this layout to BNSF, it was rejected in favor of a second mainline turnout which allows the delivery train to leave the mainline entirely and not block other traffic.

Speaking to the finances, Cotter explained that usually communities have a tenant to share the costs with and federal and state money is available for partial funding as well. Minnesota has a new grant program; Cotter will send information to George. There was discussion regarding the possibility of BNSF paying for part of the installation, which is not likely. The acreage that would have access to the Sandstone rail would be about 70 whereas usually communities try to have rail access by a minimum of 200 acres to spread out the cost.

Cotter spoke briefly in response to an EDA member's inquiry regarding the light rail interaction with this proposed plan. If NLX builds their maintenance facility in Sandstone, it would be built behind Lamberts Lumber in town.

The EDA would want to contract out all the building of the infrastructure – BNSF will build the turnout.

Maintenance was asked about – Cotter suggested a private contractor. It would be set up something like a homeowners association – charge the companies per car or a similar sliding scale fee to help pay for maintenance. Insurance against accidents was discussed.

The EDA discussed the necessary setback from the highway. When designing, Cotter kept the spur about 500 feet away from Airport Road so that the engines won't block it.

Cotter expounded on the types of businesses that could be attracted to each of the lots due to the size and location of each. Karl Schuettler, from Northspan, pointed out in an e-mail that the EDA should be thinking about the type of industry they don't want. What uses make sense with the nearness of the hospital? The size of the parcels limits the businesses who need large plots which means the use will be denser. That might lead to selling to noisier industries – more truck traffic, etc. Acquiring additional land was also mentioned.

Timing was asked about. Cotter provided a typical timeline:

STAGE	ACTIVITY	START	END	TIMELINE
1	New opportunity conceptual layout request	Conceptual layout request received	Conceptual layout delivered to ED Mgr.	1 week
2	New Business Review (internal BNSF assessment)	NBR created	NBR completed	2 weeks
3	Project schematic approval & cost estimate preparation	NBR completed notification	BNSF cost estimates completed	9 weeks
4	Customer acceptance & payment	Proposal letter sent	Check deposited	9 weeks
5	Request for capital	Check deposited / CPAR approved	AFE approved	3 weeks
6	Track & signal materials ordered and delivered	AFE approved	Track and signal material delivered	13 weeks
7	Track & signal construction	Customer agreements & contracts executed	Track and signal construction complete	13 weeks
8	Engineering & Construction complete	Final customer track inspection completed	Actual project in service date entered in ESI	1 week
9	Customer moves cars into facility Project Closeout	Actual project in service date entered in ESI	CDI, CRF & Credit complete	1 week
	Total Engineering and Construction timeline			52 weeks

The EDA was appreciative for the education they received and Administrator George mentioned the discussion she had regarding the port authority in Duluth.

NEW BUSINESS:

EDA Loan Application – Kenyi & Sons

The EDA received a loan application from Kenyi Okucu on behalf of Kenyi & Sons located in Andover, MN. They are planning to purchase the 61 Motel for \$230,000. They are securing a loan from Northview Bank for \$122,000 and are planning on a July 3rd closing date. They have been approved for \$50,000 from the Entrepreneur Fund as well. They will put \$38,000 of their own funds into the deal and are asking the EDA for \$20,000. The EDA's \$20,000 will be used to make improvements to the property which will increase the tax base.

In reviewing the EDA Loan guidelines, the project appears to qualify:

- (1) They are going through Northview Bank for \$122,000 (55% of project cost); and the Entrepreneur Fund for \$50,000 (4.5% of the project cost);
- (2) They are providing personal equity of \$38,000 (16.5% of project cost);
- (3) They are asking for \$20,000 from the EDA (9% of project cost);
- (4) The project will create or retain jobs;
- (5) The project will improve the appearance of existing structures;
- (6) Eventually, the project should provide additional tax base with the proposed improvements;
- (7) Although it is not a new or expanding business, it would revive a dying business.

The buyer will be creating two jobs and improving the appearance of the business. The buyer has a taxi business in Andover and works for Honeywell as an engineer since 2008.

One of the EDA Members inquired about the current EDA loan fund balance. Although Administrator George did not have the exact amount handy, she estimated it at ~\$150,000.

Motion Franklin, second Spartz to approve the loan request from Kenyi & Sons. Motion carried 4-0.

Wild River Senior Apartments – Deck Staining

The Wild River Senior Apartments budget in 2017 allocated \$7,200 for deck staining. This project was not completed prior to cold weather/winter setting in. Therefore, the project has been rebid for \$12,150. This includes an optional \$1,850 for applying a product to the horizontal cracked deck rail cap surfaces.

The 2017 operating expenses were \$33,000 under budget total for the Townhouse and Senior buildings. The YTD 2018 Operating expenses are \$12,000 over budget due to the replacement HVACs. Again, the deck staining is not in the 2018 budget as it was in the 2017 budget.

Administrator George authorized the project to move forward. The EDA asked as to whether local contractors were asked to bid for the job.

CONTINUING BUSINESS:

Various Updates

- Staff has been working on preparing the Business Park for “Shovel Ready” status. The next step in the process involves conducting a required ALTA Survey. ALTA = American Land Title Association. This type of survey incorporates elements of the boundary survey, mortgage survey, and topographic survey and assures potential developers that there will be no surprises regarding the property. An ALTA Land Survey guarantees to meet the requirements for an ALTA/ACSM Land Title Survey as detailed by the American Land Title Association, National Society of Professional Surveyors and the American Congress on Surveying and Mapping. Staff is currently getting a couple of quotes for this survey work.
- Staff is continuing to working with the City Attorney on a Certificate of Completion for the Gateway Clinic project. The Contract for Private Development was never recorded for this project. It needs to be recorded before a Certification of Completion can be recorded.
- Fiber – Staff is looking into options / costs to extend fiber throughout the Business Park. Right now, it stops at the hospital. One quote has been received, but we are pursuing others as well.
- Economic Development Workshop – June 18th – Administrator George attended this workshop,

which was a good refresher and review of available financing tools. TIF and Tax Abatement are familiar; but, George was not aware of an Economic Development TIF District. This District can run for up to 8 years (which may be more acceptable to the community) and can be used for small commercial developments, such as retail and office space, if the City is identified as a “small city”. To be identified as a “small city”, the population must be under 5,000 and the city must be located at least 10 miles away from another city that has a population over 10,000. So, Sandstone qualifies as a “small city” and could use this tool for retail. Interesting to note because there aren’t many tools that will help with retail.

- Pine County Local Government Meeting – May 29th – EDA Members Spartz attended this meeting which included updates from the Mille Lacs Band. He updated the EDA on some of the things the Band is considering such as producing their own soap and opening a large commercial bakery. Spartz made sure that they knew that Sandstone would be welcoming of their business pursuits.
- Train Park Kiosk – the Park & Recreation Commission is working on poster designs for the kiosk at Train Park, turning it into an Information Center. There are 6 panels on the kiosk. The plan is to designate one panel for each of the following:
 - City Parks
 - Robinson Park
 - **Directory of Businesses in town**
 - **Directory of non-profits and service organizations in town**
 - Quarry Days
 - History of Sandstone

Other

Thank You Note from Randy Lasky was received.

ADJOURN

Motion Franklin, second Palmer to adjourn at 7:32 p.m. Motion carried 4-0.

Phillip Kester, Chair

Kathy George, Executive Director



Date: June 14, 2018

To: City of Sandstone

From: Craig Hiler, Operator

O & M Report: May 2018

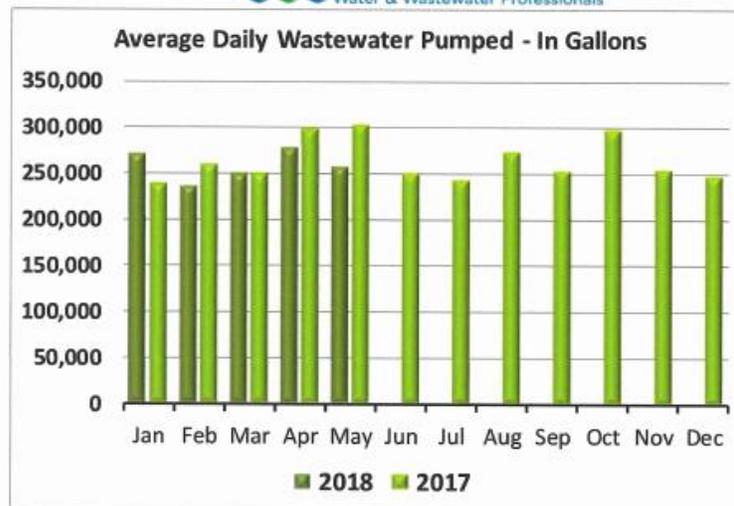
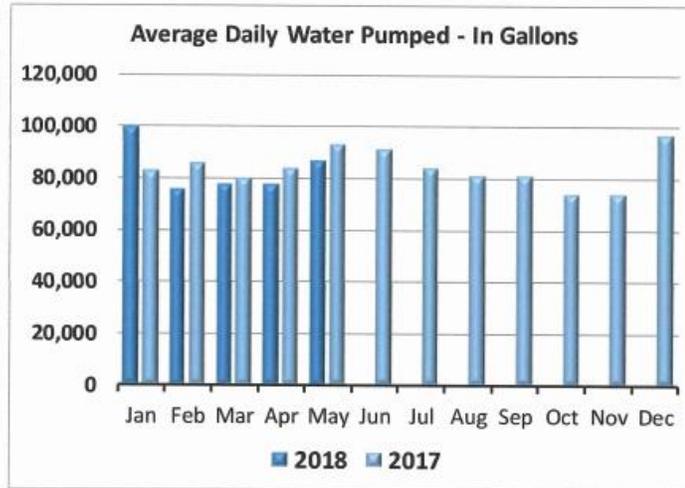
Water Operation & Maintenance

- The city pumped 2.694 million gal. an avg. of 87,000 gal. per day. The daily max. was 141,000 gal. (5/16/18). The daily min. was 44,000 gal. (5/13/18).
- Deep Well #2 out-put. (Free Flowing) was 4.154 million gal. at an avg. of 134,000 gal.
- (1) Water Off. 118 Division St. (5/26/18) leak in basement.
- (1) Water On. Main St. park / memorial (5/23/18) seasonal.
- MDH water system survey was completed (5/3/18).
- Roof repair and replacement at WTP was completed (5/4/18) Miller Roofing Inc.
- (1) Water complaint. 514 Park Ave. (5/29/18) grey / brown water caused by hydrant flushing. Flushed hydrant #10 (Park Ave. / 5th St.) cleared up issue.
- Deep Well #2 Pump & Back-Up Generator are exercised / inspected 2 X per month. Filter at WTP is back-washed every 3 weeks or as needed.
- All Locates / Work Orders / Meter Reads / Samples & Analysis were completed when required.

Wastewater Operation & Maintenance

- There was 7.957 million gal. pumped to the ponds at an avg. of 257,000 gal. per day. The city pumped 3.110 million gal. at an avg. of 100,000 gal. per day. FCI pumped 4.582 million gal. at an avg. of 156,000 gal. per day.
- As of (5/31/18) #1 / #2 / #3 (6' 3") with no discharge.
- (4) Sewer Back-Ups. 1117 Ash Ave (5/2/18) private service issue. 205 Court Ave. (5/8/18) private service issue. 333 Mallard Place (5/29/18) root issue in main (repairs made will be on June report. 521 Park Ave. (5/30/18) backed up in Manhole #52 Park Ave. / 6th St. jetted main line cleared blockage / roots.
- (1) Sewer service repair 205 Court Ave. (5/9/18) collapsed line.
- Roof repair / replacement at WWP was completed (5/3/18) Miller Roofing Inc.
- Sewer lift / ejector for WWP was replaced (5/11/18) MPJ Inc.

- Back-Up Generator at WWTP is exercised / inspected 2 X per month.
- All Locates / Work Orders / Samples & Analysis were completed when required.



Water		May-18	April-18	May-17
	Units			
Average Daily Pumped	gallons	87,000	78,000	93,000
Total Monthly Pumped	gallons	2,694,000	2,347,000	2,872,000
Deep Well Pumped	gallons	4,154,000	4,008,000	4,077,000
Artesian Well Pumped	gallons	NO METER	NO METER	NO METER
Wastewater				
CBOD				
CBOD Influent Quarterly	mg/L	N / A	N / A	N / A
CBOD Effluent	mg/L	N / A	5.9	5.0
CBOD Effluent Permit Limit	mg/L	25.0	25.0	25.0
CBOD Effluent Loading	kg/day	N / A	76	54
CBOD Effluent Loading Permit Limit	kg/day	271	271	271
TSS				
TSS Influent Quarterly	mg/L	N / A	N / A	N / A
TSS Effluent	mg/L	N / A	10.0	9.0
TSS Effluent Permit Limit	mg/L	45.0	45.0	45.0
TSS Effluent Loading	kg/day	N / A	129	98
TSS Effluent Loading Permit Limit	kg/day	488	488	488
Phosphorus				
Phos Influent Quarterly	mg/L	N / A	N / A	N / A
Phos Effluent	mg/L	N / A	6.90	4.50
Phos Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Phos Effluent Loading	kg/day	N / A	87.00	49.00
Phos Effluent Loading Permit Limit	kg/day	monitor only	monitor only	monitor only
Nitrogen Ammonia				
NA Effluent	mg/L	N / A	N / A	N / A
NA Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Fecal Coliform				
Fecal Effluent	ml	N / A	< 1	34
Fecal Effluent Permit Limit	ml	200#/100ml	200#/100ml	200#/100ml
Dissolved Oxygen				
DO Effluent	mg/L	N / A	8.60	13.60
DO Effluent Minimum Permit Limit	mg/L	monitor only	monitor only	monitor only
Effluent Flow				
Average Daily	gallons	0	3,007,000	2,872,000
Total Monthly	gallons	0	21,540,000	8,616,000
Influent Flow				
Average Daily	gallons	257,000	278,000	304,000
Total Monthly	gallons	7,957,000	8,346,000	9,220,000
City Contributed Total	gallons	3,110,000	3,305,000	4,050,000
City Average Daily	gallons	100,000	110,000	131,000
FCI Contributed Total	gallons	4,852,000	5,066,000	5,170,000
FCI Average Daily	gallons	156,000	169,000	167,000
Hydraulic Violations	#	0	0	0
Precipitation Monthly Total	Inches	0.00	0.00	3.94
Cell #1	Feet/inches	6' 3" 5/31/18	7' 4" 4/27/18	6' 2" 5/31/17
Cell #2	Feet/inches	6' 3" 5/31/18	7' 4" 4/27/18	6' 0" 5/31/17
Cell #3	Feet/inches	6' 3" 5/31/18	2' 3" 4/27/18	5' 2" 5/31/17



Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Maintenance Budget	\$9,950.00	\$3,812.00	38%	42%
Total	\$9,950.00	\$3,812.00	38%	42%

Completed Work Order General Report

WO# 29857.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By vkube		Created 5/1/2018
Equipment	5067-A	Alarms		Printed 5/1/2018
Location	5067 Sandstone Wastewater			Scheduled 5/1/2018
Task	MPM Monthly Preventative Maintenance(P07)			Delinquent 5/31/2018
				Completed 5/9/2018

Instructions

1. Test alarm function and verify communications equipment can reach emergency contact person for each well house, WW Plant at your project.
2. Inspect control floats and clean if necessary at each WW Plant.

Notes

all alarms are in proper working order at this time

WO# 29858.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By vkube		Created 5/1/2018
Equipment	5067-EXT	Fire Extinguisher(s)		Printed 5/1/2018
Location	5067 Sandstone Wastewater			Scheduled 5/1/2018
Task	MPM Monthly Preventative Maintenance(P07)			Delinquent 5/31/2018
				Completed 5/9/2018

Instructions

- Check extinguishers at WWTP, WTP and vehicles.

Notes

completed above task

WO# 29859.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By vkube		Created 5/1/2018
Equipment	5067-GD	Gas Detector		Printed 5/1/2018
Location	5067 Sandstone Wastewater			Scheduled 5/1/2018
Task	MPM Monthly Preventative Maintenance(P07)			Delinquent 5/31/2018
				Completed 5/31/2018

Instructions

1. Inspect entire unit.
2. Calibrate Unit.

Notes

WO# 29860.01	Type Scheduled	Priority 5	Downtime Hours	Total Cost \$0.00
Create Reason	Triggered by Calendar	Created By vkube		Created 5/1/2018
Equipment	5067-GEN	Generator		Printed 5/1/2018
Location	5067 Sandstone Wastewater			Scheduled 5/1/2018
Task	MPM Monthly Preventative Maintenance(P07)			Delinquent 5/31/2018
				Completed 5/21/2018

Instructions

1. Check oil & water levels.
2. Check for leaks.
3. Check condition of hoses.
4. Check battery cells, add distilled water if needed.
5. Run unit under load every other week.

Notes

inspected/tested under load

Completed Work Order General Report

WO#	29861.01	Type	Scheduled	Priority	5	Downtime Hours		Total Cost	\$0.00
Create Reason	Triggered by Calendar		Created By		vkube				
Equipment	5067-LPUM-1	Lift Pump #1							
Location	5067 Sandstone Wastewater								
Task	MPM Monthly Preventative Maintenance(P07)								
Instructions	Check, change and clean seal filters.								
Notes	cleaned/changed seal filter								

Created	5/1/2018
Printed	5/1/2018
Scheduled	5/1/2018
Delinquent	5/31/2018
Completed	5/14/2018

WO#	29862.01	Type	Scheduled	Priority	5	Downtime Hours		Total Cost	\$0.00
Create Reason	Triggered by Calendar		Created By		vkube				
Equipment	5067-LPUM-2	Lift Pump #2							
Location	5067 Sandstone Wastewater								
Task	MPM Monthly Preventative Maintenance(P07)								
Instructions	Check, change and clean seal filters.								
Notes	cleaned/changed seal filter								

Created	5/1/2018
Printed	5/1/2018
Scheduled	5/1/2018
Delinquent	5/31/2018
Completed	5/14/2018

WO#	29863.01	Type	Scheduled	Priority	5	Downtime Hours		Total Cost	\$0.00
Create Reason	Triggered by Calendar		Created By		vkube				
Equipment	5067-LPUM-3	Lift Pump #3							
Location	5067 Sandstone Wastewater								
Task	MPM Monthly Preventative Maintenance(P07)								
Instructions	Check, change and clean seal filters.								
Notes	cleaned/changed seal filter								

Created	5/1/2018
Printed	5/1/2018
Scheduled	5/1/2018
Delinquent	5/31/2018
Completed	5/14/2018

WO#	29864.01	Type	Scheduled	Priority	5	Downtime Hours		Total Cost	\$0.00
Create Reason	Triggered by Calendar		Created By		vkube				
Equipment	5067-LS-1	Lift Station #1							
Location	5067 Sandstone Wastewater								
Task	MPM Monthly Preventative Maintenance								
Instructions	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Collect and record amperage draw for each pump. 5. Inspect overall condition of lift station. 								
Notes	LS is in proper working order								

Created	5/1/2018
Printed	5/1/2018
Scheduled	5/1/2018
Delinquent	5/31/2018
Completed	5/9/2018

WO#	29865.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
Create Reason	Triggered by Calendar			Created By	vkube		Created	5/1/2018
Equipment	5067-LS-2				Lift Station #2		Printed	5/1/2018
Location	5067 Sandstone Wastewater						Scheduled	5/1/2018
Task	MPM Monthly Preventative Maintenance						Delinquent	5/31/2018
							Completed	5/9/2018
Instructions	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Collect and record amperage draw for each pump. 5. Inspect overall condition of lift station.							

Notes

WO#	29866.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
Create Reason	Triggered by Calendar			Created By	vkube		Created	5/1/2018
Equipment	5067-LS-3				Lift Station #3		Printed	5/1/2018
Location	5067 Sandstone Wastewater						Scheduled	5/1/2018
Task	MPM Monthly Preventative Maintenance						Delinquent	5/31/2018
							Completed	5/9/2018
Instructions	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Collect and record amperage draw for each pump. 5. Inspect overall condition of lift station.							
Notes	LS is in proper working order							

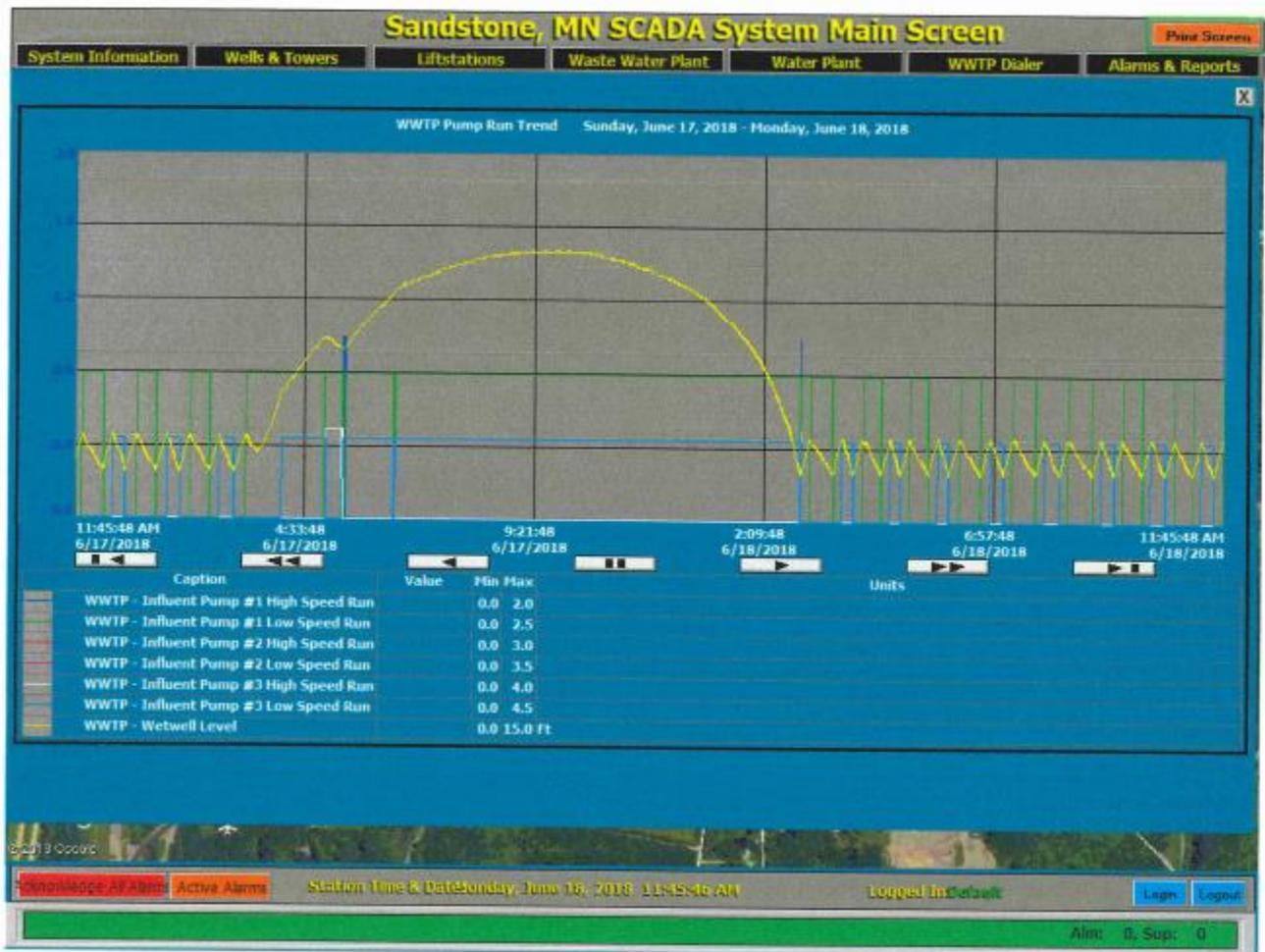
WO#	29867.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
Create Reason	Triggered by Calendar			Created By	vkube		Created	5/1/2018
Equipment	5067-WH				Water Heater		Printed	5/1/2018
Location	5067 Sandstone Wastewater						Scheduled	5/1/2018
Task	Annual Annual Preventative Maintenance(P07)						Delinquent	6/30/2018
							Completed	5/9/2018
Instructions	Check for leaks.							
Notes	unit is in proper working order							

WO#	30058.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00
Create Reason	Triggered by Calendar			Created By	vkube		Created	5/1/2018
Equipment	6067-DHD				Dehumidifier		Printed	5/1/2018
Location	6067 Sandstone Water						Scheduled	5/1/2018
Task	MPM Monthly Preventative Maintenance(P07)						Delinquent	5/31/2018
							Completed	5/9/2018
Instructions	Inspect and check filter. Verify proper operation.							
Notes								

Completed Work Order General Report

WO#	30059.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00	
Create Reason	Triggered by Calendar		Created By		vkube		Created	5/1/2018	
Equipment	6067-EWS	Eye Wash Station				Printed	5/1/2018		
Location	6067 Sandstone Water					Scheduled	5/1/2018		
Task	MPM Monthly Preventative Maintenance(P07)						Delinquent	5/31/2018	
Instructions	Inspect eyewash and shower for proper operation.						Completed	5/9/2018	
Notes	emptied to move to new location and refill								
WO#	30060.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00	
Create Reason	Triggered by Calendar		Created By		vkube		Created	5/1/2018	
Equipment	6067-GEN	Generator				Printed	5/1/2018		
Location	6067 Sandstone Water					Scheduled	5/1/2018		
Task	MPM Monthly Preventative Maintenance(P07)						Delinquent	5/31/2018	
Instructions	<ol style="list-style-type: none"> 1. Check oil & water levels. 2. Check for leaks. 3. Check condition of hoses. 4. Check battery cells, add distilled water if needed. 5. Run unit under load every other week. 						Completed	5/31/2018	
Notes	inspected / tested under load								
Report Totals			Downtime Hours	0				Part Cost	\$0.00
						Labor Cost	\$0.00		
						Vendor Cost	\$0.00		
						Equip/Tool Cost	\$0.00		
						Total Cost	\$0.00		

This graph shows the increase in pumping during the June 17th rainfall event. It will be interesting to see a similar report after the River Bluff project is complete.





PROTECTING, MAINTAINING & IMPROVING THE HEALTH OF ALL MINNESOTANS

RECEIVED JUL 03 2018

June 29, 2018

Sandstone
c/o City Administrator
Sandstone City Hall
119 4th Street
Sandstone, Minnesota 55072

Dear Council Members:

Subject: Drinking Water Data Review, Sandstone, Sandstone, Pine County, PWSID 1580010

In 2015, a Minnesota Department of Health (MDH) internal audit found significant inconsistencies in organic contaminant analysis of some drinking water samples by the MDH Public Health Laboratory (PHL) from 2013 to 2015. The PHL worked with an independent third party to review the methods and results, and MDH Drinking Water Protection Section (DWP) contacted public water systems after being notified of the PHL audit.

It is important to DWP that individuals served by public water systems have the highest level of confidence in the reliability of drinking water quality data, and the data was reviewed by DWP for Safe Drinking Water Act (SDWA) compliance. In addition, the PHL has made changes in their processes to prevent similar situations in the future. Using high quality data to ensure Minnesotans have safe, reliable drinking water is a top priority for public water systems and MDH.

Samples collected at your system that were part of the review are part of Work Order 14H1321-01. The final audit report indicates that results from 2013 to 2015 are valid for compliance, and **your system meets SDWA standards. No action is required from your system.**

A separate letter and report about additional work MDH has done to improve how samples are collected, analyzed, and reviewed will be sent out later this summer.

If you would like an electronic copy of the full audit report for your 2013 – 2015 results (most are 100+ pages) or have any additional questions, email Health.ReprocessedData@state.mn.us. Please include your PWSID, PWS Name, and Work Order Number (see above) in the email. We greatly appreciate your daily commitment to providing all Minnesotans with safe, reliable drinking water and look forward to continuing to work with you to meet that critical obligation.

Sincerely,

A handwritten signature in black ink, appearing to read 'S.P. Hogan'.

Tom Hogan, Director
Environmental Health Division
Minnesota Department of Health
P.O. Box 64975
St. Paul, Minnesota 55164-0975

cc: Kim Larsen, St. Cloud District Office



COPY

Protecting, maintaining and improving the health of all Minnesotans

June 8, 2018

Sandstone City Council
c/o City Administrator
Sandstone City Hall
119 4th Street
Sandstone, Minnesota 55072

Dear Council Members:

SUBJECT: Sanitary Survey Report for Sandstone Public Water System (PWS), Pine County, PWSID 1580010

Enclosed is a copy of the sanitary survey report summarizing an on-site inspection of your Community Public Water System. This report includes a review of the system's water source, facilities, equipment, operation, maintenance, and monitoring compliance for the purpose of evaluating the adequacy of the facilities for producing and distributing safe drinking water. Technical and management information regarding the operation of the system may also be provided. Conducting sanitary surveys on a regular basis is an important element in preventing contamination of drinking water supplies and in maintaining compliance with the National Primary Drinking Water Standards. Craigie Hiler was present during this inspection.

Please take appropriate action to address any deficiencies or recommendations identified within this report. A deficiency may lead to a contamination of the water supply or failure of the system to be in compliance with the Safe Drinking Water Act. The enclosed report must be kept on file and made available for public review for not less than ten (10) years.

The Minnesota Department of Health (MDH) continues to monitor your PWS for contaminants identified by state and federal drinking water regulations. The results of such monitoring are not part of this report. They are sent to you under separate cover as they become available.

If you have questions concerning the information contained in the report, please contact me at 651/201-4144.

Sincerely,

Lucas Martin, P.E.
Community Public Water Supply Unit
Environmental Health Division
P.O. Box 64975
St. Paul, Minnesota 55164-0975

LM
Enclosures
cc: Water Superintendent



MINNESOTA DEPARTMENT OF HEALTH
Section of Drinking Water Protection
Sanitary Survey Report



System Name: Sandstone	Survey Date: 05/03/2018
PWSID: 1580010	Surveyor: Lucas Martin, P.E.
System Contact: Craige Hiler	PWS Type: Community

Deficiencies

Water Source

Sample taps are not provided at each water source. [Minn. Rules 4720.0350]
A sample tap must be installed for Well #1

The ground surface at the well site is not two feet above the highest known water elevation or the ground surface around the well has not been graded so that the highest flood of record would not reach within 50 feet horizontally of the well. [Minn. Rules 4725.5850]

Requirements and Recommendations

Water Source

As a reminder, it is required that a well for a community public water supply be located according to distances specified in Minn. Rules 4725.4450, including not less than 50 feet from a source of contamination including buried sewers (except as specified in Minn. Rules 4725.5850).

Pumps/Pump Facilities and Controls

It is recommended that a means to measure the water flow be provided for each well, such as a flow rate indicating and totalizing meter. (10 States Standards, part 6.6.3)

Treatment

It is required that incompatible chemicals not be stored or handled in the same area. [Minn. Rules 4720.3960]

It is recommended that when replacing the liquid storage tanks a secondary containment be provided to prevent the accidental discharge of chemical in the event of an equipment failure or spill. [Recommended Standards for Water Works 5.1.9]

It is recommended that the diesel generator for the water treatment plant be located at least 50 feet away from the backwash reclaim tank. If the fuel tank has approved secondary fuel containment and intermediate leak detection, it may be located up to 20 feet away instead.

It is required that the outside end of each chemical tank vent line be provided with a corrosion resistant 24-mesh "bug" screen.

Water Storage

It is recommended that all water storage structures be inspected externally on a seasonal basis to assess and repair environmental damage and verify integrity of vents and screens. A written maintenance program should include periodic internal inspection and cleaning. Operating procedures addressing minimum and maximum water levels and target turnover rates should be in place. [AWWA Standards Distribution Systems Operation and Management, Sec. 4.3]



MINNESOTA DEPARTMENT OF HEALTH
Section of Drinking Water Protection
Sanitary Survey Report



System Name: **Sandstone**
PWSID: **1580010**
System Contact: **Craige Hiler**

Survey Date: **05/03/2018**
Surveyor: **Lucas Martin, P.E.**
PWS Type: **Community**

Requirements and Recommendations

Distribution

It is recommended that dead ends in the distribution system be minimized by looping. If looping is not feasible, a fire hydrant, approved flushing hydrant or blow off for flushing purposes must be used at the dead ends to maintain water quality and/or chlorine residual. [Recommended Standards for Water Works 8.0]

It is recommended that undersized mains, less than 6 inches in diameter, be replaced as the opportunities present themselves.

Monitoring/Reporting Data Verification

The following applicable records are required to be maintained by the water supply system:

- a. Coliform bacteria results - 5 years
- b. Chlorine residual results - 5 years
- c. Chemical results - 10 years
- d. Sanitary survey reports - 10 years
- e. All lead and copper materials - 12 years
- f. Consumer confidence reports - 3 years
- g. Public Notices - 3 years
- h. Fluoride quarterly results and monthly reports - 1 year
- i. Turbidity results - 3 years

[Minn. Rules 4720.0350]

It is recommended that the following records be maintained by the water supply system:

- a. Daily pumping per well
- b. Fluoride added per well
- c. Chlorine added per well
- d. Daily chlorine residuals on the distribution system
- e. Maintenance and repairs

Water System Management/Operation

It is required that all testable backflow prevention devices be maintained in good working condition. Devices or assemblies must be tested at the time of installation, repair, or relocation and be tested on an annual schedule thereafter. The device must be tagged with the date of inspection and signed by the certified inspector. Written record of testing and maintenance must be submitted to the public water supply within 30 days of testing. [Minn. Rules 4720.0025]

As a reminder, engineering plans for new, modifications to, or additions to the water supply system, including watermains, are required to be properly submitted to the Minnesota Department of Health for review. All plans must be approved prior to the start of construction. [Minn. Rules 4720.0010]



MINNESOTA DEPARTMENT OF HEALTH
 Section of Drinking Water Protection
 Sanitary Survey Report



System Name: Sandstone	Survey Date: 05/03/2018
PWSID: 1580010	Surveyor: Lucas Martin, P.E.
System Contact: Craig Hiler	PWS Type: Community

Requirements and Recommendations

Water System Management/Operation

It is required that the public water supply be notified within 30 days following the installation or removal of a testable backflow prevention device from a building served by community public water supply. [Minn. Rules 4720.0025]

It is recommended that water systems with multiple backflow prevention devices develop, implement and maintain a cross connection control program. The program should be updated on an annual basis and be available for a review during the inspection of the public water supply. [Minn. Rules, 4720.0025].

To ensure security, it is recommended that a daily check of critical system components be conducted, including confirmation that all doors and access hatches are locked.

It is recommended that a list of all testable backflow prevention devices, their locations and maintenance records be maintained by the public water supply. [Minn. Rules, 4720.0025].

Operator Compliance with State Requirements

The certified operators are required to qualify themselves by attending waterworks operators training seminars offered throughout the state. Continuing education is valuable experience for anyone engaged in this field. The required contact hours in the previous 3 years for certification renewal are:

- Class A 32 contact hours
 - Class B 24 contact hours
 - Class C 16 contact hours
 - Class D 8 contact hours
 - Class E 4 contact hours
- [Minn. Rules 9400.1200]



MINNESOTA DEPARTMENT OF HEALTH
 Section of Drinking Water Protection
 Sanitary Survey Report



System Name: Sandstone	Survey Date: 05/03/2018
PWSID: 1580010	Surveyor: Lucas Martin, P.E.
System Contact: Craige Hiler	PWS Type: Community

Bacteriological Results and Chlorine Residuals

<u>Date</u>	<u>Sampling Location</u>	<u>Chlorine Residual Free / Total (mg/L)</u>	<u>Coliform Bacteria</u>	<u>E.Coli</u>
05/03/2018	Treatment Plant #1	/	Absent	
05/03/2018	Well #2	/	Absent	
05/03/2018	City Hall (0.4F/0.5T)	0.40 / 0.50	Absent	
05/03/2018	Chris' Foods (0.4F/0.5T)	0.40 / 0.50	Absent	
05/03/2018	Victory Station (0.1F/0.2T)	0.10 / 0.20	Absent	

CASH BALANCE, REVENUE & EXPENDITURE REPORT
May 2018

	<u>5/31/2018</u>	<u>5/31/2018</u>	<u>5/31/2018</u>	<u>5/31/2018</u>
<u>General Operating Funds</u>	<u>YTD Revenues</u>	<u>YTD Expenditures</u>	<u>Cash Balance</u>	<u>Investments</u>
General Fund	\$ 48,783	\$ 307,102	\$ 1,017,118	\$ -
Fire Department Fund	\$ 265,514	\$ 41,071	\$ (35,639)	\$ -
EDA CED Loan Fund	\$ 150	\$ -	\$ 186,887	\$ -
EDA Wild River Repair & Replace	\$ 6,525	\$ -	\$ 21,237	\$ 120,000
EDA	\$ 169	\$ 14,185	\$ 58,137	\$ 125,000
EDA Wild River Reserve	\$ 2,359	\$ 36,589	\$ 187,814	\$ -
Cemetery Perpetual Care	\$ 329	\$ -	\$ 97,076	\$ 23,833
PFA Water GO Bond	\$ 26,021	\$ 528	\$ 29,630	\$ -
GO Refunding Bond 2009A	\$ 908	\$ 51,778	\$ 12,519	\$ -
GO Bond 2009B	\$ 668	\$ 26,219	\$ 44,549	\$ -
2012A Refinance \$405,000	\$ 787	\$ 47,145	\$ 53,241	\$ -
Capital Projects Fund	\$ 5,121	\$ 338,679	\$ 617,027	\$ -
TIF KC Companies	\$ -	\$ (2,138)	\$ (3,005)	\$ -
Tax Abatement - KR Townhomes	\$ 1,083	\$ -	\$ (70)	\$ -
Tax Abatement - Gateway	\$ -	\$ 28	\$ (28)	\$ -
Medical and Business Park	\$ -	\$ 1,946	\$ (672,241)	\$ -
EDA Public Works Grant	\$ -	\$ 207,387	\$ (671,998)	\$ -
Water Fund	\$ 100,033	\$ 119,774	\$ 162,106	\$ -
Sewer Fund	\$ 152,735	\$ 68,548	\$ 227,650	\$ -
Storm Water Fund	\$ 15,651	\$ 4,526	\$ 180,177	\$ -

	<u>5/31/2018</u>	<u>5/31/2018</u>	<u>5/31/2018</u>	<u>5/31/2018</u>
<u>Reserve Funds</u>	<u>YTD Revenues</u>	<u>YTD Expenditures</u>	<u>Cash Balance</u>	<u>Investments</u>
General Fund Restricted	\$ -	\$ -	\$ 51,245	\$ -
General Fund Reserve	\$ -	\$ -	\$ 99,584	\$ -
Fire Equipment	\$ -	\$ -	\$ 192,411	\$ -
Fire Capital & Building	\$ -	\$ -	\$ 67,753	\$ -
Capital & Building	\$ -	\$ -	\$ 40,038	\$ -
Capital Public Works	\$ -	\$ -	\$ 15,957	\$ -
Equipment Public Works	\$ -	\$ -	\$ 45,850	\$ -
Sewer Rodder	\$ -	\$ -	\$ 42,457	\$ -
Water Equipment	\$ -	\$ -	\$ 207,854	\$ -
Water Capital & Building	\$ -	\$ -	\$ 31,961	\$ -
Sewer Equipment	\$ -	\$ -	\$ 110,158	\$ 2,584,796
Sewer Capital & Building	\$ -	\$ -	\$ 123,272	\$ -
AYM RESTRICTED CASH			\$ 112,136	\$ -

*** May numbers do not include a balanced cash and is an estimate at this time.***

INVOICE APPROVAL LIST BY FUND REPORT
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City of Sandstone

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Fund: 101 General Fund							
Dept: 00-000 Balance Sheet Accto							
101-00-000-000-1550	Prepaid Exp						
	LMC INSURANCE TRUST	6/19/2018	6/1/18-5/30/19 BUS/LIAB INSUF	57089	06/21/2018	06/22/2018	18,462.00
	LMC INSURANCE TRUST	6/19/2018	6/1/18-5/30/19 BUS/LIAB INSUF	57089	06/21/2018	06/22/2018	3,783.00
	LMC INSURANCE TRUST	6/19/2018	6/1/18-5/30/19 BUS/LIAB INSUF	57089	06/21/2018	06/22/2018	4,862.00
	LMC INSURANCE TRUST	06042018	WORKERS COMP INSURANCE	57089	06/21/2018	06/22/2018	7,356.00
							34,463.00
Total Dept. Balance Sheet Accounts:							34,463.00
Dept: 07-000 Miscellaneous Reve							
101-07-000-000-3626	Park fees						
	SANDSTONE PETRO PLUS	06042018	11 CAMPING REGISTRATIONS	57062	06/07/2018	06/08/2018	11.00
							11.00
Total Dept. Miscellaneous Revenue:							11.00
Dept: 10-111 Mayor and Council							
101-10-111-000-4210	General Ope						
	BEN FRANKLIN	05/21/18	PICTURE FRAME	57030	06/06/2018	06/08/2018	36.99
							36.99
101-10-111-000-4361	General Liab						
	LMC INSURANCE TRUST	6/19/2018	6/1/18-5/30/19 BUS/LIAB INSUF	57089	06/21/2018	06/22/2018	174.00
							174.00
Total Dept. Mayor and Council:							210.99
Dept: 10-130 Executive							
101-10-130-000-4131	Health Insur:						
	I.U.O.E. LOCAL 49 H & W FUI	06042018	JULY PREMIUM	57041	06/07/2018	06/08/2018	2,338.70
							2,338.70
101-10-130-000-4151	Worker's Co						
	LMC INSURANCE TRUST	06042018	WORKERS COMP INSURANCE	57089	06/21/2018	06/22/2018	721.00
							721.00
101-10-130-000-4210	General Ope						
	METRO SALES	INV1097162	MAY COPIER	57092	06/21/2018	06/22/2018	235.43
	NORTHERN BUSINESS PRO	297214-0	REINFORCED PAPER, COFFE	57052	06/06/2018	06/08/2018	31.83
	NORTHVIEW BANK	06/04/18	MOZY, HOTEL, LUCID, CLOTHI	57118	07/10/2018	06/27/2018	9.95
	QUILL	7211407, 7292422	COPY PAPER, A6 ENVELOPES	57058	05/22/2018	06/08/2018	144.65
							421.86
101-10-130-000-4300	Professional						
	ADT	05/18/18	SECURITY SYSTEM	57025	05/18/2018	06/08/2018	73.85
	ADT	06182018	CONTRACT JULY	57064	06/21/2018	06/22/2018	73.85
	NELSON/KARA//	05/23/18	RECORDING SECRETARY	57050	05/23/2018	06/08/2018	80.00
	NORTH PINE INSURANCE	0072266794	AGENCY COMMISSION PROPI	57051	06/07/2018	06/08/2018	2,231.15
	NORTHVIEW BANK	06/04/18	MOZY, HOTEL, LUCID, CLOTHI	57118	07/10/2018	06/27/2018	34.45
	PINE COUNTY RECORDER	06212018	CONVEYANC OF TAX F. PROP	57102	06/21/2018	06/22/2018	46.00
	PINE COUNTY TREASURER	06212018	CONVEYANC OF TAX F. PROP	57103	06/21/2018	06/22/2018	27.68
							2,566.98
101-10-130-000-4321	Telephone						
	AT&T MOBILITY	287269955139X05182018	CELL PHONE	57028	06/06/2018	06/08/2018	76.94
	CENTURYLINK	5/23/2018	PHONE UTILITY- LONG DISTAI	57033	06/06/2018	06/08/2018	9.74
	CENTURYLINK	5/23/2018	PHONE UTILITY- LONG DISTAI	57033	06/06/2018	06/08/2018	30.54
	CENTURYLINK	05/13/18	PHONE UTILITY	57032	06/06/2018	06/08/2018	179.76
	CENTURYLINK	06132018	PHONE SERVICE	57067	06/21/2018	06/22/2018	324.14
							621.12
101-10-130-000-4322	Postage						

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	CASH	05/22/18	MAILING TO SEH	57031	06/06/2018	06/08/2018	7.25
	POSTMASTER	06192018	STAMP REPLENISHMENT	57104	06/21/2018	06/22/2018	171.00
							178.25
101-10-130-000-4331	Travel Exper NORTHVIEW BANK	06/04/18	MOZY, HOTEL, LUCID, CLOTHI	57118	07/10/2018	06/27/2018	419.00
							419.00
101-10-130-000-4351	Notices & Pl PINE COUNTY COURIER	05312018	MINUTES/HYDRANT/ARTS IN F	57055	06/07/2018	06/08/2018	112.80
							112.80
101-10-130-000-4437	Schools & C CGMC	06202018	TRAINING- LABOR RELATIONS	57068	06/21/2018	06/22/2018	70.00
							70.00
101-10-130-000-4499	Miscellaneous EAST CENTRAL SOLID WAS PHASE	730126 39414	CITY WIDE SPRING CLEAN UP LAWN SERVICE- CITY CLEAN	57075 57101	06/21/2018 06/21/2018	06/22/2018 06/22/2018	24.45 197.10
							221.55
							Total Dept. Executive: 7,671.26
Dept: 10-150 Financial Administr:							
101-10-150-000-4131	Health Insur: I.U.O.E. LOCAL 49 H & W FU	06042018	JULY PREMIUM	57041	06/07/2018	06/08/2018	1,010.60
							1,010.60
101-10-150-000-4301	Auditing & A ALTHOFF AND NORDQUIST ALTHOFF AND NORDQUIST	06052018 06052018	YEAR END AUDIT YEAR END AUDIT	57065 57065	06/21/2018 06/21/2018	06/22/2018 06/22/2018	9,700.00 2,975.00
							12,675.00
							Total Dept. Financial Administration: 13,685.60
Dept: 10-160 City Attorney							
101-10-160-000-4300	Professional KENNEDY & GRAVEN PINE COUNTY ATTORNEY	04302018 05/15/18	HELIPAD/GOLDN H/GATEWY A PROSECUTION SERVICES, 1S	57042 57054	05/25/2018 06/06/2018	06/08/2018 06/08/2018	525.00 5,000.00
							5,525.00
							Total Dept. City Attorney: 5,525.00
Dept: 10-191 Planning and Zoning							
101-10-191-000-4300	Professional FREDERICKSON/REESE// GAEDE/CASSIE// KENNEDY & GRAVEN OFC OF ADMINISTRATIVE HI PALMER/STEVE// RILEY/RANDY// SPARTZ/ ANDREW// STADIN/RENE//	06212018 06212018 04302018 06212018 06212018 06212018 06212018 06212018	PLANNING COMMISSION 2ND PLANNING COMMISSION 2ND HELIPAD/GOLDN H/GATEWY A WHITE/PETRY DETACHEMENT PLANNING COMMISSION 2ND PLANNING COMMISSION 2ND PLANNING COMMISSION 2ND PLANNING COMMISSION 2ND	57079 57080 57042 57098 57099 57106 57111 57112	06/21/2018 06/21/2018 05/25/2018 06/21/2018 06/21/2018 06/21/2018 06/21/2018 06/21/2018	06/22/2018 06/22/2018 06/08/2018 06/22/2018 06/22/2018 06/22/2018 06/22/2018 06/22/2018	25.00 25.00 210.00 100.00 50.00 50.00 25.00 25.00
							510.00
							Total Dept. Planning and Zoning: 510.00
Dept: 10-194 Buildings & Ground							
101-10-194-000-4131	Health Insur: I.U.O.E. LOCAL 49 H & W FU	06042018	JULY PREMIUM	57041	06/07/2018	06/08/2018	434.00
							434.00
101-10-194-000-4151	Worker's Co LMC INSURANCE TRUST	06042018	WORKERS COMP INSURANCE	57089	06/21/2018	06/22/2018	31.00

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							31.00
101-10-194-000-4220	Repair & Ma						
	QUALITY HOME AND SPORT	51362, 51020, 51366	R & M SUPPLIES	57105	06/20/2018	06/22/2018	74.74
	SANDSTONE ACE HARDWA	05252018	CITY HALL/SHOP/LIBRARY GE	57108	06/21/2018	06/22/2018	38.97
	SANDSTONE ACE HARDWA	05252018	CITY HALL/SHOP/LIBRARY GE	57108	06/21/2018	06/22/2018	4.99
	SANDSTONE ACE HARDWA	05252018	CITY HALL/SHOP/LIBRARY GE	57108	06/21/2018	06/22/2018	36.27
							154.97
101-10-194-000-4300	Professional						
	PHASE	39310	MOWING MAY	57101	06/21/2018	06/22/2018	689.85
	T-N-T CLEANING	06152018	CITY HALL CLEANING 5/15-6/1	57114	06/15/2018	06/22/2018	979.00
							1,668.85
101-10-194-000-4361	General Liab						
	LMC INSURANCE TRUST	6/19/2018	6/1/18-5/30/19 BUS/LIAB INSUF	57089	06/21/2018	06/22/2018	603.00
							603.00
101-10-194-000-4362	Property Ins						
	LMC INSURANCE TRUST	6/19/2018	6/1/18-5/30/19 BUS/LIAB INSUF	57089	06/21/2018	06/22/2018	2,942.00
							2,942.00
101-10-194-000-4381	Electric Utilit						
	MINNESOTA POWER	05/18/18	ELECTRICAL UTILITY	57047	06/06/2018	06/08/2018	758.53
							758.53
101-10-194-000-4382	Water Utilitie						
	SANDSTONE/CITY OF//	053102018	WATER/SEWER/STORM WATE	57109	06/21/2018	06/22/2018	91.62
							91.62
101-10-194-000-4383	Gas Utilities						
	CONSTELLATION NEWENEF	06082018	GAS MAY 18	57071	06/21/2018	06/22/2018	84.82
							84.82
101-10-194-000-4384	Refuse Disp						
	MATT'S SANITATION INC.	05/31/2018	GARBAGE SERV MAY	57090	06/21/2018	06/22/2018	58.50
							58.50
101-10-194-000-4385	Storm Water						
	SANDSTONE/CITY OF//	053102018	WATER/SEWER/STORM WATE	57109	06/21/2018	06/22/2018	547.54
							547.54
101-10-194-000-4401	Building Rep						
	AQUARIUS HOME SERVICE	62954, 863280, 863942	CITY HALL A/C R&M	57027	07/05/2018	06/08/2018	1,451.00
	DEGERSTROM CONSTRUCT	5/31/2018	LIBRARY CEILING SUPPORT F	57036	06/06/2018	06/08/2018	2,185.00
							3,636.00
							Total Dept. Buildings & Grounds: 11,010.83
Dept: 15-205 Safety							
101-15-205-000-4812	Cleanup						
	EAST CENTRAL SOLID WAS	05/23/18	MAY CLEANUP DAYS	57039	06/06/2018	06/08/2018	1,150.60
							1,150.60
							Total Dept. Safety: 1,150.60
Dept: 15-210 Law Enforcement							
101-15-210-000-4300	Professional						
	PINE COUNTY TREASURER-	06/01/18	POLICE CONTRACT	57057	06/06/2018	06/08/2018	11,024.00
							11,024.00
							Total Dept. Law Enforcement: 11,024.00
Dept: 15-240 Building Inspection:							
101-15-240-000-4300	Professional						

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	DROTNING/RICHARD//	2012-0031	BUILDING OFFICIAL SERVICE	57037	06/06/2018	06/08/2018	1,650.00
							1,650.00
			Total Dept. Building Inspections:				1,650.00
Dept: 20-300 Public Works Admir							
101-20-300-000-4131	Health Insur: I.U.O.E. LOCAL 49 H & W FU	06042018	JULY PREMIUM	57041	06/07/2018	06/08/2018	2,046.00
							2,046.00
101-20-300-000-4151	Worker's Co LMC INSURANCE TRUST	06042018	WORKERS COMP INSURANCE	57089	06/21/2018	06/22/2018	4,223.00
							4,223.00
101-20-300-000-4210	General Ope AUTO VALUE MORA SANDSTONE ACE HARDWAI	05/25/18 05252018	SHOP SUPPLIES CITY HALL/SHOP/LIBRARY GE	57029 57108	06/07/2018 06/21/2018	06/08/2018 06/22/2018	100.11 49.99
							150.10
101-20-300-000-4212	Motor Fuels SANDSTONE PETRO PLUS	06/01/18	FUEL	57062	07/05/2018	06/08/2018	589.03
							589.03
101-20-300-000-4220	Repair & Ma SANDSTONE ACE HARDWAI SANDSTONE ACE HARDWAI SANDSTONE NAPA	05252018 05252018 05/25/18	CITY HALL/SHOP/LIBRARY GE CITY HALL/SHOP/LIBRARY GE JOHN DEERE OIL	57108 57108 57061	06/21/2018 06/21/2018 06/06/2018	06/22/2018 06/22/2018 06/08/2018	54.99 11.97 17.49
							84.45
101-20-300-000-4321	Telephone CENTURYLINK CENTURYLINK CENTURYLINK	5/23/2018 05/13/18 06132018	PHONE UTILITY- LONG DISTA PHONE UTILITY PHONE SERVICE	57033 57032 57057	06/06/2018 06/06/2018 06/21/2018	06/08/2018 06/08/2018 06/22/2018	4.30 51.52 51.52
							107.34
101-20-300-000-4361	General Liab LMC INSURANCE TRUST	6/19/2018	6/1/18-5/30/19 BUS/LIAB INSUF	57089	06/21/2018	06/22/2018	229.00
							229.00
101-20-300-000-4362	Property Insr LMC INSURANCE TRUST	6/19/2018	6/1/18-5/30/19 BUS/LIAB INSUF	57089	06/21/2018	06/22/2018	1,119.00
							1,119.00
101-20-300-000-4363	Vehicle Insur LMC INSURANCE TRUST	6/19/2018	6/1/18-5/30/19 BUS/LIAB INSUF	57089	06/21/2018	06/22/2018	1,254.00
							1,254.00
101-20-300-000-4381	Electric Utilit MINNESOTA POWER	05/18/18	ELECTRICAL UTILITY	57047	06/06/2018	06/08/2018	232.60
							232.60
101-20-300-000-4383	Gas Utilities FEDERATED COOP	TMO-291256	SUMMER FILL- SHOP	57076	06/21/2018	06/22/2018	195.24
							195.24
101-20-300-000-4384	Refuse Disp MATT'S SANITATION INC. MATT'S SANITATION INC.	05/31/2018 05/31/2018	GARBAGE SERV MAY GARBAGE SERV MAY	57090 57090	06/21/2018 06/21/2018	06/22/2018 06/22/2018	105.30 46.80
							152.10
101-20-300-000-4404	Machiner & I KIMBALL-MIDWEST QUALITY HOME AND SPORT QUALITY HOME AND SPORT QUALITY HOME AND SPORT	6373802 51362, 51020, 51366 007836 007842	VEHICLE PINS, GREASE R & M SUPPLIES 2014 CUB HYDRAULIC CHANG 09 RZT42 HYDRAULIC CHNGE	57043 57105 57105 57105	06/06/2018 06/20/2018 06/20/2018 06/20/2018	06/08/2018 06/22/2018 06/22/2018 06/22/2018	122.83 50.97 135.46 551.37

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							860.63
101-20-300-000-4499	Miscellaneous						
	GOPHER STATE ONE CALL	8050705	MAY LOCATES	57040	06/06/2018	06/08/2018	20.10
	NORTHVIEW BANK	06/04/18	MOZY, HOTEL, LUCID, CLOTHI	57118	07/10/2018	06/27/2018	-124.99
							-104.89
							all Dept. Public Works Administration: 11,137.60
Dept: 20-346 Street Lighting							
101-20-346-000-4381	Electric Utilit						
	MINNESOTA POWER	05/18/18	ELECTRICAL UTILITY	57047	06/06/2018	06/08/2018	658.07
	MINNESOTA POWER	05/29/2018	MAY ELECTRIC CHG	57093	06/21/2018	06/22/2018	1,588.34
							2,246.41
							Total Dept. Street Lighting: 2,246.41
Dept: 25-520 Parks Maintenance							
101-25-520-000-4151	Worker's Co						
	LMC INSURANCE TRUST	06042018	WORKERS COMP INSURANCE	57089	06/21/2018	06/22/2018	185.00
							185.00
101-25-520-000-4300	Professional						
	BARSNESS/DAVE//	06212018	PARK COMMISSION 2ND QTR	57066	06/21/2018	06/22/2018	75.00
	CHASSON/DAVID//	06212018	PARK COMMISSION 2ND QTR	57069	06/21/2018	06/22/2018	50.00
	DYBVIG/DOROTHY//	06212018	PARK COMMISSION 2ND QTR	57074	06/21/2018	06/22/2018	75.00
	FRANKLIN/MARY//	06212018	PARK COMMISSION 2ND QTR	57077	06/21/2018	06/22/2018	50.00
	MPJ ENTERPRISES, LLC	21626	SOFTBALL FIELD LIME	57048	07/05/2018	06/08/2018	870.00
	PAUL'S PORTABLES	05/31/18	PORTA POTTIES, ROB. PK TOI	57053	07/05/2018	06/08/2018	648.00
	STURTZ/ERIC//	06212018	PARK COMMISSION 2ND QTR	57113	06/21/2018	06/22/2018	50.00
	VAVRICKA/TONY//	06212018	PARK COMMISSION 2ND QTR	57115	06/21/2018	06/22/2018	75.00
	WHITE/KARRY//	06/21/2018	PARK COMMISSION 2ND QTR	57116	06/21/2018	06/22/2018	75.00
							1,968.00
101-25-520-000-4361	General Liab						
	LMC INSURANCE TRUST	6/19/2018	6/1/18-5/30/19 BUS/LIAB INSUF	57089	06/21/2018	06/22/2018	79.00
							79.00
101-25-520-000-4362	Property Insr						
	LMC INSURANCE TRUST	6/19/2018	6/1/18-5/30/19 BUS/LIAB INSUF	57089	06/21/2018	06/22/2018	383.00
							383.00
101-25-520-000-4381	Electric Utilit						
	MINNESOTA POWER	05/18/18	ELECTRICAL UTILITY	57047	06/06/2018	06/08/2018	78.59
							78.59
101-25-520-000-4383	Gas Utilities						
	MN ENERGY RESOURCES C	06042018	MAY CHARGES	57094	06/21/2018	06/22/2018	28.71
							28.71
101-25-520-000-4750	Sandstone C						
	FRAZER/NATHAN//	06122018	ARTS IN THE PARK 6/12	57078	06/21/2018	06/22/2018	225.00
	KELLER/FRED//	06192018	ARTS IN THE PARK- KELLER 6	57082	06/21/2018	06/22/2018	225.00
	KETTLE RIVER GRAFIX	49438	WS LTR FOLD, ARTS IN PARK	57084	06/21/2018	06/22/2018	10.00
	MCGOWN/ROB//	06052018	ARTS IN THE PARK 6/5	57091	06/21/2018	06/22/2018	225.00
	MCGOWN/ROB//	06/27/18	6/26 ARTS IN THE PARK	57117	07/10/2018	06/27/2018	225.00
	PINE COUNTY COURIER	05312018	MINUTES/HYDRANT/ARTS IN F	57055	06/07/2018	06/08/2018	282.75
							1,192.75
101-25-520-000-4760	Sandstone P						
	MINNESOTA POWER	05/18/18	ELECTRICAL UTILITY	57047	06/06/2018	06/08/2018	19.25
	MN ENERGY RESOURCES C	06042018	MAY CHARGES	57094	06/21/2018	06/22/2018	30.14
							49.39
101-25-520-000-4835	Tourism Adv						

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	SANDSTONE CHAMBER OF	06/01/18	2018 HINCKLEY VISITORS GUI	57060	06/06/2018	06/08/2018	365.00
							365.00
							Total Dept. Parks Maintenance: 4,329.44
Dept: 25-550 Library							
101-25-550-000-4210	General Op SANDSTONE ACE HARDWAI	05252018	CITY HALL/SHOP/LIBRARY GE	57108	06/21/2018	06/22/2018	8.99
							8.99
							Total Dept. Library: 8.99
Dept: 35-000 Cemetery							
101-35-000-000-4212	Motor Fuels SANDSTONE PETRO PLUS	06/01/18	FUEL	57062	07/05/2018	06/08/2018	225.28
							225.28
101-35-000-000-4300	Professional DAVIS/RYAN// PHASE	05/19/18 39310	CREMAINS BURIAL MOWING MAY	57035 57101	06/06/2018 06/21/2018	06/08/2018 06/22/2018	150.00 1,172.75
							1,322.75
101-35-000-000-4362	Property Ins LMC INSURANCE TRUST	6/19/2018	6/1/18-5/30/19 BUS/LIAB INSUF	57089	06/21/2018	06/22/2018	24.00
							24.00
							Total Dept. Cemetery: 1,572.03
							Total Fund General Fund: 106,206.75
Fund: 201 Fire Protection							
Dept: 00-000 Balance Sheet Accto							
201-00-000-000-1550	Prepaid Exp LMC INSURANCE TRUST	6/19/2018	6/1/18-5/30/19 BUS/LIAB INSUF	57089	06/21/2018	06/22/2018	2,015.00
							2,015.00
							Total Dept. Balance Sheet Accounts: 2,015.00
Dept: 15-220 Fire							
201-15-220-000-4131	Health Insur I.U.O.E. LOCAL 49 H & W FUI	06042018	JULY PREMIUM	57041	06/07/2018	06/08/2018	132.10
							132.10
201-15-220-000-4151	Worker's Co LMC INSURANCE TRUST	06042018	WORKERS COMP INSURANCE	57089	06/21/2018	06/22/2018	5,140.00
							5,140.00
201-15-220-000-4210	General Op CHRIS' FOOD CENTER SANDSTONE ACE HARDWAI	52675 22370	FIRE DEPT MUTUAL AID MEET FIRE DEPT. HYDRAULIC OIL	57070 57108	06/21/2018 06/21/2018	06/22/2018 06/22/2018	128.65 14.99
							143.64
201-15-220-000-4212	Motor Fuels SANDSTONE PETRO PLUS	06/01/18	FUEL	57062	07/05/2018	06/08/2018	346.49
							346.49
201-15-220-000-4300	Professional GATEWAY FAMILY HEALTH C GATEWAY FAMILY HEALTH C RICHARDSON/CARRIE//	05142018 03122018 28	FIRE DEPT PHYSICAL FIRE DEPT PHYSICAL FIRE HALL CLEANING MAY	57081 57081 57059	06/21/2018 06/21/2018 06/07/2018	06/22/2018 06/22/2018 06/08/2018	135.00 155.00 300.00
							590.00
201-15-220-000-4321	Telephone						

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	CENTURYLINK	5/23/2018	PHONE UTILITY- LONG DISTA	57033	06/06/2018	06/08/2018	3.99
	CENTURYLINK	05/13/18	PHONE UTILITY	57032	06/06/2018	06/08/2018	51.52
	CENTURYLINK	06132018	PHONE SERVICE	57067	06/21/2018	06/22/2018	51.52
							107.03
201-15-220-000-4361	General Liat LMC INSURANCE TRUST	6/19/2018	6/1/18-5/30/19 BUS/LIAB INSUF	57089	06/21/2018	06/22/2018	232.00
							232.00
201-15-220-000-4362	Property Insi LMC INSURANCE TRUST	6/19/2018	6/1/18-5/30/19 BUS/LIAB INSUF	57089	06/21/2018	06/22/2018	1,131.00
							1,131.00
201-15-220-000-4363	Vehicle Insu LMC INSURANCE TRUST	6/19/2018	6/1/18-5/30/19 BUS/LIAB INSUF	57089	06/21/2018	06/22/2018	1,458.00
							1,458.00
201-15-220-000-4381	Electric Utilit MINNESOTA POWER	05/18/18	ELECTRICAL UTILITY	57047	06/06/2018	06/08/2018	157.35
							157.35
201-15-220-000-4382	Water Utilitie SANDSTONE/CITY OF//	053102018	WATER/SEWER/STORM WATE	57109	06/21/2018	06/22/2018	81.75
							81.75
201-15-220-000-4383	Gas Utilities CONSTELLATION NEWENEF	06082018	GAS MAY 18	57071	06/21/2018	06/22/2018	75.22
							75.22
201-15-220-000-4384	Refuse Disp MATT'S SANITATION INC. MATT'S SANITATION INC.	05/31/2018 05/31/2018	GARBAGE SERV MAY GARBAGE SERV MAY	57090 57090	06/21/2018 06/21/2018	06/22/2018 06/22/2018	16.38 14.04
							30.42
201-15-220-000-4401	Building Rep MIDWEST ELECTRIC & GEN	19016	FIRE HALL GENERATOR SITE	57045	06/06/2018	06/08/2018	265.00
							265.00
201-15-220-000-4404	Machiner & I DSC COMMUNICATIONS, INK DSC COMMUNICATIONS, INK KIRVIDA FIRE S & S CUSTOM SPRING AND	2181392 2181215 7100 5173	PORTABLE RADIO REPAIR PORTABLE RADIO REPAIRS FD FREIGHTLINER AIR BAG TRK #831 REAR AIRBAG REPA	57073 57073 57044 57107	06/21/2018 06/21/2018 06/06/2018 06/21/2018	06/22/2018 06/22/2018 06/08/2018 06/22/2018	112.00 1,658.20 1,108.80 834.04
							3,713.04
201-15-220-000-4560	Non-Capital MUNICIPAL EMERGENCY SE	IN1234566	GAS DETECTOR	57096	06/21/2018	06/22/2018	3,041.97
							3,041.97
201-15-220-000-4580	Equipment MUNICIPAL EMERGENCY SE	IN1230335	FD GATE VALVE & AXE	57049	06/06/2018	06/08/2018	608.88
							608.88
						Total Dept. Fire:	17,253.89
						Total Fund Fire Protection:	19,268.89
Fund: 228 Economic Developer							
Dept: 50-540 Economic Developn							
228-50-540-000-4300	Professional COMMUNITY PARTNERS RE KENNEDY & GRAVEN NORTHSPAN SHORT ELLIOTT HENDRICK:	05/21/18 140280 6331 351410	HOUSING STUDY, DRAFT PMT SALE PROP. TO SANDSTONE DEV. WORK, DEED TOUR LUN GOLDEN HORIZ/ SHOVEL REA	57034 57083 57097 57110	06/06/2018 06/21/2018 06/21/2018 06/21/2018	06/08/2018 06/22/2018 06/22/2018 06/22/2018	5,450.00 37.50 136.00 64.92

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							5,688.42
228-50-540-000-4351	Notices & Pt PINE COUNTY COURIER	05312018	MINUTES/HYDRANT/ARTS IN F	57055	06/07/2018	06/08/2018	49.64
							49.64
Total Dept. Economic Development:							5,738.06
ic Development Authority:							5,738.06
Fund: 401 Capital Projects Fund							
Dept: 40-450 Capital Account							
401-40-450-000-4531	Street Overl:						
	PINE COUNTY RECORDER	06/03/18	UTILITY EASEMENT- RVR BLU	57056	06/06/2018	06/08/2018	46.00
	SHORT ELLIOTT HENDRICK:	351405	RIVER BLUFF/4TH ST RECON:	57110	06/21/2018	06/22/2018	5,633.70
							5,679.70
Total Dept. Capital Account:							5,679.70
ind Capital Projects Fund:							5,679.70
Fund: 406 TIF KC Companies							
Dept: 40-465 KC COMPANY							
406-40-465-000-4305	Administrativ						
	KENNEDY & GRAVEN	04302018	HELIPAD/GOLDN H/GATEWAY A	57042	05/25/2018	06/08/2018	315.00
	SHORT ELLIOTT HENDRICK:	351410	GOLDEN HORIZ/ SHOVEL REA	57110	06/21/2018	06/22/2018	64.92
							379.92
Total Dept. KC COMPANY:							379.92
Fund TIF KC Companies:							379.92
Fund: 411 GATEWAY TAX ABATEI							
Dept: 40-450 Capital Account							
411-40-450-000-4305	Administrativ						
	KENNEDY & GRAVEN	04302018	HELIPAD/GOLDN H/GATEWAY A	57042	05/25/2018	06/08/2018	15.00
							15.00
Total Dept. Capital Account:							15.00
.TEWAY TAX ABATEMENT:							15.00
Fund: 601 Water Fund							
Dept: 00-000 Balance Sheet Acco							
601-00-000-000-1550	Prepaid Exp:						
	LMC INSURANCE TRUST	6/19/2018	6/1/18-5/30/19 BUS/LIAB INSUF	57089	06/21/2018	06/22/2018	2,898.00
							2,898.00
Total Dept. Balance Sheet Accounts:							2,898.00
Dept: 60-911 Water Production/Di							
601-60-911-000-4131	Health Insur:						
	I.U.O.E. LOCAL 49 H & W FU	06042018	JULY PREMIUM	57041	06/07/2018	06/08/2018	727.30
							727.30
601-60-911-000-4210	General Ope						
	KETTLE RIVER GRAFIX	49531	BILLING CARDS & LATE CARD	57084	06/21/2018	06/22/2018	428.47
	KETTLE RIVER GRAFIX	49438	WS LTR FOLD, ARTS IN PARK	57084	06/21/2018	06/22/2018	4.00
							432.47
601-60-911-000-4300	Professional						
	AMERICAN PAYMENT CENTI	15-18170	W/S DROP BOX QTRLY RENT	57026	06/06/2018	06/08/2018	39.00

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	PEOPLESERVICE, INC.	31067	CONTRACT JULY	57100	06/21/2018	06/22/2018	225.00
	PEOPLESERVICE, INC.	31067	CONTRACT JULY	57100	06/21/2018	06/22/2018	4,896.00
							5,160.00
601-60-911-000-4301	Auditing & A ALTHOFF AND NORDQUIST	06052018	YEAR END AUDIT	57065	06/21/2018	06/22/2018	800.00
							800.00
601-60-911-000-4321	Telephone CENTURYLINK	5/23/2018	PHONE UTILITY- LONG DISTA	57033	06/06/2018	06/08/2018	10.00
							10.00
601-60-911-000-4322	Postage POSTMASTER	06212018	W/S/SW BILLNG POSTAGE	57104	06/21/2018	06/22/2018	89.51
	POSTMASTER	06212018	W/S/SW BILLNG POSTAGE	57104	06/21/2018	06/22/2018	35.00
							124.51
601-60-911-000-4351	Notices & Pl PINE COUNTY COURIER	05312018	MINUTES/HYDRANT/ARTS IN F	57055	06/07/2018	06/08/2018	30.08
							30.08
601-60-911-000-4361	General Liab LMC INSURANCE TRUST	6/19/2018	6/1/18-5/30/19 BUS/LIAB INSUF	57089	06/21/2018	06/22/2018	690.00
							690.00
601-60-911-000-4362	Property Inst LMC INSURANCE TRUST	6/19/2018	6/1/18-5/30/19 BUS/LIAB INSUF	57089	06/21/2018	06/22/2018	3,367.00
							3,367.00
601-60-911-000-4381	Electric Utiliti MINNESOTA POWER	05/18/18	ELECTRICAL UTILITY	57047	06/06/2018	06/08/2018	915.11
							915.11
601-60-911-000-4383	Gas Utilities MN ENERGY RESOURCES C	06042018	MAY CHARGES	57094	06/21/2018	06/22/2018	18.00
	MN ENERGY RESOURCES C	06042018	MAY CHARGES	57094	06/21/2018	06/22/2018	239.78
							257.78
601-60-911-000-4404	Machiner & I TOTAL CONTROL SYSTEMS,	8330	SCADA DIALER REPAIR	57063	06/06/2018	06/08/2018	390.92
							390.92
601-60-911-000-4433	Dues and St MINNESOTA DEPT OF HEAL	05/21/18	QTRLY WATER CONNECTION	57046	07/05/2018	06/08/2018	755.00
							755.00
601-60-911-670-4583	Water Capitz SHORT ELLIOTT HENDRICK:	351405	RIVER BLUFF/4TH ST RECON:	57110	06/21/2018	06/22/2018	3,566.66
	SHORT ELLIOTT HENDRICK:	351406	LUNDORFF DRIVE N UTILITY E	57110	06/21/2018	06/22/2018	8,396.70
							11,963.36
							Dept. Water Production/Distribution: 25,623.53
							Total Fund Water Fund: 28,521.53
Fund: 602 Sewer Fund							
Dept: 00-000 Balance Sheet Accto							
602-00-000-000-1550	Prepaid Exp LMC INSURANCE TRUST	6/19/2018	6/1/18-5/30/19 BUS/LIAB INSUF	57089	06/21/2018	06/22/2018	1,615.00
							1,615.00
							Total Dept. Balance Sheet Accounts: 1,615.00
Dept: 50-950 Sewer Services							
602-50-950-000-4131	Health Insur:						

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	I.U.O.E. LOCAL 49 H & W FUJ	06042018	JULY PREMIUM	57041	06/07/2018	06/08/2018	727.30
							727.30
602-50-950-000-4210	General Ops KETTLE RIVER GRAFIX	49531	BILLING CARDS & LATE CARD	57084	06/21/2018	06/22/2018	428.46
	KETTLE RIVER GRAFIX	49438	WS LTR FOLD, ARTS IN PARK	57084	06/21/2018	06/22/2018	4.00
							432.46
602-50-950-000-4220	Repair & Ma CORE & MAIN	1990953	SEWER REPAIR SUPPLIES	57072	06/21/2018	06/22/2018	469.16
							469.16
602-50-950-000-4300	Professional AMERICAN PAYMENT CENTI	15-18170	W/S DROP BOX QTRLY RENT	57026	06/06/2018	06/08/2018	39.00
	PEOPLESERVICE, INC.	31067	CONTRACT JULY	57100	06/21/2018	06/22/2018	296.60
	PEOPLESERVICE, INC.	31067	CONTRACT JULY	57100	06/21/2018	06/22/2018	4,896.00
							5,231.60
602-50-950-000-4301	Auditing & A ALTHOFF AND NORDQUIST	06052018	YEAR END AUDIT	57065	06/21/2018	06/22/2018	800.00
							800.00
602-50-950-000-4322	Postage POSTMASTER	06212018	W/S/SW BILLNG POSTAGE	57104	06/21/2018	06/22/2018	89.51
	POSTMASTER	06212018	W/S/SW BILLNG POSTAGE	57104	06/21/2018	06/22/2018	35.00
							124.51
602-50-950-000-4361	General Liat LMC INSURANCE TRUST	6/19/2018	6/1/18-5/30/19 BUS/LIAB INSUR	57089	06/21/2018	06/22/2018	350.00
							350.00
602-50-950-000-4362	Property Insr LMC INSURANCE TRUST	6/19/2018	6/1/18-5/30/19 BUS/LIAB INSUR	57089	06/21/2018	06/22/2018	1,707.00
							1,707.00
602-50-950-000-4363	Vehicle Insur LMC INSURANCE TRUST	6/19/2018	6/1/18-5/30/19 BUS/LIAB INSUR	57089	06/21/2018	06/22/2018	204.00
							204.00
602-50-950-000-4381	Electric Utilit EAST CENTRAL ENERGY	05/11/18	WASTEWATER PLANT ELECTF	57038	07/05/2018	06/08/2018	80.23
	MINNESOTA POWER	05/18/18	ELECTRICAL UTILITY	57047	06/06/2018	06/08/2018	589.73
							669.96
602-50-950-000-4383	Gas Utilities MN ENERGY RESOURCES C	06042018	MAY CHARGES	57094	06/21/2018	06/22/2018	40.36
							40.36
602-50-950-000-4386	Sewer water SANDSTONE/CITY OF//	053102018	WATER/SEWER/STORM WATE	57109	06/21/2018	06/22/2018	42.40
							42.40
602-50-950-000-4404	Machiner & I TOTAL CONTROL SYSTEMS,	8330	SCADA DIALER REPAIR	57063	06/06/2018	06/08/2018	390.93
							390.93
602-50-950-166-4583	Sewer Capit: MPJ ENTERPRISES, LLC	21648	COMMERCIAL AVE SEWER MA	57095	06/21/2018	06/22/2018	9,640.00
	MPJ ENTERPRISES, LLC	21651	MALLARD SEWER MAIN REPA	57095	06/21/2018	06/22/2018	2,399.00
	SHORT ELLIOTT HENDRICK:	351405	RIVER BLUFF/4TH ST RECON	57110	06/21/2018	06/22/2018	3,269.44
							15,308.44
							Total Dept. Sewer Services: 26,498.12

Dearest Kathy -
 We were in Tanastone
 40 yrs ago. Visiting Festus
 We really liked & appreciated
 the music in park - it's -
 he was excellent he
 couldn't have been better -
 like cream, goodies etc. well
 thought out. I have
 the garden/flower club plant
 some showy flowers. Shrub
 all around "Sidelwalks, Spruce
 up - Paint - Snow off the
 town -

Kathy -

Today I thought of you a while,
 and don't you know, it made me smile!
 Ron & Jenny Pierce





Building a Better World
for All of Us®

July 2, 2018

RE: City of Sandstone, Minnesota
Lundorff Drive - Project Closeout
SEH No. SANST 137532 14.00

Mr. Brent Hamack
R.L. Larson Excavating
2255 12th St. SE
St. Cloud, MN 56304-9705

Dear Brent:

The City would like to encourage you to finalize the Lundorff Drive project by July 30, 2018, if at all possible. This would allow final payment to you and start the 1-year warranty period. It would also allow the City to request their final payment from the EDA before they lose the funding.

Only two outstanding work items remain; culvert replacement on a driveway on Highway 23 and bituminous repair at the lift station where you connected. Please complete these ASAP and submit your final paperwork so we can close this project out by July 30, 2018.

Thank you in advance for your cooperation in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg Anderson".

Greg Anderson, PE
City Engineer

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c: Kathy George, City Administrator

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From: BMS.PETITIONS@STATE.MN.US <BMS.PETITIONS@STATE.MN.US> **On Behalf Of** MN BMS PETITIONS
Sent: Thursday, June 28, 2018 4:17 PM
To: duluth@local49.org
Subject: Notice of Desire to Negotiate

The Notice has been successfully submitted. Forward this e-mail to the other party(s). Do not reply to this e-mail. If you have questions, please contact the Bureau at 651-649-5421.

REMINDERS:

- 1) THE NOTICE HAS BEEN SUBMITTED ONLINE, DO **NOT** MAIL, FAX OR E-MAIL THE ORIGINAL.
- 2) PURSUANT TO MINNESOTA STATUTES 179.06 OR 179A.14, YOU ARE HEREBY NOTIFIED OF THE UNDERSIGNED'S DESIRE TO MEET AND NEGOTIATE AN INITIAL OR SUBSEQUENT AGREEMENT ESTABLISHING TERMS AND CONDITIONS OF EMPLOYMENT.
- 3) WHEN PROPERLY EXECUTED AND SERVED UPON THE COMMISSIONER AND THE OTHER PARTY, THIS NOTICE SATISFIES THE REQUIREMENTS OF MINN. STAT. 179.06 OR 179A.14. FAILURE TO PROVIDE TIMELY NOTICE MAY RESULT IN FINANCIAL PENALTY.

The following is a copy of the data submitted for your records:

IS THE EMPLOYER A PUBLIC OR PRIVATE ORGANIZATION? Public

NAME OF EMPLOYER: City of Sandstone
EMPLOYER ADDRESS: Po Box 641
CITY: Sandstone **STATE:** MN **ZIP:** 55072

NAME OF CHIEF NEGOTIATOR/CONTACT: Kathy George
Check if the following information is the same as above: Yes
CHF NEG/CONTACT ADDRESS:
CITY: **STATE:** MN **ZIP:**
DAYTIME PHONE: 320-245-5241 **EXT.:**
CELL PHONE:
E-MAIL ADDRESS: administrator@sandstonemn.com

NAME OF EXCLUSIVE REP: International Union of Operating Engineers, Local 49
EXCLUSIVE REP ADDRESS: 2002 London Road Suite 116
CITY: Duluth **STATE:** MN **ZIP:** 55812

NAME OF CHIEF NEGOTIATOR/CONTACT: Mike Parrott
Check if the following information is the same as above: Yes
CHF NEG/CONTACT ADDRESS: 2002 London Road Suite 116
CITY: Duluth **STATE:** MN **ZIP:** 55812
DAYTIME PHONE: 218-724-3840 **EXT.:**
CELL PHONE:
E-MAIL ADDRESS: mwparrott@local49.org

TYPE OF EMPLOYER: Municipality

TYPE OF BARGAINING UNIT: Highway/Public Works/Parks

STATUS OF EMPLOYEES INVOLVED: ESSENTIAL? Yes

NUMBER OF EMPLOYEES IN UNIT: 5

EXPIRATION DATE OF CURRENT CONTRACT: 12/31/2018

FIRST CONTRACT? No

NOTICE INITIATED BY: Exclusive Representative

DATE OF NOTICE: 06/29/2018

DATE NOTICE COPY SENT TO OTHER PARTY ABOVE: 06/29/2018

NAME OF PERSON FILING THIS NOTICE: Pamela R. Randall
TITLE OF PERSON FILING THIS NOTICE: Administrative Assistant
E-MAIL ADDRESS OF PERSON FILING THIS NOTICE: duluth@local49.org