

SANDSTONE CITY COUNCIL
WEDNESDAY – OCTOBER 3, 2018 - 6:00 p.m.
AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Additions or Corrections to the Agenda
5. Petitions or Complaints by Residents and/or Council members
(Comments from Visitors must be informational in nature and not exceed (5) minutes per person)
6. Consent Agenda:
 - a. Approve Regular City Council Meeting Minutes: September 5, 2018 (pgs. 3-10)
 - b. Approve Temporary Liquor License – Oktoberfest (pgs. 11-12)
7. Reports
 - a. Sheriff's Deputy Report (pgs. 13-20)
 - b. Fire Department Report
 - i. Fire Department Relief Association – September 6, 2018 (pg. 21)
 - c. Library Report – September, 2018 (pgs. 22-23)
 - d. Sandstone History and Art Center – Annual Meeting (pg. 24)
 - e. Planning Commission Meeting – September 12, 2018 (pgs. 25-31)
 - i. Ordinance 20181003-01 Amending Chapter V, Section 517 Regarding Towers and Antennas (pgs. 32-41)
 - ii. Ordinance 20181003-02 Approving Summary Publication
 - f. Park & Rec Commission Meeting – September 14, 2018 (pgs. 42-44)
 - i. Banning State Park Youth Hunt (pgs. 45-48)
 - ii. Special Event Permit Application – Voyageurs Area Council – BCA (pgs. 49-50)
 - g. Rental Inspection Report – September (pg. 51)
 - h. Building Inspection Report – September (pgs. 52-56)
 - i. PeopleService Report – August, 2018 (pgs. 57-64)
 - j. Financial Reports
 - i. Cash Balance, Revenue & Expenditure Report – August, 2018 (pg. 65)
 - ii. A/P Clerk Claims – September, 2018 (pgs. 66-73)
8. Public Hearings / Presentations: None
9. Old & Continuing Business: None
10. New Business
 - a. Mayor's Term (pg. 74)
 - b. Ordinance No. 20181003-03 Repealing and Amending Chapter IX, Section 946; Amending Section 945.11 Regarding Bow and Arrow Hunts: Deer Reduction (pgs. 75-78);
Ordinance 20181003-04 Approving Summary Publication
 - c. Ordinance No. 20181003-05 Rescinding Chapter IX, Section 935: Gun Control (pgs. 79-81)
 - d. Ordinance No. 20181003-06 Rescinding Chapter IX, Section 940: Civil Disorder (pgs. 82-84)
 - e. Charging for Fire Calls (pgs. 85-88)
11. Written Notices and Communications
12. Administrator's Report
13. Adjourn

UPCOMING MEETINGS

October 3	6:00 p.m. – City Council Meeting
October 6	11:00 a.m. – 5:00 p.m. – Oktoberfest and Kettle River Watershed Mural Unveiling
October 10	9:00 a.m. – East Central Housing Organization (ECHO) Meeting
October 10	12:00 p.m. – Sandstone Area Chamber of Commerce Meeting
October 10	7:00 p.m. – Planning Commission Meeting
October 11	2:00 p.m. – 8:00 p.m. – SCDP Appointments
October 12	8:00 a.m. – Park & Rec Commission Meeting
October 22	9:00 p.m. – Sandstone Fire Department Relief Association Meeting
October 23	6:30 p.m. – North Pine Area Hospital District Meeting
October 24	10:00 a.m. – NLX Alliance Meeting
October 24	6:00 p.m. – EDA Meeting
October 30	6:00 p.m. – Pine County Local Government Officials Meeting
November 1	10:30 a.m. – East Central Housing Organization (ECHO) Meeting
November 1	2:00 – 3:00 p.m. – Rick Olseen at City Hall
November 6	ELECTION DAY
November 7	6:00 p.m. – Council Meeting
November 9	8:00 a.m. – Park & Rec Commission Meeting

**Sandstone City Council Meeting Minutes
September 5, 2018**

CALL TO ORDER: 6:00 p.m.

ROLL CALL: Kester, Franklin, Spartz, Devlin and Palmer

Members absent: none

Staff present: Administrator George and Recording Secretary Nelson

Others present: Greg Anderson – SEH, Paul Christensen – PeopleService, Inc., Thomas Landowski – resident, Andy Luedtke – Pine City Rental Inspections, Zachary Bettschen – Pine County Sheriff’s Department, Bill Jansen – resident and Mike Johnson – MPJ Inc.

PLEDGE OF ALLEGIANCE:

Council, guests and staff recite pledge of allegiance.

ADDITIONS OR CORRECTIONS TO THE AGENDA:

Motion Devlin, second Franklin to approve the agenda as printed. Motion carried 5-0.

PETITIONS OR COMPLAINTS BY RESIDENTS AND/OR COUNCIL MEMBERS:

The City received complaints about a camper located on a property, 210 Division St., that is hooked up to water and electricity, stating that people are in and out of the camper at all hours and lights are on at night; giving the appearance that the camper is being used for living quarters. After inspection by Richard Drotning, a letter was sent to the owner, Shawn Jansen. It turns out that it is a rental property. Mr. Bill Jansen is the owner and he wanted to let the Council know that the RV parked on the lot was not his. The renters were providing a home for an otherwise homeless person. Jansen has taken action to rectify the situation. The camper should be removed from the property by September 15th. The Council thanked Mr. Jansen for his quick attention to this matter.

Staff followed up on complaints received about incomplete work regarding a sewer line, a dog running loose, potholes and loose pavement on Washington, campsites in poor condition at Robinson Park, and concerns with the River Bluff project (mailboxes, delayed completion).

REPORTS:

Sheriff’s Deputy Report

Deputy Bettschen reported on activity in August. He’s received over 120 calls. Eighteen of those were uninitiated traffic stops, three assaults, one vehicle theft, numerous warrant pickups. A few arrests have been made at Robinson Park. There have been several calls regarding dogs at large. The Administrator made note that Deputy Bettschen has been very responsive to staff calls. The weekly reports initiated by the Sheriff’s office have been nice to have as well. Mayor Spartz thanked Bettschen for coming in and reporting to the Council.

Fire Department

The Fire Department responded to a passenger vehicle fire, a motor vehicle accident with injuries, and another accident last month.

Fire Department Relief Association By-Laws

The State is asking for the following documents before they will release the annual State Aid allotment:
Relief Association meeting minutes

City Council meeting minutes

Most recent Bylaws of the Relief Association

The Relief Association approved the latest bylaws dated January 23, 2012. The Association had been working for a few years to update them. There is no indication in City Council meeting minutes that the Council approved these bylaws. In order to clear this matter up and provide the required documents to the State by the September 15th deadline, the Relief Association is asking the City Council to approved the attached Bylaws. A special meeting of the Relief Association has been called for 7 p.m. on September 6, 2018.

Motion Kester, second Palmer to approve the Relief Association bylaws as presented. Motion carried 4-0, Devlin recused himself because he is the President of the Fire Department Relief Association.

Library Report – August, 2018

August was the last month of the summer reading program that included 182 children and which culminated with a presentation by the Raptor Center from the University of Minnesota. The Friends of the Library also held their annual and very popular Quarry Days book sale. This event helps fund the summer reading program as well as other events throughout the year. The library hosted three programs for children, including the Lego Club and Story Time, and one for adults. There were 1,537 visitors and 314 questions answered during the month of August.

Planning Commission Meeting – August 8, 2018

In their August meeting, the Planning Commission addressed the zoning ordinance language for storage containers, towers and antennas, minimum transitional yard requirements in the highway mixed use district and discussed the suburban residential district.

Park & Rec Commission Meeting – August 10, 2018

Topics covered in the meeting included the Legacy Grant Application (which was submitted on July 31) and camping statistics for Robinson Park, the National Night Out that was held on August 7, the Kettle River Watershed Mural project, Angle Park, the Gin pole, the stage at Robinson Park and the Train Park kiosk.

Rental Inspection Report – Andrew Luedtke

Andrew Luedtke introduced himself to the Council. He was hired by Pine City as the Safety Officer. Sandstone contracts with Pine City for rental inspection services. Luedtke reported that there were 32 property inspections done so far this summer and a Google Drive account has been setup with property folders for each rental address. 8 parcels have been brought into compliance. There are over 140 parcels on the 2019 mailing list. Luedtke is in Sandstone once a week and does 3-4 properties during that time. Each property will be inspected every three years. The most common noncompliance issue is smoke detectors, GFCI outlets and CO2 detectors. Overall, things have gone well with the property owners.

Building Inspection Report – Richard Drotning

There are only three open files right now - Sandstone Healthcare Center, Essentia Health and the County building. Mr. Drotning has been asked to be more proactive on the right-of-way permits because some companies come in and dig holes in the streets and then leave them. There are currently 9 open ROW permits on file.

Small Cities Development Program Update

Loans have closed on five residential properties; with three more in the process. There are three commercial properties participating in the program. Because of the SCDP program, some of the property owners have been able to take advantage of additional programs; such as, Lakes & Pines Live Well at Home and Minnesota Housing Finance Agency Rehabilitation Loan Program. The City has until October 2020 to expend all of the program funds. Another mailing was done to the owner occupied residential property owners, but the target area will probably need to be expanded.

PeopleService Report – 2018

Paul Christensen, the regional representative with PeopleService, came to the meeting to answer any questions the Council might have. The Muffin Monster is being replaced by a Vogelsand Grinder. The complete project is going to cost the City \$18,895.18 and will be done by General Repair Service out of Vadnais Heights. The cost of repairing it was very close to that of replacement, so the decision was made to replace it. One of the Council Members asked about the quality of the new ones and was assured that the new ones are the same quality of the older ones. It will take approximately one month to get the equipment.

The current Operation and Maintenance Agreement is dated January 31, 2014 and is due to expire January 1, 2019. The Agreement allows for automatic renewal for successive 1-year terms, unless written notice of cancellation is given by either party. The Administrator contacted Christensen to ask for a change in the period of time used for the Consumer Price Index. Currently, it is the previous September to September time frame. This is problematic because the City must adopt the preliminary budget in September each year. She asked for consideration to change the period to June. This prompted discussion about additional items in the contract that should be updated. Therefore, Christensen prepared the proposed Operation and Maintenance Agreement for Council consideration, with the following changes:

- Dates updated (effective date is January 1, 2019 with price adjustments beginning January 1, 2020)
- CPI month updated to June
- Increase of 2.75% applied to both the monthly compensation and annual maintenance fund
- Updated hourly billing rates in the miscellaneous section to match current rates of \$70/hour during normal business hours and \$105/hour at all other times
- Removed the \$2,600 earmark of maintenance funds in section 1.3 for meter upgrades
- Updated the meter replacement program bullet in the scope removing the reference to the same language in section 1.3 and updated this bullet indicating we would replace up to 20% of the meters annually with the cost of the equipment being that of the Owner

Motion Franklin, second Devlin to approve the contract with PeopleService, Inc. Motion carried 5-0.

Financial Reports

Motion Palmer, second Spartz to approve the Cash Balance, Revenue & Expenditure Report for July and Accounts Payable Claims for August. Motion passed 5-0.

PUBLIC HEARING: Preliminary 2019 Budget/Levy

The City Council held a work session on August 20th to discuss the proposed 2019 Levy and Budget for the City and for the EDA. The Preliminary Levy and Budget are to be certified to the County Auditor by September 30th. The Final Levy and Budget will be adopted in December. The Final cannot be more than what is adopted for the Preliminary.

The Administrator explained property taxes, how they are calculated, market value exclusions, tax capacities, the City's budget, revenue acquisition, tax increase factors and the impact on taxpayers to the Council and guests. This year part of the tax levy will be used to finance the general fund. There is a place holder in the general fund budget for the hiring of a community service officer. With the preliminary budget, the City Tax rate is lower than it was last year.

Motion Franklin, second Devlin to adopt Resolution 20180905-01 Adopting the Preliminary 2019 City Budget of \$2,427,205. Motion carried 5-0.

Motion Palmer, second Devlin to adopt Resolution 20180905-02 Adopting the Preliminary City Tax Levy for Taxes Payable 2019 of \$483,833. Motion carried 5-0.

Motion Devlin, second Palmer to adopt Resolution 20180905-03 Adopting the Preliminary EDA Tax Levy for Taxes Payable 2019 of \$9,533. Motion carried 5-0.

Motion Franklin, second Palmer to set the Annual Truth in Taxation Meeting for Wednesday, December 5, 2018, at 6:00 p.m. Motion carried 5-0.

CONSENT AGENDA:

Motion Palmer, second Spartz to approve the following Consent Agenda items:

- Special Council Meeting Minutes: August 1, 2018
- Regular City Council Meeting Minutes: August 1, 2018
- Special Council Meeting Minutes: August 20, 2018 Budget Work Session
- Special Council Meeting Minutes: August 20, 2018 Interviews
- Cemetery Deed: James Vanderwerf
- Temporary Liquor License – Old School Arts Center
- Special Permit – Use, Consumption, & Display of Beer in Train Park – American Legion Post 151
- Rental Building Appeals Board Members
- 2019 Allocation to the Initiative Foundation
- 2018 Election Update

Motion carried 5-0.

OLD & CONTINUING BUSINESS:

Security Cameras

Previously, the City Council received a presentation and quote from Sam Seibert, Cybert PC, to install 13 cameras in town, which will require 10 relay locations as well. Seibert quoted the work at a total cost of \$27,329.15. Minnesota Power had been asked for permission to place the cameras and relay equipment on their existing poles. They denied the request and stated that the City could pay Minnesota

Power to install new poles and bring power to each pole and then the ownership of the poles would be turned over to the City.

Minnesota Power provided a rough estimate of \$2,000 - \$5,000 per site location. With 23 site locations (13 cameras and 10 relay sites), the cost for the poles ranges from \$46,000 to \$115,000. Adding in \$30,000 for Cyber PC (rounded numbers), the total project cost ranges from \$76,000 to \$145,000.

Questions were brought up about using commercial buildings to put some of the cameras on and negotiating with Minnesota Power. The possibility of scaling back the project was brought up. The Administrator was asked to have a Minnesota Power representative attend a meeting with Mayor Spartz, Council Member Franklin, Sam Seibert, and herself to further discuss options.

Greg Anderson – River Bluff Project

A letter was received from Greg Anderson with SEH outlining the time and budget changes for the River Bluff Street reconstruction. Due to weather, soil issues and MPJ Enterprise's progress, the contractor will not meet the substantial completion date of August 31, 2018, and likely will not meet the final completion date of September 15, 2018. A different paving contractor is going to be used and will be using B-oil instead of the C-oil that was in the original specs. SEH is also requesting approval of an increase in their contract of \$19,200 to assist the City in the completion of the project.

Anderson was present, along with Mike Johnson of MPJ Enterprises to discuss the project. A change order will need to be issued if the Council wishes to extend the completion date for MPJ; otherwise, the contract allows for the City to assess liquidated damages of \$1,500 per day until substantial completion is met. Anderson suggests that the City wait until everything is done so that actual dates can be used on any correspondence to MPJ. The Administrator would like to send the residents an update letter. It was noted that the alley to the south of the project area has some soft spots. Anderson suggested not paving the alley until next year so that the soil can settle.

A request for payment #3 was received from MPJ in the amount of \$163,239.16 which represents 83% of the work completed and material on hand, with 5% held for retainage. Anderson was asked if there are any unexpected or unaccounted for material/quantity expenses that might catch the City by surprise. He and Johnson stated that the payment request reflects everything to date on this project. There should be no surprises.

Motion Devlin, second Kester to approve the change to B-oil with a \$6 per ton price deduct, and further to approve SEH's extra cost of \$19,200. Motion carried 5-0.

Motion Franklin, second Devlin to approve the 3rd Payment Request in the amount of \$163,239.16 to MPJ Enterprises. Motion carried 5-0.

NEW BUSINESS:

Essentia Health Sandstone – Temporary Job Trailer

David Fornengo, with Essentia Health Sandstone, contacted the City about the possibility of locating a temporary job trailer on the south side of the Fire Hall for the purpose of housing ambulance personnel from November 1, 2018 through April 30, 2019. Currently, Essentia has a Lease Agreement with the City for 1 ½ stalls in the Fire Hall, which they use to store the ambulance. Therefore, next to the fire hall would be desirable to house the ambulance personnel.

Essentia is in the process of constructing a new ambulance garage along with sleeping quarters and office space that will accommodate their needs in the future; however, the new building will not be ready for some time. They have been leasing space from Sandstone Health Care Center to use as sleeping quarters for ambulance personnel; however, Sandstone Health Care Center is pursuing options for their building and the ambulance personnel will no longer be able to stay there.

Council Members expressed concern with the request because of the earlier discussion with a landlord who was put on notice that a camper was being used for living quarters, which is not allowed. There was discussion on whether the request by Essentia presents a similar situation and perhaps could be perceived as a double standard. During discussion, some of the differences noted include residential property versus commercial property, asking permission in advance, working together with the hospital, and providing a service to the community.

Motion Devlin, second Spartz to deny the request. Motion failed 2-3 with Franklin, Palmer and Kester dissenting.

Motion Franklin, second Kester to approve the request and allow Essentia Health to locate a temporary job trailer on the south side of the Fire Hall for the purpose of housing ambulance personnel from November 1, 2018 through April 30, 2019, for an additional monthly lease of \$500. Motion carried 4-1 with Devlin dissenting.

2018 LMC Regional Meetings

The Administrator shared information with the Council on the dates and locations for the upcoming League of Minnesota Cities Regional Meetings, asking if any Council Members are able to attend. Council Members will check their schedules and let her know if they are able.

Motion Palmer, second Spartz to approve Council Members and staff attendance at LMC Regional Meetings. Motion carried 5-0.

City Administrator Employment Agreement Amendment

Previously, Council Members and Administrator George discussed the language in her Employment Agreement. Paragraph 2 regarding compensation was not clear regarding the application of Cost of Living Adjustments. Additionally, Council Members had discussed not tying the COLA to increases that might be given to other employees since the Administrator participates in the union negotiation process on behalf of the City. The following changes were proposed:

2—Compensation: The compensation of Ms. George as City Administrator shall be established at an annual rate of 76,000 commencing August 1, 2017. Ms. George will receive a performance evaluation during the months of January and July, 2018. Then annually during the month of July thereafter. An adjustment in wages for Ms. George shall be considered up to the amount of \$78,250 after her first review (January, 2018) and \$80,500 (~~+COLA adjustment given other employees~~) after her second review (July, 2018), provided satisfactory performance evaluations are received by Ms. George from the City Council. A Cost of Living Adjustment (COLA) will be applied to the Administrator's salary effective August 1, 2018, and each August thereafter. The COLA will be determined by the Consumer Price Index, All Items, for the previous 12-month period. Additional future salary adjustments above \$80,500 (~~+COLA adjustment given other employees~~) will be granted at the same time as for other management employees and are subject to Council approval and a satisfactory performance evaluation. may be negotiated between the Administrator and the City Council.

Other references in the document to “other City employees” with regard to benefits were changed to “other full-time City employees”.

Additionally, in Paragraph 11, Professional Development, the following change was proposed:

her outside activities so she will not neglect her primary duties to the City. Professional development events include but are not limited to periodic annual ICMA and MCMA Conferences, EDAM (Economic Development Association of Minnesota) and League of Minnesota Cities events.

Motion Devlin, second Palmer to approve the proposed changes to the Administrator’s Employment Agreement and further approving a 2% COLA increase effective August 1, 2018. Motion passed 5-0.

WRITTEN NOTICES AND COMMUNICATIONS: None

ADMINISTRATOR’S REPORT: The Administrator reported on the following items.

Dronen Case Update

Alternative Dispute Resolution (ADR) mediation is schedule for September 12
Pre-Trial/Settlement Conference has been set for September 26
Trial has been set for November 29

Tax-Forfeited Properties

Asbestos testing was conducted last week; waiting for the report
Fire Department may be interested in training burns at 2 locations

City Hall Hours

Office Staff are trying out a 4 day/10 hour per day work week
City Hall office hours will be extended to 7:00 a.m.- 5:30 p.m. Monday through Friday
This is a trial period; if all works well, new City Hall hours will be published

Pine County Housing Discussion

County Commissioners received a presentation of the County-wide Strategic Housing Plan
County Administrator Minke hosted a meeting of various stakeholders
Priorities of the stakeholders included a County-wide HRA/EDA entity, as well as County-wide zoning and the County adopting the State Building Code

ECRDC – Regional Transportation Coordination Council

Funds have been made available for regions to consider creating RTCCs
Core membership and steering committee structure are being discussed
Goal: Develop an effective structure and operation plan for transporting people

Wild River Properties – Update

A flowering tree will be planted where the lilacs were on the highway side
Cleaning gutters now, will check on water runoff concerns
Weeding & spraying mulch areas; plan to add more mulch

Adaptive Reuse of Historic Buildings in Rural Communities

City has been granted an intern through the UofM Center for Urban and Regional Affairs
Intern has been selected
Goal: Research 10 successful projects and provide written report on findings
No cost to City

Digital Display Speed Signs

Installed Friday, August 31st

Soup Kitchen

Grace Lutheran is exploring options/possibilities
Attended initial meeting August 16th

ADJOURN

Motion Kester, second Palmer to adjourn at 8:13 p.m. Motion carried 5-0.

Peter Spartz, Mayor

Kathy George, Administrator

CITY OF SANDSTONE
Memorandum

TO: Mayor and City Council
FROM: Kathy George, City Administrator
DATE: October 3, 2018
SUBJECT: Temporary Liquor License - Oktoberfest

BACKGROUND: The City is sponsoring Oktoberfest on Saturday, October 6th, at Train Park. Part of the festivities include selling craft beer. A Temporary Liquor License is required.

ATTACHMENT(S) Oktoberfest Flyer
Application for 1-4 Day Temporary Liquor License

STAFF Review and approve

RECOMMENDATION

Oktoberfest
> In Sandstone Train Park <

COME JOIN THE FUN!
SATURDAY, OCTOBER 6TH, FROM 11 – 5

- ▶ 12:00 - Live music by Nathan Frazer
- ▶ 2-4 - Live music by Todd Eckart
- ▶ 3:00 - Kettle River Watershed Mural Unveiling
- ▶ Sandstone Lions will have brats, hotdogs, and craft beer for sale
- ▶ Photo Opportunities for the whole family, Pumpkin carving contest
- ▶ Sandstone American Legion Auxiliary Bake Sale
- ▶ Craft Fair (crafters contact Cheri's Flower Basket: 320-245-2443)
- ▶ Sandstone American Legion will have popcorn, pop and water for sale
- ▶ Corn Hole Games, Kids games & activities, Farmers Market & MUCH MORE!!

FREE peanuts from the Sandstone Lions!

THIS EVENT SPONSORED BY: FRANKLIN'S BEN FRANKLIN, CHRIS' FOOD CENTER, CITY OF SANDSTONE & SANDSTONE LIONS



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization City of Sandstone		Date organized 1889	Tax exempt number 9675951
Address 119 4th St PO Box 641		City Sandstone	State MN Zip Code 55072
Name of person making application Kathy George, City Administrator		Business phone 320-245-5241	Home phone
Date(s) of event 10/06/18	Type of organization <input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer		
Organization officer's name Peter Spartz, Mayor	City Sandstone	State MN	Zip Code 55072
Organization officer's name	City	State MN	Zip Code
Organization officer's name	City	State MN	Zip Code
Organization officer's name	City	State MN	Zip Code

Location where permit will be used. If an outdoor area, describe.
 Train Park on Main St, Sandstone

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
 League of Minnesota Cities Insurance Trust - \$1,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Sandstone	09/19/18
City or County approving the license	Date Approved
Waived	10/06/18
Fee Amount	Permit Date
Waived	alanat@sandstonemn.com
Date Fee Paid	City or County E-mail Address
	320-245-5241
	City or County Phone Number
<i>Kathy George</i>	
Signature City Clerk or County Official	Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
 PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT
 BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



PINE COUNTY SHERIFF'S OFFICE

Sheriff Jeff Nelson
635 Northridge Drive NW, Suite 100
Pine City, MN 55063
320-629-8380 Office * 320-629-8392 Fax

sandstone by zone

Printed on September 3, 2018

CFS Date/Time	CFS #	Description	Street Name
08/26/18 17:45	PI180820691	Weather Emergency	ORIOLE ST E
08/26/18 20:36	PI180820711	Traffic Stop	STATE HWY 23 N
08/26/18 22:11	PI180820716	Theft	COURT AVE N
08/27/18 09:09	PI180820741	Informational	ORIOLE ST E
08/27/18 10:08	PI180820746	Theft	LUNDORFF DR
08/27/18 10:28	PI180820748		LUNDORFF DR
08/27/18 11:12	PI180820750	Informational	STATE HWY 123 W
08/27/18 12:51	PI180820761	Check Welfare	GROUSE ST
08/27/18 17:57	PI180820779	medical	COURT AVE N
08/27/18 18:07	PI180820780	Check Hazard	GRANT AVE N
08/27/18 19:01	PI180820785	medical	LUNDORFF DR
08/27/18 19:49	PI180820786	Disturbance	STATE HWY 23 N
08/28/18 07:42	PI180820808	medical	LUNDORFF DR
08/28/18 12:46	PI180820823	Disturbance	MAIN AVE N
08/28/18 14:01	PI180820829	Trespass	MAIN AVE S
08/28/18 16:32	PI180820838	Burglary	1ST ST
08/28/18 17:09	PI180820840	Security Alarm	MINNESOTA ST
08/28/18 17:46	PI180820842	Detail	ORIOLE ST E
08/28/18 17:53	PI180820843	Detail	STATE HWY 23 N
08/28/18 23:29	PI180820858	Hospice Death	LUNDORFF DR
08/29/18 00:50	PI180820860	Unknown Trouble	MINNESOTA ST
08/29/18 10:23	PI180820884	Damage to Vehicle	MAIN AVE N
08/29/18 12:39	PI180820899	Check Welfare	GROUSE ST
08/29/18 13:19	PI180820902	Informational	ORIOLE ST E
08/29/18 14:56	PI180820908	Paper Service	EISENHOWER ST
08/29/18 17:40	PI180820921	Traffic Stop	QUARRY PL
08/29/18 18:11	PI180820924	Paper Service	MINNESOTA ST
08/29/18 18:31	PI180820927	Paper Service	EISENHOWER ST
08/29/18 18:44	PI180820929	Public Assist	46.1523437,
08/29/18 19:29	PI180820934	Traffic Stop	STATE HWY 23 S
08/29/18 20:25	PI180820937	Animal Disturbance	JEFFERSON ST
08/29/18 22:16	PI180820944	medical	COURT AVE N
08/30/18 00:18	PI180820948	Threats	COURT AVE N
08/30/18 01:34	PI180820953	Check Business	OLD WAGON RD
08/30/18 02:02	PI180820955	Suspicious Activity	LUNDORFF DR
08/30/18 02:45	PI180820958	Structure Fire	COURT AVE S
08/30/18 16:19	PI180821004	Informational	STATE HWY 123
08/30/18 19:04	PI180821017	Paper Service	DIVISION ST
08/30/18 19:10	PI180821020	Paper Service	EISENHOWER ST
08/30/18 19:38	PI180821026	Paper Service	MINNESOTA ST

CFS Date/Time	CFS #	Description	Street Name
08/30/18 19:44	PI180821029	Paper Service	ASPEN CT
08/30/18 19:50	PI180821030	Traffic Stop	MAIN AVE S
08/30/18 20:26	PI180821034	Traffic Stop	STATE HWY 23 N
08/31/18 02:44	PI180821058	medical	DIVISION ST
08/31/18 09:27	PI180821066	Paper Service	PRISON RD
08/31/18 09:42	PI180821067	Unknown Trouble	HWY 23 N
08/31/18 16:35	PI180821098	Security Alarm	LUNDORFF DR
08/31/18 17:51	PI180821104	Paper Service	DIVISION ST
08/31/18 17:58	PI180821106	Paper Service	EISENHOWER ST
08/31/18 19:19	PI180821116	Traffic Stop	LUNDORFF DR
08/31/18 19:37	PI180821118	Traffic Stop	LUNDORF DR
08/31/18 22:46	PI180821136	Call Back	ORIOLE ST E
09/01/18 09:55	PI180921163	Call Back	LUNDORFF DR
09/01/18 18:54	PI180921200	Check Welfare	ORIOLE ST E
09/01/18 20:03	PI180921205	Attemp Pickup	STATE HWY 23 N
09/01/18 22:59	PI180921225	Traffic Stop	MAIN ST
09/01/18 23:20	PI180921226	medical	LUNDORFF DR

Total Records: 57



PINE COUNTY SHERIFF'S OFFICE

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sandstone by zone

Printed on September 10, 2018

CFS Date/Time	CFS #	Description	Street Name
09/02/18 14:10	PI180921259	Paper Service	MAIN AVE N
09/02/18 15:22	PI180921268	Burglary	MAIN AVE N
09/03/18 05:57	PI180921327	Detail	STATE HWY 23 N
09/03/18 10:51	PI180921340	Animal Bite	LUNDORFF DR
09/03/18 12:28	PI180921343	Unwanted Person	PARK AVE
09/03/18 13:54	PI180921351	Vehicle Theft	QUARRY PL
09/03/18 16:20	PI180921365	Order Violation	2ND ST
09/03/18 17:22	PI180921370	Medical Transport	MINNESOTA ST
09/03/18 17:41	PI180921371	Suspicious Activity	LARK ST
09/04/18 11:22	PI180921411	Call Back	STATE HWY 23 N
09/04/18 13:08	PI180921425	medical	MINNESOTA ST
09/04/18 14:10	PI180921430	Search Warrant	ORIOLE ST E
09/04/18 14:21	PI180921431	Harrasment	COURT AVE N
09/04/18 16:18	PI180921443	Paper Service	EISENHOWER ST
09/04/18 16:30	PI180921445	Paper Service	MINNESOTA ST
09/04/18 22:07	PI180921456	Medical Transport	COURT AVE S
09/05/18 05:26	PI180921465	Drug Incident	LUNDORFF DR
09/05/18 07:05	PI180921467	Incident with Squad	ORIOLE ST E
09/05/18 14:40	PI180921495	Call Back	COMMERCIAL AVE N
09/05/18 17:49	PI180921502	Detail	4TH ST
09/05/18 19:26	PI180921507	Security Alarm	STATE HWY 23 S
09/05/18 22:30	PI180921518	Suspicious Activity	COURT AVE N
09/06/18 12:56	PI180921552	Informational	HWY 123 W
09/06/18 13:54	PI180921557	Detail	STATE HWY 23 N
09/06/18 16:29	PI180921572	Informational	HWY 123 W
09/06/18 16:48	PI180921575	Repeat Offender	ANGLE AVE
09/06/18 16:53	PI180921576	Repeat Offender	MINNESOTA ST
09/06/18 17:17	PI180921579	Repeat Offender	COURT AVE N
09/07/18 13:03	PI180921643	Customer Trouble	MAIN AVE N
09/07/18 16:40	PI180921658	medical	COMMERCIAL AVE
09/07/18 18:20	PI180921670	Disturbance	COURT AVE N
09/07/18 19:46	PI180921678	Traffic Stop	PINE AVE
09/07/18 19:58	PI180921680	Check Business	STATE HWY 23 N
09/07/18 22:02	PI180921690	Traffic Stop	MAIN ST
09/07/18 23:52	PI180921694	Check Business	STATE HWY 23 S
09/08/18 00:29	PI180921697	Check Business	OLD WAGON RD
09/08/18 01:32	PI180921699	Vehicle Information Call	1ST ST
09/08/18 07:20	PI180921705	Damage to Property	ORIOLE ST W
09/08/18 09:27	PI180921710		STATE HWY 123
09/08/18 13:01	PI180921723	medical	LUNDORFF DR

CFS Date/Time	CFS #	Description	Street Name
09/08/18 14:49	P1180921729	Threats	ORIOLE ST E
09/08/18 17:13	P1180921734	Assist Other Agency	LUNDORFF DR
09/08/18 22:30	LK180916006	Traffic Stop	7TH AVE
09/08/18 22:57	P1180921760		LUNDORFF DR

Total Records: 44



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sandstone by zone

Printed on September 17, 2018

CFS Date/Time	CFS #	Description	Street Name
09/09/18 00:55	PI180921768	Check Business	OLD WAGON RD
09/09/18 06:40	PI180921773	Traffic Stop	ORIOLE ST E
09/09/18 12:07	PI180921782	medical	OLD MILITARY RD S
09/09/18 14:52	PI180921795	Auto Fire Alarm	MAIN AVE N
09/09/18 15:26	PI180921796	Shoplifting	MAIN AVE S
09/09/18 16:56	PI180921801	Crank 911 calls	MINNESOTA ST
09/09/18 17:17	PI180921803	Subject Stop	STATE HWY 23 N
09/09/18 18:21	PI180921806	Assist Other Agency	ORIOLE ST E
09/09/18 18:48	PI180921811	Paper Service	MINNESOTA ST
09/10/18 07:03	PI180921841	Theft	COURT AVE N
09/10/18 07:14	PI180921842	Theft	COURT AVE N
09/10/18 12:52	PI180921863	Security Alarm	LUNDORFF DR
09/11/18 19:22	PI180921948	Property Lost/Found	MINNESOTA ST
09/12/18 07:53	PI180921973	Call Back	STATE HWY 23 S
09/12/18 09:17	PI180921978	Public Assist	MAIN AVE N
09/12/18 09:33	PI180921980	Drug Incident	ORIOLE ST E
09/12/18 09:33	PI180921981	Drug Incident	ORIOLE ST E
09/12/18 09:34	PI180921982	Drug Incident	ORIOLE ST E
09/12/18 10:43	PI180921986	Vehicle Theft	COMMERCIAL AVE N
09/12/18 12:21	PI180921992	Call Back	ORIOLE ST E
09/12/18 14:31	PI180922005	Detail	ORIOLE ST E
09/12/18 15:00	PI180922007	Informational	OLD MILITARY RD S
09/12/18 16:24	PI180922012	ATV Patrol	ANGLE AVE
09/12/18 16:47	PI180922014	Order Violation	2ND ST
09/12/18 17:20	PI180922017	medical	MINNESOTA ST
09/12/18 17:58	PI180922019	Informational	OLD MILITARY RD S
09/13/18 00:29	PI180922033	Intoxicated Person	STATE HWY 23 S
09/13/18 09:38	PI180922049	medical	COURT AVE N
09/13/18 14:21	PI180922069	Damage to Property	N STATE HWY 123
09/13/18 15:00	PI180922075	Informational	LUNDORFF DR
09/13/18 16:38	PI180922083	Trespass	OLD MILITARY RD S
09/13/18 16:44	PI180922084	Suspicious Activity	ASH AVE
09/13/18 16:53	PI180922085	Traffic Stop	STATE HWY 123 W
09/13/18 20:06	PI180922096	Attemp Pickup	STATE HWY 23 N
09/13/18 20:20	PI180922097	Harrassment	2ND ST
09/14/18 09:05	PI180922117	Informational	ORIOLE ST E
09/14/18 15:53	PI180922155	Follow Up	COMMERCIAL AVE
09/14/18 22:04	PI180922176	Attemp Pickup	DIVISION ST
09/14/18 22:16	PI180922177	Traffic Stop	QUARRY PL
09/15/18 00:41	PI180922184	Lift Assist	COMMERCIAL AVE

CFS Date/Time	CFS #	Description	Street Name
09/15/18 04:33	PI180922188	medical	COURT AVE S
09/15/18 16:16	PI180922223	Neighbor Trouble	1ST ST
09/15/18 16:39	PI180922227	Suspicious Activity	1ST ST
09/15/18 17:59	PI180922235	MVA Property Damage	HWY 23 N

Total Records: 44



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sandstone by zone

Printed on September 24, 2018

CFS Date/Time	CFS #	Description	Street Name
09/16/18 06:38	PI180922269	Child Protection/Neglect	HWY 23 N
09/16/18 18:30	PI180922307	Theft	MINNESOTA ST
09/16/18 18:30	PI180922308	Detail	QUARRY PL
09/16/18 20:04	PI180922312	Suspicious Activity	1ST ST
09/16/18 20:29	PI180922315	Damage to Vehicle	1ST ST
09/16/18 21:24	PI180922320	Extra Patrol	COURT AVE N
09/16/18 22:18	LK180916323	Traffic Stop	7TH AVE
09/17/18 02:12	PI180922328	Suspicious Activity	4TH ST
09/17/18 13:39	PI180922362	Disturbance	STATE HWY 23 N
09/17/18 14:26	PI180922365	Hit and Run Property	LUNDORFF DR
09/18/18 10:06	PI180922399	Damage to Vehicle	MILITARY RD S
09/18/18 16:24	PI180922424	MVA Property Damage	STATE HWY 23 S
09/18/18 19:06	PI180922440	Paper Service	MINNESOTA ST
09/18/18 20:30	PI180922448	Follow Up	MINNESOTA ST
09/18/18 23:42	PI180922451	Suspicious Activity	HWY 23 N
09/19/18 00:49	PI180922453	Suspicious Activity	COMMERCIAL AVE N
09/19/18 02:19	PI180922456	medical	MINNESOTA ST
09/19/18 10:00	PI180922479	Vehicle Information Call	
09/19/18 10:56	PI180922483	medical	MAIN AVE N
09/19/18 15:00	PI180922501	Repeat Offender	ANGLE AVE
09/19/18 15:11	PI180922502	Repeat Offender	OLD MILITARY RD
09/19/18 15:19	PI180922503	Repeat Offender	MINNESOTA ST
09/19/18 15:43	PI180922507	Repeat Offender	GROUSE ST
09/19/18 16:27	PI180922508	Call Back	COURT AVE S
09/19/18 16:55	PI180922511	Detail	ORIOLE ST E
09/19/18 19:41	PI180922519	Informational	COURT AVE S
09/19/18 20:06	PI180922520	Attempt Pickup	COMMERCIAL AVE N
09/20/18 00:24	PI180922531	Follow Up	LUNDORFF DR
09/20/18 05:24	PI180922540	Driveoffs	QUARRY PL
09/20/18 05:31	LK180916447	Traffic Stop	7TH AVE
09/20/18 09:00	PI180922547	Paper Service	STATE HWY 23 S
09/20/18 09:09	PI180922549	Paper Service	PRISON RD
09/20/18 14:54	PI180922565	Follow Up	PARK AVE
09/20/18 15:10	PI180922569	Follow Up	STATE HWY 23 N
09/20/18 18:02	PI180922580	Suspicious Activity	COURT AVE S
09/20/18 18:21	PI180922582	Harrasment	1ST ST
09/20/18 19:30	PI180922588	medical	COMMERCIAL AVE
09/21/18 01:21	PI180922599	Traffic Stop	COMMERCIAL AVE N
09/21/18 08:09	PI180922610		COURT AVE S
09/21/18 09:03	PI180922616	Assist Other Agency	PARK AVE

CFS Date/Time	CFS #	Description	Street Name
09/21/18 12:50	PI180922634	Detail	MINNESOTA ST
09/21/18 14:56	PI180922647	Traffic complaint	STATE HWY 23 S
09/21/18 16:46	PI180922660	Shoplifting	MAIN AVE N
09/21/18 17:23	PI180922664	Fight	HWY 23 S
09/21/18 19:51	PI180922674	Suspicious Activity	LARK ST
09/21/18 20:15	PI180922675	Suspicious Activity	LARK ST
09/21/18 20:17	PI180922676	medical	1ST ST
09/21/18 21:16	PI180922679	Traffic Stop	STATE HWY 23 N
09/22/18 07:30	PI180922701	Miscellaneous Law Call	1ST ST
09/22/18 10:48	PI180922705	Call Back	ORIOLE ST E
09/22/18 19:56	PI180922736	Gas Leak In/Out	LUNDORFF DR
09/22/18 20:49	PI180922741	Animal Disturbance	DIVISION ST

Total Records: 52

Sandstone Fire Relief Association Meeting Minutes
Special Meeting
September 6, 2018

CALL TO ORDER: 7:11 p.m.

ROLL CALL: Devlin, Johnson, Degerstrom and Apple

Members absent: Haugen and Breffle

Staff present: Recording Secretary Nelson

Others present: Chief A Spartz

TREASURER'S REPORT: None

BILLS AND COMMUNICATIONS: None

UNFINISHED BUSINESS: None

REPORT OF COMMITTEES: None

NEW BUSINESS

By-Laws

The State is asking for the following documents before they will release the annual State Fire Aid.

Relief Association meeting minutes approving the By-Laws

City Council meeting minutes indicating ratification

A signed copy of the most recent By-laws of the Relief Association

Devlin signed the by-laws at the meeting and will now send them to the State.

Request for a Retirement Payout

The Relief Association has received a request for a retirement payout for George Castonguay. Treasurer Pete Spartz is working with CPA Altoff on the calculations. As soon as that is received, a check can be cut. The request is to make the check payable to Member's Cooperative Credit Union, which is causing some confusion. Devlin will send it to the State for their approval. Another special meeting will be needed to make that payment.

MISCELLANEOUS: None

ADJOURN

Motion Spartz, second Apple to adjourn at 7:16 p.m. Motion carried 5-0.

Brandon Devlin, President

Chad Breffle, Secretary

Sandstone Public Library
September 2018

We had a great September with many things happening. We saw 1,529 patrons and answered 385 reference questions. We had nature photographer Steve Manuum here to do a Nature Photography workshop for 42 people, who came from as far away as Princeton, Rush City and Pine City.

Our regular Story Time resumed for the Fall season and we had a special Storyteller from Sweden, Anna Reyenfores, who told the story of the Three Bill Goats Gruff in song and Dance to 51 kids, all crammed into our little Childrens' space (good thing they are small!). This program and the Nature photographer were both funded with Legacy funding.

Our Fall Silent auction began and continues until October 25th. Patrons have donated many beautiful items for this important Friends of the Library event and more items come in every day.

Attached is an article that was recently published about "Why Libraries Still Matter". I thought the Council would enjoy reading it.

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Why Libraries Still Matter

OPINION

BY ERIC KLINENBERG

A professor of sociology at New York University and the author of the forthcoming book "Palaces for the People: How Social Infrastructure Can Help Fight Inequality, Polarization, and Decline of Civic Life," from which this essay is adapted.

IS the public library obsolete?

A lot of powerful forces in society seem to think so. In recent years, declines in the circulation of bound books in some parts of the country have led prominent critics to argue that libraries are no longer serving their historical function. Elected officials insist that today — when so many books are digitized, so much public culture exists online and so often people interact virtually — libraries no longer need the support they once commanded.

Libraries are already starved for resources. In some cities, even affluent ones like Atlanta, entire branches are being shut down. In San Jose, Calif., just down the road from Facebook, Google and Apple, the public library budget is so tight that users with overdue fees above \$10 aren't allowed to borrow books or use computers.

But the problem that libraries face today isn't irrelevance. Indeed, in New York and many other cities, library circulation, program attendance and average hours spent visiting are up. The real problem that libraries face is that so many people are using them, and for such a wide variety of purposes, that library systems and their employees are overwhelmed. According to a 2016 Pew survey, about half of all Americans ages 16 and over used a public library in the past year, and two-thirds say that closing their local branch would have a "major impact on their community."

Libraries are being disparaged and neglected at the very moment they are most valued and necessary. Why the disconnect? In part it's because the founding principle of the public library — that all people deserve free, open access to our shared culture and heritage — is out of sync with the market logic that dominates our world. But it's also because so few influential people understand the expansive role that libraries play in modern communities.

Libraries are an example of what I call "social infrastructure": the physical spaces and organizations that shape the way people interact. Libraries don't just provide free access to books and other cultural materials, they also offer things like companionship for older adults, de facto child care for busy parents, language instruction for immigrants and welcoming public spaces for the poor, the homeless and young people.

I recently spent a year doing ethnographic research in libraries in New York City. Again and again, I was reminded how essential libraries are, not only for a neighborhood's vitality but also for helping to address all manner of personal problems.

For older people, especially widows, widowers and those who live alone, libraries are places for culture and company, through book clubs, movie nights

and classes in art, current events and computing. For many, the library is the main place they interact with people from other generations.

For children and teenagers, libraries help instill an ethic of responsibility, to themselves and to their neighbors, by teaching them what it means to borrow and take care of something public, and to return it so others can have it too. For new parents, grandparents and caretakers who feel overwhelmed when watching an infant or a toddler by themselves, libraries are a godsend.

In many neighborhoods, particularly those where young people aren't hyper-scheduled in formal after-school programs, libraries are highly popular among adolescents and teenagers who want to spend time with other people their age. One reason is that they're open, accessible and free. Another is that the library staff members wel-

high-end eatery can prompt managers to call the police. But you rarely see a police officer in a library.

This is not to say that libraries are always peaceful and serene. During the time I spent doing research, I witnessed a handful of heated disputes, physical altercations and other uncomfortable situations, sometimes involving people who appeared to be mentally ill or under the influence of drugs. But such problems are inevitable in a public institution that's dedicated to open access, especially when drug clinics, homeless shelters and food banks routinely turn away — and often refer to the library! — those who most need help. What's remarkable is how rarely these disruptions happen, how civilly they are managed and how quickly a library regains its rhythm afterward.

The openness and diversity that flourish in neighborhood libraries were once a hallmark of urban culture. But that has changed. Though American cities are growing more ethnically, racially and culturally diverse, they too often remain divided and unequal, with some neighborhoods cutting themselves off from difference — sometimes intentionally, sometimes just by dint of rising costs — particularly when it comes to race and social class.

Libraries are the kinds of places where people with different backgrounds, passions and interests can take part in a living democratic culture. They are the kinds of places where the public, private and philanthropic sectors can work together to reach for something higher than the bottom line.

This summer, Forbes magazine published an article arguing that libraries no longer served a purpose and did not deserve public support. The author, an economist, suggested that Amazon replace libraries with its own retail outlets, and claimed that most Americans would prefer a free-market option. The public response — from librarians especially, but also public officials and ordinary citizens — was so overwhelmingly negative that Forbes deleted the article from its website.

We should take heed. Today, as cities and suburbs reinvent themselves, and as cynics claim that government has nothing good to contribute to that process, it's important that institutions like libraries get the recognition they deserve. It's worth noting that "liber," the Latin root of the word "library," means both "book" and "free." Libraries stand for and exemplify something that needs defending: the public institutions that — even in an age of atomization, polarization and inequality — serve as the bedrock of civil society.

If we have any chance of rebuilding a better society, social infrastructure like the library is precisely what we need.



In an age of polarization and inequality, they are a bedrock of civil society.

come them; in many branches, they even assign areas for teenagers to be with one another.

To appreciate why this matters, compare the social space of the library with that of commercial establishments like Starbucks. These are valuable parts of the social infrastructure, but not everyone can afford to frequent them, and not all paying customers are welcome to stay for long.

Older and poor people will often avoid Starbucks altogether, because the fare is too expensive and they feel that they don't belong. The elderly library patrons I got to know in New York told me that they feel even less welcome in the trendy new coffee shops, bars and restaurants that are so common in the city's gentrifying neighborhoods. Poor and homeless library patrons don't even consider entering these places. They know from experience that simply standing outside a

SHAAC Annual Meeting Minutes 2018

Meeting called to order by president Cheri Holm

Agenda approved on motion by Ardie, second by Lois. So carried

Minutes of 2017 annual meeting read and approved on motion by Ken, second Al. S.c.

Financial report given by Ken. Check book balance \$2388.36, Savings Account \$4907.06. Motion by Lois, second Irene that financial report be placed on file. S.c.

Report of election committee presented Ken and Ardie to co-chair as president, Irene for secretary. As there were no nominations from the floor a unanimous ballot was cast for the slate presented by the committee. Lois, Cheri and Al will continue as directors. Lois for a term of one year, Al a term of 2 years, and Cheri 3 years. Cheri was also appointed treasurer.

Ardie gave a review of the 2018 activities. Christmas open house was well received. Dorothy Dybvig demonstrated making lefsa. Fred Keller presented a program of music and storytelling - stories relating to the history of our area. He is interested in providing original music and gathering of stories of history of the area especially lumbering days. He suggested we look into obtaining a grant to furnish funds for such a program. We opened in May with our theme for the season would be celebrating and honoring the Flower and Garden Club on their 80th birthday. Pat Makala and Art Olstead created a dvd with slides that had been taken by Gracie Lewis from the beginning of the club with the addition of pictures provided by current members.

It was decided that we have Art with the assistance of Dick VanDerWerf prepare a dvd with a historical tour of the quarry to be ready by Quarry Days. They will also be for sale to the public. Attendance during Quarry days was exciting.

Memorial monies received from the Langseth family will be used to provide these dvds and equipment to do on site showing of the dvds. John Gaede presented the center with a visual presentation of the history of Sandstone Federal Correctional Institution which is available for viewing at the center.

Al gave a report of facility improvements the biggest project being the new carpeting. Lee Dybvig built drawers for under the quarry display thus eliminating the case in front of the quarry diorama. This freed up much needed space and is a good addition to the center. Ardie has marked the drawers as to contents. Ken had rearranged the Courier storage area and marked the shelves as well as the couriers for easier availability. We have had a volunteer intern Alanea White and she is training in volunteers as how to use the resources and references when doing research. The center will be closing in October for the season but will have a special Christmas Event as we did in 2017.

Membership is a little above previous year. Volunteers are needed for open hours. We will work on that this year. There will be ads in the Courier again in March. There was no visitors fee but donations accepted and they were usually quite generous. Our membership totals 40 and the average other years was 33. We will be updating our membership list as we then can mail out our meeting minutes and upcoming activities.

Long range plans were discussed. Theme discussed was researching the original businesses of Sandstone, lumbering in the early days and festivals of years past.

Being no other business a motion for adjournment was called for. So

Carried

Secretary, Irene Sandell

**CITY OF SANDSTONE
PLANNING COMMISSION
September 12, 2018**

CALL TO ORDER

Chair Riley called the meeting to order at 7:00 p.m.

ROLL CALL

Members present: Steve Palmer, Reese Frederickson, Rene Stadin, Randy Riley, Cassie Gaede
Members absent: Andrew Spartz
Staff present: Administrator Kathy George
Others: None

AGENDA – Motion Gaede, second Palmer, to approve the Agenda as presented. Motion passed 5-0.

MINUTES – Motion Palmer, second Frederickson, to approve the minutes from the August 8, 2018 Planning Commission Meeting. Motion passed 5-0.

PUBLIC HEARINGS: None

OLD & CONTINUING BUSINESS:

- A. Section 517 of the Sandstone City Code Regarding Towers and Antennas - Previously, the Commission asked that the City Attorney review City Code Section 517 regarding Towers and Antennas for possible changes and updates. At the August Planning Commission meeting, commissioners reviewed the City Attorney’s draft of proposed changes to the Code. Commissioners started questioning the relevance of the City regulating towers and antennas and directed Administrator George to have further discussions with the City Attorney. The City Attorney responded that the City Code deals with the location of where towers can go in Sandstone, how tall they can be, what setbacks apply, how they must be constructed, etc. The suggested amendments make the City’s requirements clearer and more easily enforceable. Getting rid of the City’s requirements altogether would mean wireless towers and facilities could be constructed wherever the companies want, at whatever height and appearance they want.

Commissioners reviewed the suggested changes. There was some discussion about what might happen if a tower falls over onto either public property or neighboring properties. It was thought that insurance and other City codes were in place to address the situation if something like that happened. It was also noted that towers must be setback from the nearest property line or public rights-of-way by a minimum distance equal to the height of the tower.

Motion Gaede, second Frederickson, to recommend the City Council adopt the suggested revisions to City Code 517 regarding Towers and Antennas. Motion passed 5-0.

- B. Zoning Ordinance Update – The Planning Commission discussed a few follow up items from the August meeting:

- (1) Commissioners continued to discuss “storage pods” on a temporary, time-limited basis. Staff has found the following language from another community:

*No more than one ~~shipping container, intermodal shipping container or freight container~~ **temporary storage container** may be stored in a side or rear yard in all zoning districts, provided that any such side yard storage shall not be adjacent to a street and all setbacks are met. The container may be located on the property for a period not to exceed six (6) months per year, while storage is required for remodeling or other activities relating to the property [Traditional Residential, Highway Mixed Use, Suburban Residential; Historic Downtown District would be 30 days; Industrial District would be unrestricted].*

Commissioners were not comfortable with the terms “shipping container”, “intermodal shipping container”, or “freight container”, as they do not want semi-truck boxes used for storage.

Staff recommended using the term “temporary storage containers” instead. Commissioners agreed with this term; however, asked staff to research definitions of “temporary storage containers” stating that they would like to prohibit the use of semi-truck boxes that are on wheel chassis or trailers.

Commissioners were comfortable with the following definition: *“Temporary storage containers” includes cargo containers without an axel, storage PODS, transport containers without an axel, any box-like container transported by truck or trailer without an axel. “Temporary storage containers” does NOT include railroad cars, truck vans, converted mobile homes, trailers, recreational vehicles, bus bodies, dumpsters. These items are not allowed to be used as temporary storage containers.*

Commissioners also discussed the use of temporary storage containers in the Highway Mixed Use District. Rather than limiting the use to 6 months per year, consensus was to allow the use, unrestricted.

- (2) While reviewing the Suburban Residential District in August, Commissioners felt that the language regarding Home Occupations should allow for a wider variety of home occupations, including outdoor uses. They felt that it may also make sense to allow for the proprietor to have employees, other than family. They also questioned the parking restrictions. Staff was asked to research the issue and report back to the Commission.

Since Home Occupations are allowed as an Interim Use in both the Traditional Residential District and the Suburban Residential District, Staff suggests adding “Additional Conditions” specific to Home Occupations in City Code Section 515.35, Subdivision 6, Interim Use Permits. Commissioners were comfortable with this approach. Staff will continue to work on this and bring recommended language back to the Planning Commission.

- (3) Wells and on-site sewage disposal systems: the current language reads:

Any use requiring potable water and a sewage disposal system and not having access to the public water or sewer system must demonstrate that soil conditions will allow a well and two (2) on-site sewage disposal systems. State requirements for such on-site water and disposal systems apply.

In checking with the County, the following response was received from Kelly Schroeder:

Kathy,

Given the fact we do not have an subdivision controls in the city, I think it falls back to the city ordinance, however the language should be updated to be in line with statute. Here is the exert from our septic ordinance:

SSTS on Lots Created After January 23, 1996

All lots created after January 23, 1996 must have a minimum of two soil treatment and dispersal areas that can support trenches, seepage beds, mounds, and at-grade systems as described in Minnesota Rules, Chapters 7080.2200 through 7080.2230 or site conditions described in 7081.0270, Subp.3 through 7 at the time the plat or subdivision is approved.

A cluster SSTS that have a common interest lot where a central system is located shall meet this requirement by having the minimum of two soil treatment and dispersal areas on the designated lot.

But you could say "All lots created January 23, 1996 and not having access to the public sewer system shall..." to make it work for your situation.

Schroeder also stated that there are no state regulations when it comes to requiring lots to prove they can support a well. Commissioners were comfortable with the County's language.

- (4) The Commission then reviewed and discussed the Industrial District, which is defined in the Comprehensive Plan as follows:

This district is characterized by having good access to State Highway 23. Lots or parcels in this district are guided to buildings and associated office, administrative and truck service facilities for the following activities: manufacturing, fabrication, assembly, processing, packaging, compounding or storage of materials, goods and products. Unlike the Medical Business and the Highway Mixed Use districts, this area will allow for development with a lower set of standards of design and a higher intensity of use. Even with these allowances, this district's proximity to the river and Banning State Park means that design and practices which protect the adjacent natural resources are important.

This District is currently not described in the current City Code; however, several parcels on the existing zoning map are identified for General Industrial. These parcels include Mike Johnson's pit (now proposed to be Park), the wastewater treatment plant (now proposed to be Suburban Residential), 605 Old Military Road (owned by Bruce Christensen – now proposed to be Highway Mixed Use), a portion of Lundorff Drive (Credit union, etc. – now proposed to be

Professional/Light Industrial), and Anderson Recycling (the only area proposed to be “Industrial”).

The City Code does have a section for Light Industrial (I-1) and Limited Industrial (I-2). Commissioners reviewed both of these sections and choose which portions are appropriate for the new Industrial District, with the following resulting language:

Industrial District (I). Subdivision 1. Purpose. This district is characterized by having good access to State Highway 23. Lots or parcels in this district are guided to buildings and associated office, administrative and truck service facilities for the following activities: manufacturing, fabrication, assembly, processing, packaging, compounding or storage of materials, goods and products.

Subd. 2. Permitted uses. (Subd. 2, Amended, Ord. 2015-04)

- a. Auto and truck washes.
- b. Cold storage plants and warehousing.
- c. Carpet cleaning, dry cleaning and dyeing, laundry employing any number of persons, providing the cleaning fluid has a base which is of non-explosive material.
- d. Electric appliance assembly.
- e. Growing, handling, crating, sorting and shipping nursery stock.
- f. Laboratory, research, experimental and testing.
- g. Essential services.
- h. Storage and sale of lumber, coal, brick, stone, contractors supply yard, provided such use is entirely enclosed within a substantial fence not less than eight (8) feet in height.
- i. Plumbing, heating, glazing, painting, paper-hanging, roofing, ventilating, and electrical contractors and supply shops; blacksmith shop, tin shop, print shop, newspaper plant, carpentry, soldering, and welding establishments.
- j. The manufacturing, compounding, processing and packaging or treatment of food products such as bakery goods, candy, cosmetics, dairy products, drugs, perfumes, pharmaceuticals and toiletries.
- k. The manufacturing, compounding, assembling treatment of articles or merchandise from the following previously prepared materials: bone, cellophane, canvas, cloth, cork, feathers, felt, fiber, fur, glass, hair, horn, leather, paper, plastic, precious or semi-precious metals or stones, shell, textiles, tobacco, wood (excluding planing mill), yarns and paint not requiring a boiling process.
- l. Any other manufacturing or industrial enterprise, operation or process, whether making, assembling, repairing, buffing, finishing, plating, polishing, tempering, packing, shipping, or storing providing that any resulting cinders, dust, flashing, fumes, gas, noise, odor, refuse, matter, smoke, vapor or vibration is confined effectively to the premises and no extra fire hazard is created.

- m. Railway and motor freight depot or trucking terminal, provided that the truck entrance is appropriate to safely and adequately accommodate the movement of trucks.
- n. Recycling centers.
- o. Storage in bulk of, or warehouse for, such material as building material, contractors' equipment, furniture, food, fabrics, hardware and similar goods when entirely contained in an enclosed roofed building.
- p. The sale or distribution, storage and distribution of supplies, equipment and goods.
- q. Other manufacturing, production, processing, cleaning, storage, servicing and repair of materials, goods or products determined by the planning commission and confirmed by the city council to be similar to the above conditional uses and which conform to the purpose and performance standards of the district.

Subd. 3. Accessory uses.

- a. Buildings for the storage of yard care equipment.
- b. Bus or taxi loading or unloading facilities.
- c. Storage of merchandise solely intended to be retailed by a related and established principal use.
- d. Parking lots.
- e. Unheated buildings and structures for a use accessory to the principal use.
- f. Off-street parking as regulated by this section.
- g. Off-street loading.
- h. Signs subject to regulations in section 415.

Subd. 4. Conditional uses.

- a. Indoor and outdoor storage of vehicles, materials, or open sales.
- b. Publicly owned buildings such as fire stations, maintenance garages and storage facilities.
- c. Towers for amateur radio operators and towers/antenna (see section 517).
- d. Taxi/transit services.

Subd. 5. Lot area and setback requirements.

- a. Minimum lot width: A lot should not be less than 150 feet in width.
- b. Setback requirements: Principal uses must comply with the following setback requirements.

Front yard	A minimum of 40 feet
Rear yard	A minimum of 40 feet

Interior side yard A minimum of 15 feet

Street side yard A minimum of 40 feet

- c. Buffer requirements: A building must be set back a minimum of fifty (50) feet from a zoning district boundary line, which separates the Industrial District (I) from a residential district. The areas between buildings in the Industrial District (I) and such streets and boundaries of any residential district will be utilized as a buffer between the two zoning districts. A vegetative buffer must be planted in this area using native groundcover, shrubs, or trees and must be continuously maintained by the Industrial District (I) property owner.
- d. Road setback: A building must be set back a minimum of forty (40) feet from any state highway, major or secondary thoroughfare, county highway or any road in use by the public prior to the creation of the Industrial District (I).

Subd. 6. Other standards and requirements.

- a. Landscaping requirements. Open areas of a site, lot, tract, or parcel must be graded to provide proper drainage, and except for areas used for parking, drives, or storage, must be landscaped with trees, shrubs, ornamental landscape materials, or planted ground cover. Plans for the landscaping and screening must be submitted for approval to the city before any permit will be issued. The plan must show the location, type, quality, and size of all existing and proposed trees and plantings in or proposed for the landscaping area. A certificate of occupancy may not be issued until the landscaping is completed in accordance with the approved plans. The owner must maintain the landscaping in an attractive and well-kept condition. Vacant lots, tracts, or parcels must be properly maintained.
- b. Storage of materials. An accessory building may not be constructed for the purposes of keeping articles, goods or materials otherwise in the open or exposed to public view. When necessary to store or keep such materials in the open, the lot or storage area must be fenced with a screening fence that is at least six (6) feet high. Storage is limited to the rear two-thirds of the property measured by area.
- c. Glare, fumes, heat. Glare, fumes or heat may not be produced in any building in this district that is noticeable at the distance of more than fifty (50) feet from the building in which it is produced.
- d. Exterior lighting. Lights used for exterior illumination must be directed away from adjacent properties and oncoming traffic.
- e. Waste material. Solid waste materials, debris, refuse, or garbage must be kept within a completely enclosed building or in closed containers which are stored in racks. Waste material may not be washed into the public storm sewer system without first having received a permit to do so from the city council. If the permit is not granted, a waste disposal plan must be submitted to the planning commission and the city council for approval. The plan must not require additional land for continual operation and should not cause a detrimental effect to the adjacent properties.
- f. Drainage. In the development, improvement or alteration of land, the natural direction of draining may not be changed unless the council approves plans for the development. Run-off must be properly channeled into a storm drain, watercourse, or ponding area, and staff must approve a storm water drainage plan.
- g. Inspections and testing for compliance. To assure compliance with the standards in this subsection, the city may require the owner or operator of any industrial use to make such

investigations and tests as may be required to insure adherence to the standards. The investigation and tests must be carried out by an independent testing organization selected by the city after thirty (30) day notice. The costs incurred for the investigations or tests will be borne by the city, except when the results of such disclose non-compliance with this subsection, in which event the owner or operator must pay testing costs incurred by the city. This procedure does not preclude the city from performing its own tests and investigations that it finds appropriate in order to determine compliance with the code.

- h. Additional Requirements. The planning commission or the city council may require additional items from the applicant as they deem necessary in order to assess compatibility of the proposed use with the goals of the Industrial District and with the other existing or proposed uses within the Industrial District.

NEW BUSINESS: None

OTHER: Commissioners were provided with the DRAFT Heliport Ordinance. The Public Hearing will be held at the October 10th Planning Commission meeting. Commissioners were asked to review the draft and let Staff know of any questions or concerns that they may have at this point.

ADJOURN: Motion Stadin, second Frederickson, to adjourn. Motion passed 5-0. Time 8:20 p.m.

Respectfully Submitted,
Kathy George, City Administrator

CITY OF SANDSTONE
Memorandum

TO: Mayor and City Council
FROM: Kathy George, City Administrator
DATE: October 3, 2018
SUBJECT: Ordinance 20181003-01 Amending Chapter V, Section 517
Regarding Towers and Antennas

BACKGROUND: During the process of updating the City's Zoning Code, Commissioners started looking at Section 517 regarding the regulations of towers and antennas. They asked the City Attorney to look into revisions and updates to this Section. The City Attorney has prepared the attached amendments.

The Planning Commission has reviewed the amendments and recommends the City Council adopt them.

The proposed amendments have been posted on the City's bulletin board and also on the City's website in accordance with Minnesota Statutes 415.19. This is a recent law change that requires cities to post the text of any new or amended ordinances at least 10 days before a final vote by the Council.

ATTACHMENT(S) Proposed Ordinance 20181003-01
Proposed Ordinance 20181003-02 Approving Summary Publication

STAFF Review and approve

RECOMMENDATION

ORDINANCE NO. 20181003-01

AN ORDINANCE

AMENDING CHAPTER V, SECTION 517 OF THE SANDSTONE CITY CODE REGARDING
TOWERS AND ANTENNAS

THE CITY COUNCIL OF THE CITY OF SANDSTONE, MINNESOTA ORDAINS:

Section 1. Sandstone City Code, Chapter V, Section 517 is amended by deleting the ~~stricken~~ material and adding the double-underlined material as follows:

517.01. Regulation of towers and antennas. Subdivision 1. Limited federal preemption. The city recognizes that the Federal Communications Act of 1934 as amended by the Telecommunications Act of 1996 (the "Act") grants the Federal Communications Commission exclusive jurisdiction over the regulation of the environmental effects of radio frequency emissions from wireless communications facilities and primary jurisdiction over the regulation of radio signal interference among users of the radio frequency spectrum. Consistent with the Act, the regulation of towers and antennas in the city will not have the effect of prohibiting any person from providing telecommunications services.

Subd. 2. Purpose. In order to accommodate the communication needs of residents and businesses while protecting the public health, safety and general welfare of the community, the city finds that these regulations are necessary in order to:

- a) facilitate the provision of wireless communication services to the residents and businesses of the city;
- b) minimize adverse visual effects of towers through careful design and siting standards;
- c) avoid potential damage to adjacent properties from tower failure through structural standards and setback requirements; and
- d) maximize the use of existing and approved towers to accommodate new wireless communication antennas in order to reduce the number of towers needed to serve the community.

517.03. Definitions. Subdivision 1. The following words and terms when used in this section have the following meanings, unless the text clearly indicates otherwise.

- a) Antenna. Any structure or device used for the purpose of collecting or transmitting electromagnetic waves including but not limited to directional antennas such as panels, microwave dishes, satellite dishes, and omni-directional antennas except:
 - 1) a ~~satellite earth station~~ dish antenna two meters in diameter or less, located in an industrial or commercial district;
 - 2) a ~~satellite earth station~~ dish antenna one meter or less in diameter, wherever located; and

- 3) facilities which an operator demonstrates are solely exempt from local regulation and only subject to regulation by the Federal Communications Commission such as certain amateur radio facilities.
- b) Tower. Any ground, wall or roof mounted pole, spire, structure or combination thereof taller than 15 feet, including supporting lines, cables, wires, braces and masts intended primarily for the purpose of mounting an antenna.

517.05. Location of towers and antennas. Subdivision 1. Towers and antennas in residentially zoned districts are a prohibited use, except that:

- a) Towers supporting amateur radio operations, antennas and equipment licensed by the FCC and conforming to all applicable provisions of this section are allowed as a conditional use only; in the rear yard of ~~residentially zoned~~ residential parcels;
- b) ~~Towers and antennas in residentially zoned districts that conform to all other applicable provisions of this section are allowed as a conditional use only in the following locations:~~
 - 1) church sites when camouflaged as small steeples or bell towers; and
 - 2) government, school, utility and institutional sites.
- e) b) Antennas located on city property, buildings or infrastructure such as water ~~reservoirs~~ towers shall be a permitted use ~~to the extent any private, commercial antennas are currently located on such a site. Location of antennas on such sites are~~ subject to obtaining a lease and any other required approvals such as a building permit, and subject to the availability of a suitable location at the site.

Subd. 2. Towers in all other zoning districts are allowed as conditional uses subject to the provisions of ~~subsection~~ section 515.35, subdivisions ~~4 5 through 7~~ and the additional requirements of this section.

Subd. 3. Antennas are a permitted use on any city property, buildings or infrastructure such as water ~~reservoirs~~ towers ~~to the extent any private, commercial antennas are currently located on such a site. Location of antennas on such sites are~~ subject to obtaining a lease and any other required approvals such as a building permit and subject to the availability of a suitable location at the site.

517.07. Co-location requirements. Subdivision 1. Towers erected, constructed or located within the city must comply with the following requirements.

Subd. 2. ~~A proposal for a~~ No new tower ~~is not~~ shall be permitted as a conditional use unless the city finds that the antenna planned for the proposed tower cannot be accommodated on an existing or approved tower within a one mile search radius of the proposed tower due to one or more of the following reasons:

- a) The planned antenna would exceed the structural capacity of the existing or approved tower as certified by a qualified and licensed professional engineer, and the existing or approved tower cannot be reinforced, modified or replaced to accommodate the planned antenna at a

reasonable cost.

- b) ~~The planned antenna would cause interference, materially impacting the usability of other existing or planned antenna or other communications equipment at the tower as certified by a qualified professional engineer, and the interference cannot be prevented at a reasonable cost.~~
- ⇒ b) Existing or approved towers within the search radius cannot accommodate the planned antenna at a height necessary to function reasonably as certified by a qualified and licensed professional engineer.
- ~~d) c)~~ c) ~~Other unforeseen and documented reasons~~ The applicant certifies and documents that make it is infeasible to locate the planned antenna upon an existing or approved tower for another reason found to be legitimate by the city council.

Subd. ~~2~~ 3. Approval to develop, build, construct or erect a tower will not be granted to a person on the basis that it is economically infeasible for the person to co-locate or install an antenna on a tower or antenna support structure owned by another person.

Subd. ~~3~~ 4. A new tower must be designed structurally, electrically and in all other respects, to accommodate both the applicants' antennas and comparable antennas for at least two additional users if the tower is over 100 feet in height, or for at least one additional user if the tower is over 60 feet in height. Towers must be designed to allow for future rearrangement of antennas upon the tower and to accept antennas mounted at varying heights.

517.09. Tower and antenna design requirements. Subdivision 1. In addition to the requirements of section 517.07, subdivision ~~3~~ 4, new or modified towers and antennas must meet the following design requirements.

Subd. 2. Towers and antennas must be designed in accordance with applicable laws and regulations such as the regulations of the Federal Aviation Administration.

Subd. 3. Towers must be of a monopole design unless the party proposing construction of the tower demonstrates that an alternative design is necessary to meet engineering requirements.

Subd. 4. ~~Use of guyed towers is prohibited. Towers must be self-supporting without the use of wires, cables, beams or other means. The design should utilize an open framework or monopole configuration.~~

~~Subd. 5.~~ Tower locations must be maintained in a safe and reasonable condition in order to prevent accidents. Tower locations must be adequately fenced in order to deter trespass by children or other persons.

517.11. Tower setbacks. Subdivision 1. Towers must conform with ~~each~~ of the following minimum setback requirements.

Subd. 2. Towers must be setback from the nearest property line or public rights-of-way by a minimum distance equal to the height of the tower, including all antennas and attachments.

Subd. 3. Towers may not be located between a principal structure and a public street or other right-of-way used or dedicated for travel purposes.

Subd. 4. ~~A tower~~ Tower setback may be reduced or its and location in relation to a public street varied at the discretion of the city council. ~~Variance provisions are~~ requirements are subject to the variance requirements and procedures located in section ~~515.35~~ 515.35, subdivision ~~7,~~ subdivision 8 of this code.

517.13. Tower height. Subdivision 1. Towers may not exceed a height of 30 feet in residentially zoned areas where towers are allowed by conditional use permit, and may not exceed a height of 130 feet in any other zoning district in the city.

Subd. 2. ~~Variance requirements for tower height in residentially zoned areas by residents for their own personal use are modified from those requirements in subsection 515.35, subdivision 8 through 11 of this code. The requirements of subdivisions 8 and 9 will apply. Subdivision 10 requirements for exhibits is modified to require only a preliminary drawing showing proposed location in relationship to building and lot lines and information about the type of tower or antenna to be installed. Subdivision 11 will apply except for a modification to part c wherein only immediate neighbors need to be notified and part d is modified wherein the applicant is referred to the building official rather than planning commission. If the administrator and building inspector approve, then variance is administratively approved with the planning commission and city council notified of the action taken. If disapproved or conditional approval or appeal by neighbors, then owner or neighbor may appeal to the planning commission. The planning commission then makes a recommendation to the city council who has final authority.~~

~~Subd. 3.~~ The height of towers is determined by measuring the vertical distance from the tower's point of contact with the ground or from grade with respect to wall or rooftop mounted towers, to the highest point of the tower, including all antennas and other attachments.

Subd. 3. Requests for tower variances are subject to those submittal requirements in section 515.35, subdivision 7. A site plan may be required to be submitted if deemed necessary by the city.

517.15. Separation or buffer requirements. Subdivision 1. Towers must be separated from residentially zoned lands by a minimum of 90 feet or 150% of the height of the proposed tower whichever is greater. The minimum tower separation distance is calculated and applied irrespective of the city jurisdictional boundaries. Measurement of tower separation distances for the purpose of compliance with this ~~subsection~~ section is measured from the base of a tower to the closest point of the proposed site, which abuts residentially zoned lands.

Subd. 2. Towers must be separated by at least 1,500 feet from existing towers or towers approved but not yet constructed at the time a permit is granted. Separation distances are measured by drawing or following a straight line between the base of the existing or approved structure and the proposed base, pursuant to the site plan for the proposed tower.

517.17. Tower lighting. Towers may not be illuminated by artificial means including strobe lights, unless the Federal Aviation Administration or other state or federal authority for a particular tower specifically requires such lighting. If lighting is required, fixtures should be positioned inward to reduce glare and reflection onto adjacent properties. When incorporated into the particular design of the tower, light fixtures used to illuminate ball fields, parking lots and similar areas may be attached to the tower.

517.19. Signs and advertising. The use of any portion of a tower for signs other than warning or equipment information is prohibited.

517.21. Construction requirements. Subdivision 1. Antennas and towers erected, constructed, or maintained in the city, and all wiring therefor must comply with the requirements of this code including this subsection.

~~Subd. 2. All applicable provisions of this code.~~

Subd. 3 2. Towers must be certified by a qualified and licensed professional engineer that ~~it~~ such tower conforms to the latest structural standards, and wind loading requirements of the Uniform Building Code ~~and the Electronics Industry Association~~.

Subd. 4 3. With the exception of necessary electric and telephone service and connection lines approved by the City, no part of any antenna or tower nor any lines, cable, equipment or wires or braces in connection with either may extend across or over any part of the right-of-way, public street, highway, sidewalk or property line.

Subd. 5 4. Towers and antennas must be designed to conform to accepted electrical engineering methods and practices and to comply with the provisions of the National Electrical Code.

Subd. 6 5. All signal and remote control conductors of low energy extending substantially horizontally above the ground between a tower or antenna and a structure, or between towers, must be at least eight feet above the ground at all points, unless buried underground.

Subd. 7 6. A tower affixed to the ground must be protected to prevent or discourage climbing of the tower by unauthorized persons.

Subd. 8 7. Towers must be constructed to conform to the requirements of the Occupational Safety and Health Administration.

Subd. 9 8. Proposed development, construction, or modification of a tower requires review by an engineer selected by the city and permit fees ~~will cover this~~ shall be imposed for purposes of fully covering the additional expense ~~of~~ to the city.

Subd. ~~10~~ 9. Fences constructed around or upon parcels containing towers must be constructed in accordance with ~~the~~ laws and regulations applicable to such fencing.

Subd. ~~11~~ 10. Landscaping on parcels containing towers or support structures must be in accordance with landscaping requirements identified in the site plan and approved by the city.

517.23. Accessory buildings. A utility building or structure accessory to a tower, not exceeding 200 square feet in size, must be architecturally designed to blend in with the surrounding environment, and ~~meets~~ meet the minimum setback requirements of the underlying zoning district.

517.25. Existing antennas and towers. Subdivision 1. Antennas and towers in existence as of March 23, 2000, that do not conform to or comply with the section, ~~are subject to the provisions of this subsection~~.

~~Subd. 2. Towers and antennas that are non-conforming~~ may continue in use for the purpose now used and as now existing, but may not be replaced or structurally altered without complying in all respects with this section.

Subd. ~~3-~~2. If a non-conforming antenna or tower is damaged due to any reason or cause whatsoever, the antenna or tower may be repaired and restored to its former use, location and physical dimensions upon obtaining a building permit therefore, but without otherwise complying with this section, provided, however, that if the cost of repairing the antenna or tower to the former use, physical dimensions and location would be 10% or more of the cost of a new antenna or tower of like kind and quality, then the antenna or tower may not be repaired or restored except in full compliance with this section.

~~Subd. 4. An owner upon whose land a tower that contains additional capacity for installation or co-location of antennas is located must allow other persons to install or co-locate antennas on the tower subject to reasonable terms and conditions negotiated between the parties. Existing towers may be modified to accommodate co-location of additional antenna by permit issued by the building inspector.~~

517.27. Abandoned or unused towers or portions of towers. Subdivision 1. Abandoned or unused towers or portions of towers are to be removed as provided in this ~~subsection~~ section.

Subd. 2. Abandoned or unused towers and associated facilities must be removed within 12 months of the cessation of operations of the site unless the building inspector approves a time extension. A copy of the relevant portions of a signed lease, which requires the applicants to remove the tower and associated facilities upon cessation of operations at the site, must be submitted at the time of application. In the event that a tower is not removed within 12 months of the cessation of operations at a site, the tower and associated facilities may be removed by the city, and the cost will be assessed against the property as a special assessment pursuant to Minnesota Statutes, section 429.101.

Subd. 3. Unused portions of towers above a manufactured connection must be removed within six months of the time of removal of antenna. The replacement of portions of tower previously removed requires the issuance of a new permit.

517.29. Number of towers and antennas. Only one tower may exist at any one time on any one parcel conforming to the parcel requirements for the underlying zoning district within the city.

517.31. Antennas mounted on roofs, walls and existing towers. The building inspector may approve the placement of antennas on roofs, walls and existing towers provided that the antennas meet the requirements of this section and upon submittal of a final site and building plan and a report prepared by a qualified and licensed professional engineer indicating the existing structures or towers suitability to accept the antenna and the proposed method of affixing the antenna to the structure. Complete details of all fixtures and couplings and the precise point of attachment must be indicated.

517.33. Inspections. Towers may be inspected ~~at least once a year~~ periodically by the city building inspector to determine compliance with original construction standards. Deviation from original construction for which a permit is obtained constitutes a violation of this section. Each tower owner must pay an annual inspection fee, ~~which shall cover the city's costs~~. In addition to ~~the~~ an annual inspection, the city may conduct inspections, at any time, upon reasonable notice to the owner to determine if it complies with the Uniform Building Code and other construction standards provided by the city code,

federal or state law.

517.35. Interference with public safety telecommunications. ~~New or existing telecommunication service~~ Telecommunication services provided via antenna towers may not interfere with public safety or city communications. All applications for placement of an antenna or tower must be accompanied by an intermodulation study that provides technical evaluation of existing and proposed public safety or city transmissions and indicates all potential interference problems with public safety or city facilities and transmissions.

517.37. Permits. Subdivision 1. It is unlawful for any person to erect, construct or place or re-erect, replace or repair any tower without first making application to the building inspector and securing a permit.

Subd. 2. The applicant must provide at the time of application sufficient information, including a site plan, to indicate that the construction, installation and maintenance of the antenna and tower will not create a safety hazard or damage to the property of other persons.

Subd. 3. The applicant must pay the fee prescribed in the building permit fee schedule. An additional fee must be paid for the review of any plans or other submissions by an engineer selected by the city.

517.39. Additional submittal requirements. Subdivision 1. In addition, to the information required elsewhere in this section, applications for towers shall include the following supplemental information.

Subd. 2. A report from a qualified and licensed professional engineer that describes the tower height and design, including a cross section, and elevation. The report must include written evidence that the proposed structure meets the structural requirements of this code and the building code.

Subd. 3. Documentation of steps the applicant will take to avoid interference with established public safety telecommunications. A preliminary or certified written statement from an engineer that the construction and placement or the reception and transmission functions of the antenna and tower will not interfere with public safety communications and the usual and customary transmission or reception of radio, television or other communications service enjoyed by adjacent properties.

Subd. 4. ~~The engineer's stamp and registration number must be included on all engineering reports.~~

~~Subd. 5.~~ Information describing the tower's capacity including the number and type of antennas that it can accommodate.

Subd. 6 5. Certification Proof that the proposed tower complies with regulations administered by the Federal Aviation Administration.

Subd. 7 6. A report from a qualified and licensed professional engineer, which demonstrates the tower's compliance with the aforementioned structural and electrical standards.

Subd. 8 7. Written documentation that the applicant has made diligent but unsuccessful efforts for permission to install or co-locate the applicant's telecommunications facilities on towers or antenna support systems located within one mile of the proposed tower site, or written, technical evidence from an engineer certifying that the proposed tower or antenna cannot be installed or co-located on another person's tower or

antenna support system located within a one mile radius of the proposed tower site and must be located at the proposed site in order to meet the coverage requirements of the applicant's wireless telecommunications system.

Subd. ~~9~~ 8. A copy of the tower's lease or written agreement ~~requiring removal of tower or antenna after cessation of operations.~~

Subd. ~~10~~ 9. Site plan showing surrounding land parcels and uses within setback requirements and other such information, including landscaping, as required in this section. Plans must be submitted in electronic a form ~~allowing for copying and with overheads~~ for city use in making presentations and providing information to commissions, the public and the city council.

Section 2. This ordinance is effective upon its passage and publication.

Adopted by the Sandstone City Council this 3rd day of October, 2018.

Peter Spartz, Mayor

Attest:

Kathy George, City Administrator

Published in the *Pine County Courier* October 11, 2018.

CITY OF SANDSTONE, MINNESOTA

ORDINANCE NO. 20181003-02

(Summary Publication)

THE CITY COUNCIL OF THE CITY OF SANDSTONE ORDAINS:

Section 1. The City has duly adopted Ordinance No. 20181003-02 entitled

AN ORDINANCE

AMENDING CHAPTER V, SECTION 517 OF THE SANDSTONE CITY CODE REGARDING
TOWERS AND ANTENNAS

Section 2. The City Council has reviewed the following summary of the ordinance and approved its publication in accordance with Minnesota Statutes Section 412.191, subdivision 4.

Section 3. Summary of Ordinance No. 20181003-01

The Ordinance makes various changes and updates to language throughout the document regarding the regulation of towers and antennas in the City of Sandstone.

Section 4. Copies available. The complete text of the Ordinance is available for inspection at the office of the City Administrator. A copy of the Ordinance is also posted at the Sandstone Public Library, 117 Fourth Street, Sandstone, Minnesota.

Section 5. Ordinance No. 20181003-02 is effective upon the day following publication of this Summary.

Adopted by the Sandstone City Council this 3rd day of October, 2018.

Peter Spartz, Mayor

ATTEST:

Kathy George, City Administrator

Published in the Pine County Courier October 11, 2018.

PARK AND RECREATION COMMISSION
MEETING MINUTES
Friday, September 14, 2018

Members present: Dave Barsness, Dorothy Dybvig, Tony Vavricka, Mary Franklin, David Chasson, Eric Sturtz; Council Liaison Tim Franklin

Members absent: Karry White

Staff Present: Administrator Kathy George

Guests: Banning State Park Manager Clarissa Payne

Call to Order

Chair Barsness called the meeting to order at 8:12 a.m.

Agenda

Motion Franklin, second Sturtz, to approve the agenda as presented. Motion passed 6-0.

Minutes

Motion Franklin, second Sturtz, to approve the minutes of the August 10, 2018 meeting as presented. Motion passed 6-0.

New Business

A. Clarissa Payne – Banning State Park

- i. Annual Youth Hunt – Banning State Park is planning their annual Youth Hunt event for October 27th and 28th. Park Manager Payne explained that they have six hunters signed up. Each will be paired with a licensed adult. They each provide the coordinates for where their stands will be. The hunters do not roam around the area, but hunt from their designated stands. The hunt area includes a small corner of City property. Payne is asking the City to waive ordinances 935.05 (firearms) and 945 (use of firearms) to allow for this event. **Motion Barsness, second Vavricka, to recommend the City Council waive ordinances 935.05 and 945 for the annual Banning State Park Youth Hunt on October 27th and 28th. Motion passed 6-0.**
- ii. Other Discussion – Commissioners discussed several other items with Payne, as follows:
 - Homeless camper – Payne contacted the Conservation Officer who is working with the individual, trying to find adequate housing. During the process, the individual disappeared. They then cleaned up the site. Commissioner Vavricka would like to see the area used by the public, perhaps making it accessible to rock climbers. Payne stated that the designated areas for rock climbing right now include the Johnson property and Teacher’s Overlook.
 - Big Spring Falls – Payne reported that they have been trying to address the vandalism that keeps happening in this area. The DNR has been trying to install signage for public use; however, the signs are continually vandalized. This is a current priority.
 - Road to Big Spring Falls area – there was discussion about the condition of the road, ownership of the road, Minnesota Power’s presence, the gate, and how to build the road

up and make the area more user friendly. Administrator George will work with Payne to figure out options.

- Grooming Trails – A group from Moose Lake has contacted Payne about grooming the trails. There are insurance concerns. Payne would rather see a local group come out and work with the DNR on getting the trails groomed.

Continuing Business

- A. Legacy Grant Application – Robinson Park – The grant application was submitted on July 31st. Applicants will be notified in December, then the requests go on to the Legislature. If approved, contracts could begin after July 1st. There was a total of \$20,244,963 requested, and there is about \$8,500,000 available.
- B. Kettle River Watershed Mural Project – Plans are firming up for the October 6th celebration of the mural. Musician Todd Eckart has been secured. The Sandstone Lions Club is working on plans for a Brew Fest event, along with selling food. A meeting was scheduled for Wednesday, September 19th, at 3:00 p.m. to firm up the plans.
- C. Johnson Park – Administrator George reported that she met with local handyman Rod Zacharias to take a look at the shelter. The front pole is secure in the ground, but all the other poles have heaved up. George is waiting for a quote from Zacharias. After discussion, **motion by Vavricka, second by Sturtz, authorizing the repair if the quote is under \$5,000. Motion passed 4-2. Commissioners Dybvig and Chasson stated that they were comfortable with the Administrator using her judgment on the repair, rather than setting a limit.**
- D. Angle Park – Administrator George spoke with Cody Degraffenreid, Skatepark Specialist with the American Ramp Company, about the possibility of moving the skatepark. He provided some helpful feedback and information. Commissioners asked that Degraffenreid provide a quote for moving the skatepark for planning purposes.

Additionally, George reported that representatives from Members Credit Union met with the City about options they are pursuing for their former building/site. One option includes demolishing the building and creating a park. They would want to work with the City on this and would want the City to own the park. Commissioners were supportive of this option.

- E. Gin Pole – Dan Lang has been contacted for a quote. John Dorau was also asked for a quote. Chair Barsness recently spoke with Dan Lang. Lang said he is trying to figure out how to keep the pole secure while working on the base.
- F. Stage at Robinson Park – Mike Johnson has been busy working on the City's River Bluff Street Improvement project. With that project nearing completion, Johnson will be contacted again to work on this project.
- G. Train Park Kiosk – Work continues for designs of the following:
1. City Parks
 2. Robinson Park
 3. Directory of Businesses in town
 4. Directory of non-profits and service organizations in town

- 5. Quarry Days
- 6. History of Sandstone

- H. Timber Harvest – Administrator George reported that loggers have been in town for the past few weeks and have now finished. They harvested trees on the KREEC site and on a portion of the Business Park property. The original estimate was in the amount of \$19,100. The exact amount is unknown, but the contractor is completing their paperwork and will send a check soon. George stated that the Tree Fund currently has a balance of \$1,704.23. The KREEC fund has a balance of \$36,476.38.
- I. Robinson Park Camping Statistics – There were 12 registrations in August, with 23 days of camping recorded.

It was noted that the Fall Climbers Fest is taking place this weekend.

Chair Barsness reported that there is a tree down by the entrance to the camping area. There is also a tree down in Campsite 3. George will follow up with Staff.

Other – Administrator George asked if Commissioners knew of any groups interested in Pickle Ball. There was discussion about how popular it has become. Perhaps there is a group at the High School. Some felt that an indoor court is desired/better suited for playing the game.

Adjournment

Motion Dybvig, second Franklin, to adjourn the meeting at 9:20 a.m. Motion passed 6-0.

Respectfully submitted,
Kathy George, City Administrator

CITY OF SANDSTONE
Memorandum

TO: Mayor and City Council
FROM: Kathy George, City Administrator
DATE: October 3, 2018
SUBJECT: Banning State Park Youth Hunt

BACKGROUND: The annual Banning State Park Youth Hunt is scheduled for October 27th and 28th. Clarissa Payne, Acting Park Manager, is requesting the City waive ordinances 935.05 (firearms) and 945 (use of firearms) to allow for this event. The hunt takes place on the east side of Kettle River, a portion of which is located within City limits.

ATTACHMENTS September 8, 2018 Letter with Map

STAFF RECOMMENDATION: The Park Commission recommends the City approve the request.

ACTION REQUIRED: Motion _____, second _____
Approved _____ Denied _____ Other _____

Minnesota Department of Natural Resources

Banning State Park
PO Box 643
Sandstone MN 55072
320-245-2668



RECEIVED SEP 11 2018

September 8, 2018

Dear City of Sandstone:

I am the Acting Manager at Banning State Park. I've started get our annual special youth hunt information together for the upcoming hunt. Since part of our youth hunt is actually in city limits and I am writing this letter asking for permission to conduct our special youth hunt on October 27th and 28th waving the ordinances in sections 935.05 (firearms) and 945 (use of firearms) of city code.

During this hunt, six youth with a non-hunting adult mentor would be on the east side of the Kettle River in Banning State Park for a two day hunt. I believe this is the 8th year they have done this. The goal is to provide a high quality introductory hunting experience to foster hunter recruitment, provide access to areas otherwise not hunted and contribute to our deer management needs. They are required to attend a mandatory orientation prior to the hunt to review hunting safety, regulations, etiquette and other special youth hunt rules for Banning. The 2018 Special Youth Hunt will take place on October 27th and October 28th. I attached a map of the hunting area which I believe just a small portion is in city limits.

We would appreciate your consideration to wave those two ordinances within the designated hunting boundary in the attached map. If you need more information or have questions about this please feel free to give me a call 320-245-2668 or send an email clarissa.payne@state.mn.us.

Sincerely,

A handwritten signature in cursive script that reads "Clarissa Payne".

Clarissa Payne
Park Manager

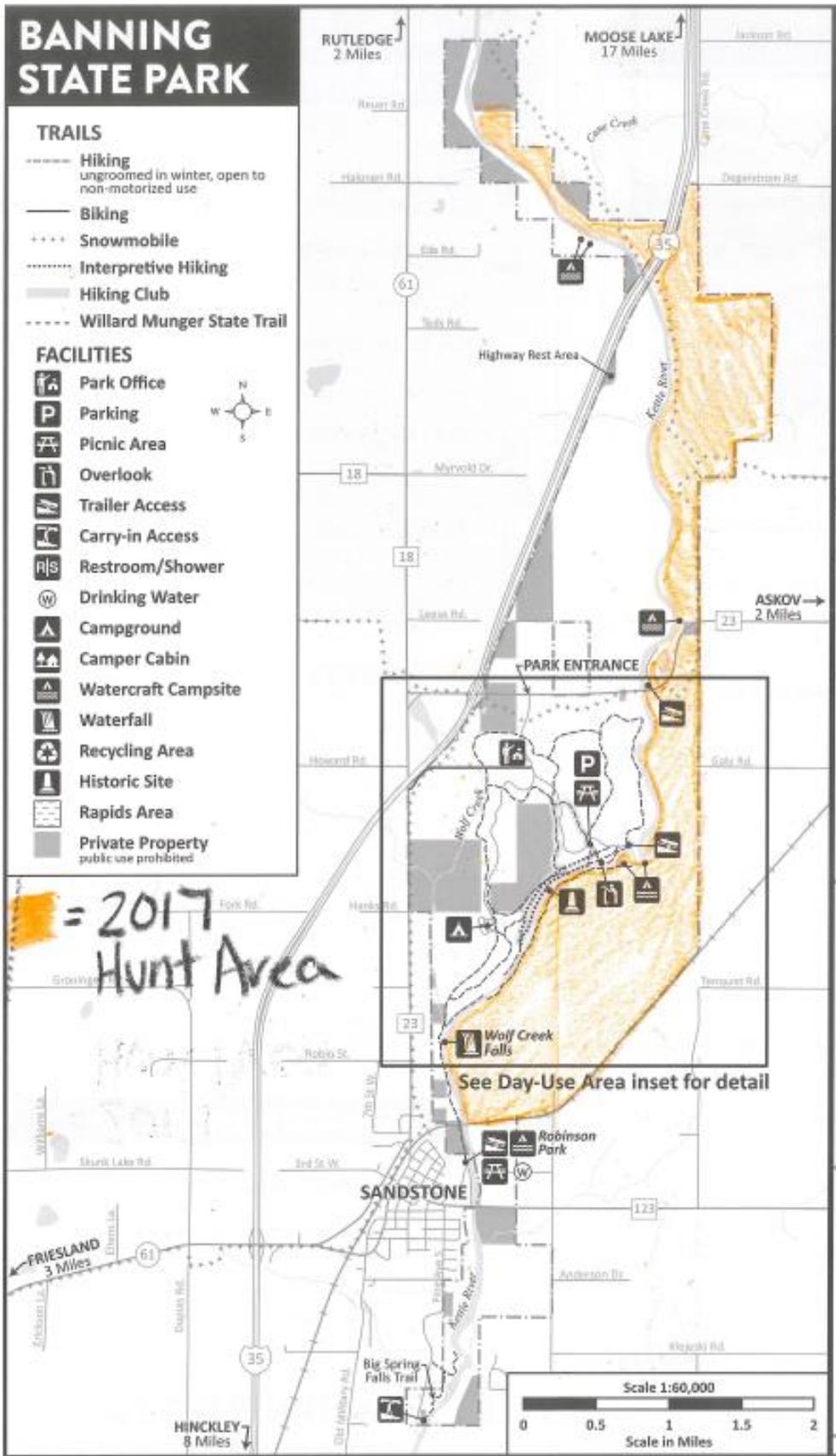
BANNING STATE PARK

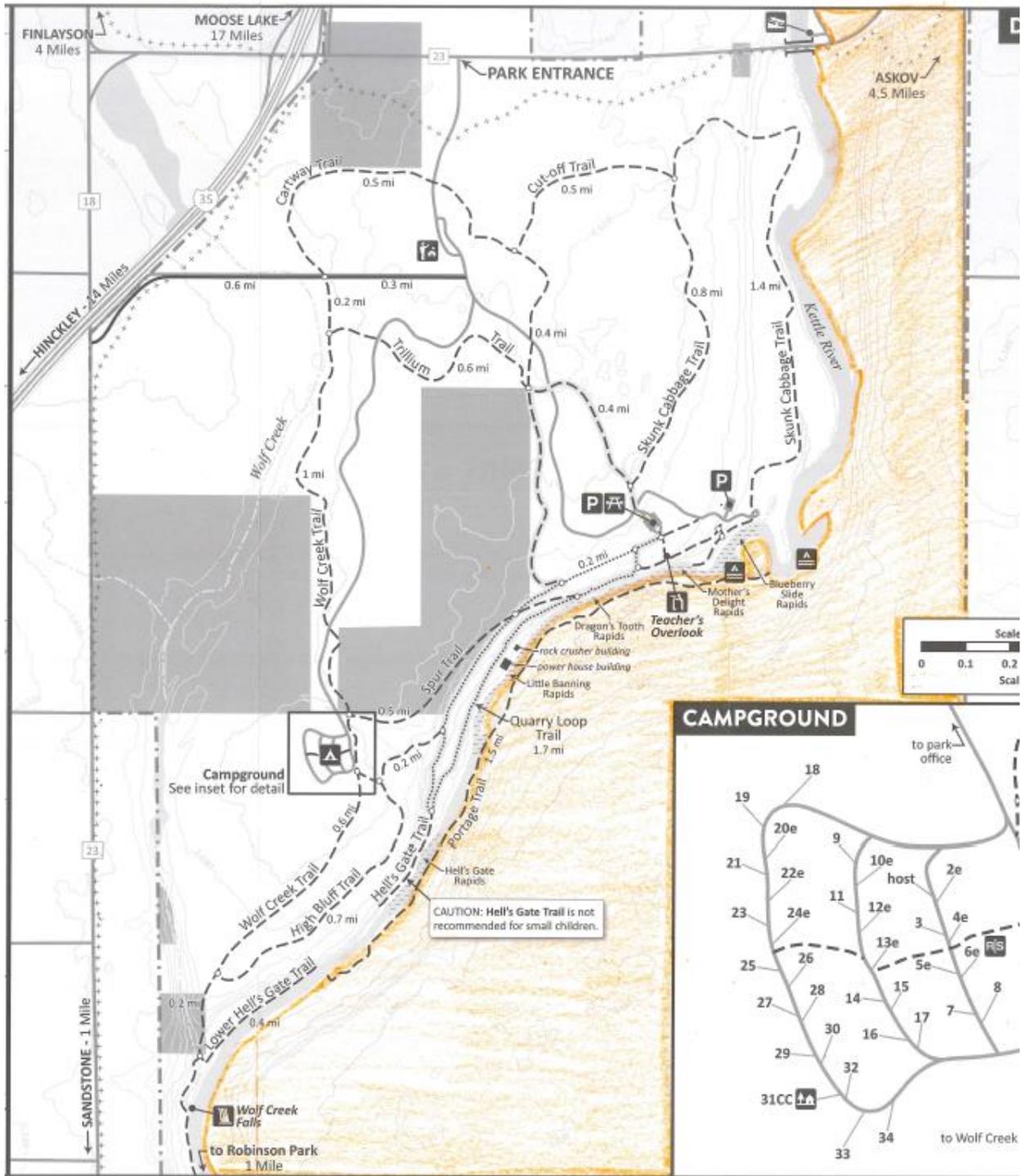
TRAILS

- Hiking
ungroomed in winter, open to non-motorized use
- Biking
- Snowmobile
- Interpretive Hiking
- Hiking Club
- Willard Munger State Trail

FACILITIES

- Park Office
- Parking
- Picnic Area
- Overlook
- Trailer Access
- Carry-in Access
- Restroom/Shower
- Drinking Water
- Campground
- Camper Cabin
- Watercraft Campsite
- Waterfall
- Recycling Area
- Historic Site
- Rapids Area
- Private Property
public use prohibited





CITY OF SANDSTONE
Memorandum

TO: Mayor and City Council
FROM: Kathy George, City Administrator
DATE: October 3, 2018
SUBJECT: Special Event Permit – Voyageurs Area Council - BCA

BACKGROUND: The City received a Special Event Permit Application from the Voyageurs Area Council of the Boy Scouts of America. They plan to hold a Family Fun Day in Robinson Park on October 13th. They estimate 50 attendees. Activities include archery, BB Guns, crafts, picnic, and field games.

Typically, these requests would go to the Park & Rec Commission first; however, the request came in after the last Park meeting.

ATTACHMENT(S): Special Event Permit Application

STAFF RECOMMENDATION: Review, discuss, approval with the following conditions:

- Fires are only allowed in fire pits, as follows:
 - 1 existing fire ring across from the bathroom by the picnic pavilion
 - 3 existing fire rings in the camping areas
- Cutting of trees for firewood is not allowed;
- Designate an area for vehicle parking, with signage;
- Portage only to camp sites – no vehicles;
- The Sheriff’s Department should be made aware of the event.

ACTION REQUIRED: Motion _____, second _____
Approved _____ Denied _____ Other _____

Special Event Permit Application

119 4th Street PO Box 641 Sandstone, MN 55072 (320) 245-5241 Fax (320) 245-5502

APPLICANT AND SPONSERING ORGANIZATION INFORMATION

NAME OF ORGANIZATION: Voyageurs Area Council - BSA _____

APPLICANT NAME (CONTACT): Adam Burklund _____

ADDRESS: 3877 Stebner Road, Hermantown, MN 55811 _____

DAYTIME PH: (218-729-5811) CELL (218-409-9837) EMAIL: adam.burklund@scouting.org

Any change in the above information, please notify City Hall immediately.

SPECIAL EVENT INFORMATION

Type of Event:

- CONCERT/SHOW PARADE FAIR/CARNIVAL FESTIVAL RALLY
- PARTY FILMING OF MOVIE/VIDEO/SHOW RACE MOTORCADE
- RUN/WALK STREET DANCE BIKE-A-THON ATHLETIC EVENT
- OTHER (Specify) Day Camp _____

EVENT TITLE: Family Fun Day _____

ACTIVITIES TO TAKE PLACE AT EVENT: Archery, BB guns, Crafts, picnic, Field Games _____

EVENT DATE(S): 10-13-18 _____ PROPOSED LOCATION: Robinson Park _____

NUMBER OF EVENT STAFF: 6 _____ IS FOOD OR ALCOHOL BEING SERVED? yes _____

ESTIMATED ATTENDANCE: 50 HOURS OF EVENT: 9 am AM/PM TO 12 pm AM/PM

SET UP TIME: 8 am AM/PM TO 9am AM/PM TAKE DOWN: 12pm AM/PM TO 1pm AM/PM

ADMISSION FEE OR REQUESTED DONATION AMOUNT (If Applicable): \$ _____

Please attach the following:

- Map of the proposed area to be used which shows any barricades, street route plans or perimeter/security fencing
- Any public health plans, including supplying water to the site, solid waste collection and provision of toilet facilities
- Any fire prevention and emergency medical service plans
- Any security plans
- If event is planned within a residential area in which a street is to be closed, attach a list of signatures from all properties whose vehicular access to their properties will be affected consenting to the street closure


Applicant's Signature

9-19-18
Date

City Administrator

Program Details

- 149 Parcel ID's on 2019 Mailing list
- 44 Parcels inspected to date
- 14 Parcels within compliance via inspections
- 30 Parcels in with correction orders
- 13 Inspections in September
- 2019 Registration Forms mailed out on 09/24/18. Will update total unit count as registration forms are returned.

- Plan to inspect Sandstone EDA properties October 9th - 12th

Items Requiring Council Input

- Formation of Housing Appeals Board per ordinance Section 440.15
- Who approves/denies registration forms when they are returned?
- Section 440.15 - Currently requires inspection reports with correction orders be sent certified mail to owner & posted on the property. To date the city agents have not been following this process on issued correction orders. With email being so prevalent & often the preferred method of communication for most owners it may be best to revise/remove section to avoid a future contradiction.
- A follow-up communication to a property owner who stated he would not be performing any corrections has been mailed; thus endangering the tenant(s) (major concern is no smoke/CO alarms)
- 6 properties have presented egress/structural concerns & reports have be presented to the city Building Official for input/action



City of Sandstone

Rental Inspection Program Update 10/03/18

MEMORANDUM

DATE: September 27, 2018

TO: City of Sandstone

FROM: Richard Drotning, Building Official

RE: Building department report for the month of SEPTEMBER

The building department has issued 11 permits 3rd quarter making a total of 22 permits to date.

The total construction value for all building permits issued this year is \$ 3,166,474.35

The total building permit fees collected to date is \$ 26,932.05

See attached year to date and 3rd quarter permit lists

If you have any questions, please do not hesitate to ask.
Cell 320 279-1841

3rd Qtr Building Permits City of Sandstone

PERMIT #	OWNER NAME	FIRST NAME	VALUE OF CONST	PERMIT FEE	PLAN CK	STATE SUR	FIXED FEE	MAINT CAT	TOTAL FEE
1	SANDSTONE HEALTH	SANDSTONE HEALTH	\$68,000.00	\$769.75	\$500.34	\$34.00		B	\$1,304.09
2	PINE COUNTY	PINE COUNTY	\$3,000,000.00	\$12,908.75	\$8,390.69	\$1,300.00			\$22,699.44
3	HALL	SANDRA	\$6,650.00	\$139.25	\$9.63	\$3.33			\$152.20
4	SANDELL	ERIC	\$500.00	\$32.50	\$11.75	\$0.25		B	\$35.50
5	EATON	DARRELL	\$83.25	\$83.25	\$1.50				\$84.75
6	BESONEN	DAVID		\$39.00	\$1.00			B	\$40.00
7	MURRAY	TONIA	\$548.10	\$24.97	\$0.27				\$25.24
8	VIANNE	TOM	\$1,400.00	\$50.95	\$0.70			B	\$51.65
9	JUDLSIUS	GEORGE		\$39.00	\$1.00			B	\$40.00
10	CARE CENTER LLC	SANDSTONE HEALTH	\$15,000.00	\$251.25	\$163.31	\$7.50			\$422.06
V P	YOUNGS	DUSTIN	- \$7,500.00	\$153.25	\$76.63	\$3.75			\$233.63
TOTALS			\$3,099,681.35	\$14,491.92	\$9,152.35	\$1,351.30	\$2.00		\$25,088.56
1	Replace windows <i>3099/81.35</i>								
2	Build New Pine County Government Center 13,300 square-foot Building								
3	Basement Drain Tile Installation								
4	Replace water Heater								
5	New 11 X 24 shed								
6	Replace a Door and 2 windows								
7	Replace Home Entry Deck and Steps								
8	ReRoof Rental with Steel Roof								
9	Reside Home								
10	Build Generator Enclosure and 26 X 36 Storage Garage								
NP	Build 24 X 24 Garage								

Building Permits Year to Date

PERMIT #	OWNER NAME	FIRST NAME	VALUE OF CONST	PERMIT FEE	PLAN CK	STATE SUR	FIXED FEE	TOTAL FEE
SB-18-001	TOM VLAENE	TOM	\$2,000.00	\$69.25		\$1.00		\$70.25
SB-18-002	MARCIA CLENNON	MARCIA	\$6,400.00	\$139.25	\$69.63	\$3.20		\$212.08
SB-18-003	WARNER	BRIAN JILL	\$5,000.00	\$111.25	\$72.31	\$2.50		\$186.06
SB-18-004	WEKSETH	RUSTY		\$59.00			\$1.00	\$60.00
SB-18-005	BREWSTER	SALLY	\$19,193.00	\$321.25	\$10.00	\$9.60		\$340.84
SB-18-006	LOKEN	FRANK		\$39.00			\$1.00	\$40.00
SB-18-007	SKAFF	CRAIG	\$4,600.00	\$111.25	\$55.63	\$2.30		\$169.18
SB-18-008	SANDSTONE HEALTH		\$31,000.00	\$451.85	\$293.70	\$15.50		\$761.05
SB-18-009	BOWMAN	PEGGY	\$3,600.00	\$97.25		\$1.80		\$99.05
SB-18-010	WARNER	BRIAN JILL	\$2,500.00	\$83.25	\$54.11	\$1.25		\$138.61
SB-18-011	ESENTIA HEALTH AM	NORTH PINE	— \$805,000.00	\$4,682.50	\$3,043.63	\$402.50	\$50.00	\$14,382.18
SB-18-012	SANDSTONE HEALTH	SANDSTONE HEALT	\$68,000.00	\$769.75	\$500.34	\$34.00		\$1,304.09
SB-18-013	PINE COUNTY	PINE COUNTY	\$3,000,000.00	\$12,908.75	\$8,390.69	\$1,300.00		\$22,699.44
SB-18-014	HALL	SANDRA	\$6,650.00	\$139.25	\$9.63	\$3.33		\$152.20
SB-18-015	SANDELL	ERIC	\$500.00	\$32.50	\$11.75	\$0.25		\$35.50
SB-18-016	EATON	DARRELL	\$83.25	\$83.25		\$1.50		\$84.75
SB-18-017	BESONEN	DAVID		\$39.00			\$1.00	\$40.00
SB-18-018	MURRAY	TONIA	\$548.10	\$24.97		\$0.27		\$25.24
SB-18-019	VIANNE	TOM	\$1,400.00	\$50.95		\$0.70		\$51.65
SB-18-020	JUDLSIUS	GEORGE		\$39.00			\$1.00	\$40.00

NP

PERMIT #	OWNER NAME	FIRST NAME	VALUE OF CONST	PERMIT FEE	PLAN CK	STATE SUR	FIXED FEE	TOTAL FEE
SB-18-021	CARE CENTER LLC	SANDSTONE HEALT	\$15,000.00	\$251.25	\$163.31	\$7.50		\$422.06
NP SB-18-022	YOUNGS	DUSTIN	- \$7,500.00	\$153.25	\$76.63	\$3.75		- \$233.63
NP SB-18-023	TAUER	CATHY	- \$8,000.00	\$153.25		\$4.00		- \$157.25
TOTALS			\$3,986,974.35	\$20,810.27	\$12,751.36	\$1,794.95	\$54.00	\$41,705.11

\$ 3,166,474.35

\$ 26,932.05

ROW PERMITS 2018

8/16/2018

Completion Date

Site Address or locations	Contractor Performing Work	FEE PD
JAY ST	NORTHERN PIPELINE CON	3/15/201
130 ORIOLE ST E	NORTHERN PIPELINE CON	3/20/201
401 PARK AVE	NORTHERN PIPELINE CON	4/3/2018
705 LUNDORFF DR	CENTURYLINK	5/22/201
310 PINE AVE S	OWNER RES	05/29/20
117 4TH ST FROM COMMERCIAL AVE	HANCO UTILITIES	5/31/201
RIVERBLUFF AVE STREET PROJECT	NORTHERN PIPELINE CON	6/12/201
305 PINE AVE S	RYAN GERLACH	6/29/201
GROUSE ST RAILROAD AVE OAK ST	CENTURYLINK	7/18/201
1894 old military rd	CENTURYLINK	8/15/201
313 PARK AVE	NORTHERN PIPELINE CON	8/15/201
309 PARK AVE	NORTHERN PIPELINE CON	8/15/201
329 MINNESOTA ST	NORTHERN PIPELINE CON	8/15/201
1114 BIRCH AVE	NORTHERN PIPELINE CON	8/15/201
MALLARD PLACE	NORTHERN PIPELINE CON	8/15/201

May 2018
May 2018

- complete 7/18/18

NOV 2018

sept 2018

SEPT 2018
SEPT 2018
SEPT 2018
SEPT 2018



Date: September 11, 2018

To: City of Sandstone

From: Craige Hiler, Operator

O & M Report: August 2018

Water Operation & Maintenance

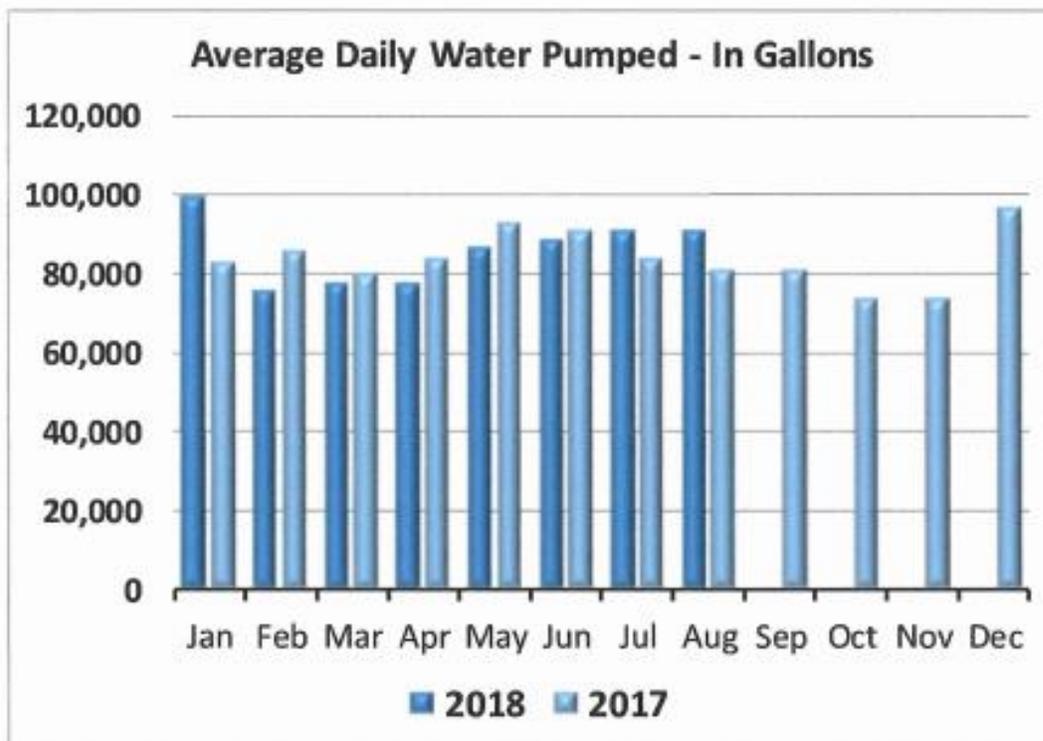
- The city pumped 3.968 million gal. at an avg. of 128,000 gal. per day. The daily max was 129,000 gal. (8/20/18)
- Deep well #2 out-put (Free Flowing) was 3.968 million gal. at an avg. of 128,000 gal. per day.
- (0) Water off
- (2) Water on. 422 Court Ave. (8/06/18) Owner Request 602 Park Ave. (8/13/18) Received Payment.
- (2) Meter Replacement. 310 Jefferson Street (8/01/18) Register only. 306 1st Street (8/10/18) Replaced none working meter.
- (1) Curb stop extension (8/29/18 1610 Hwy 23 North.
- River Bluff project water main & services completed on (8/08/18).
- Deep well #2 pump & back -up generator are exercised/ inspected 2 x per month. Filter at WTP is back -washed every 3 weeks or as needed.
- All locates/ Work orders / Meter Reads / Samples & Analysis were completed when required.

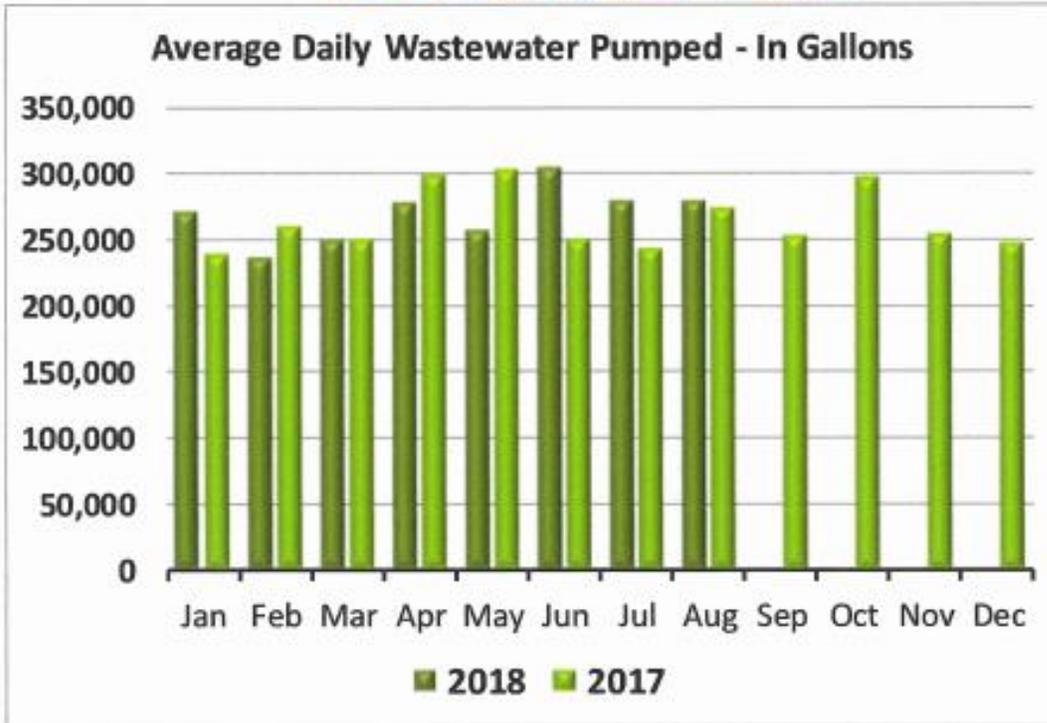
Wastewater Operation & Maintenance

- There was 8.679 million gal. pumped to the ponds at an avg. of 280,000 gal. per day. The city pumped 3.747 million gal. at an avg. of 121,000 gal. per day. FCI pumped 4.934 million gal. at an avg. of 159,000 gal. per day.
- As of (8/29/18) pond depths were #1 (6'1") #2 (6'0") #3 (7'3") with no discharge.
- (0) Sewer back-ups.



- 4,905 feet of sewer main was jetted for maintenance.
- Back-up Generator at WWTP is exercised / inspected 2 x per month.
- All locates / Work orders/ Samples & Analysis were completed when required.





Water		August-18	July-18	August-17
	Units			
Average Daily Pumped	gallons	91,000	91,000	81,000
Total Monthly Pumped	gallons	2,814,000	2,824,000	2,522,000
Deep Well Pumped	gallons	3,968,000	4,154,000	3,962,000
Artesian Well Pumped	gallons	NO METER	NO METER	NO METER
Wastewater				
CBOD				
CBOD Influent Quarterly	mg/L	N / A	N / A	N / A
CBOD Effluent	mg/L	N / A	N / A	N / A
CBOD Effluent Permit Limit	mg/L	25.0	25.0	25.0
CBOD Effluent Loading	kg/day	0	N / A	N / A
CBOD Effluent Loading Permit Limit	kg/day	271	271	271
TSS				
TSS Influent Quarterly	mg/L	N / A	N / A	N / A
TSS Effluent	mg/L	N / A	N / A	N / A
TSS Effluent Permit Limit	mg/L	45.0	45.0	45.0
TSS Effluent Loading	kg/day	N / A	N / A	N / A
TSS Effluent Loading Permit Limit	kg/day	488	488	488
Phosphorus				
Phos Influent Quarterly	mg/L	N / A	N / A	N / A
Phos Effluent	mg/L	N / A	N / A	N / A
Phos Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Phos Effluent Loading	kg/day	0.00	N / A	0.00
Phos Effluent Loading Permit Limit	kg/day	monitor only	monitor only	monitor only
Nitrogen Ammonia				
NA Effluent	mg/L	N / A	N / A	N / A
NA Effluent Permit Limit	mg/L	monitor only	monitor only	monitor only
Fecal Coliform				
Fecal Effluent	ml	N / A	N / A	N / A
Fecal Effluent Permit Limit	ml	200#/100ml	200#/100ml	200#/100ml
Dissolved Oxygen				
DO Effluent	mg/L	N / A	N / A	N / A
DO Effluent Minimum Permit Limit	mg/L	monitor only	monitor only	monitor only
Effluent Flow				
Average Daily	gallons	0	0	0
Total Monthly	gallons	0	0	0
Influent Flow				
Average Daily	gallons	280,000	280,000	275,000
Total Monthly	gallons	8,679,000	8,697,000	8,538,000
City Contributed Total	gallons	3,747,000	4,076,000	3,546,000
City Average Daily	gallons	121,000	131,000	114,000
FCI Contributed Total	gallons	4,934,000	4,628,000	4,923,000
FCI Average Daily	gallons	159,000	149,000	159,000
Hydraulic Violations	#	0	0	0
Precipitation Monthly Total	Inches	7.22	4.82	6.98
Cell #1	Feet/inches	6' 1" 8/29/18	4' 9" 7/27/18	5' 8" 8/31/17
Cell #2	Feet/inches	6' 0" 8/29/18	6' 0" 7/27/18	4' 2" 8/31/17
Cell #3	Feet/inches	7' 5" 8/29/18	6' 9" 7/27/18	5'10" 8/31/17



Contract True-Ups - Current Contract Year				
Item	Budgeted Amount	Amount Spent	% of Budget	% of Time
Maintenance Budget	\$9,950.00	\$5,542.00	56%	67%
Total	\$9,950.00	\$5,542.00	56%	67%

Completed Work Order General Report

9/11/2018

Page 1 of 4

WO#	30628.01	Type	Scheduled	Priority	5	Downtime Hours		Total Cost	\$0.00
Create Reason	Triggered by Calendar	Created By	vkube					Created	8/1/2018
Equipment	5067-A		Alarms					Printed	8/1/2018
Location	5067 Sandstone Wastewater							Scheduled	8/1/2018
Task	MPM Monthly Preventative Maintenance(P07)							Delinquent	8/31/2018
								Completed	8/2/2018
Instructions	1. Test alarm function and verify communications equipment can reach emergency contact person for each well house, WW Plant at your project. 2. Inspect control floats and clean if necessary at each WW Plant.								
Notes	All alarms are in proper working order								
WO#	30629.01	Type	Scheduled	Priority	5	Downtime Hours		Total Cost	\$0.00
Create Reason	Triggered by Calendar	Created By	vkube					Created	8/1/2018
Equipment	5067-EXT		Fire Extinguisher(s)					Printed	8/1/2018
Location	5067 Sandstone Wastewater							Scheduled	8/1/2018
Task	MPM Monthly Preventative Maintenance(P07)							Delinquent	8/31/2018
								Completed	8/2/2018
Instructions	Check extinguishers at WWTP, WTP and vehicles.								
Notes	Completed the above task								
WO#	30630.01	Type	Scheduled	Priority	5	Downtime Hours		Total Cost	\$0.00
Create Reason	Triggered by Calendar	Created By	vkube					Created	8/1/2018
Equipment	5067-GD		Gas Detector					Printed	8/1/2018
Location	5067 Sandstone Wastewater							Scheduled	8/1/2018
Task	MPM Monthly Preventative Maintenance(P07)							Delinquent	8/31/2018
								Completed	8/2/2018
Instructions	1. Inspect entire unit. 2. Calibrate Unit.								
Notes	ordered new unit, unit that have is discontinued and can not be repaired								
WO#	30330.01	Type	Scheduled	Priority	5	Downtime Hours		Total Cost	\$0.00
Create Reason	Triggered by Calendar	Created By	vkube					Created	7/2/2018
Equipment	5067-GD		Gas Detector					Printed	7/2/2018
Location	5067 Sandstone Wastewater							Scheduled	7/1/2018
Task	MPM Monthly Preventative Maintenance(P07)							Delinquent	7/31/2018
								Completed	8/2/2018
Instructions	1. Inspect entire unit. 2. Calibrate Unit.								
Notes	ordered new unit, unit that have is discontinued and can not be repaired								

WO#	30631.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00	
Create Reason	Triggered by Calendar	Created By	vkube						Created 8/1/2018
Equipment	5067-GEN	Generator							Printed 8/1/2018
Location	5067 Sandstone Wastewater								Scheduled 8/1/2018
Task	MPM Monthly Preventative Maintenance(P07)							Delinquent 8/31/2018	
								Completed 8/7/2018	
Instructions	<ol style="list-style-type: none"> 1. Check oil & water levels. 2. Check for leaks. 3. Check condition of hoses. 4. Check battery cells, add distilled water if needed. 5. Run unit under load every other week. 								
Notes	power outage ran under load								
WO#	30632.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00	
Create Reason	Triggered by Calendar	Created By	vkube						Created 8/1/2018
Equipment	5067-LS-1	Lift Station #1							Printed 8/1/2018
Location	5067 Sandstone Wastewater								Scheduled 8/1/2018
Task	MPM Monthly Preventative Maintenance							Delinquent 8/31/2018	
								Completed 8/14/2018	
Instructions	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station. 								
Notes	wash down with jetter/clean floats add dawn dish soap for grease lift station is in proper working order								
WO#	30633.01	Type	Scheduled	Priority	5	Downtime Hours	Total Cost	\$0.00	
Create Reason	Triggered by Calendar	Created By	vkube						Created 8/1/2018
Equipment	5067-LS-2	Lift Station #2							Printed 8/1/2018
Location	5067 Sandstone Wastewater								Scheduled 8/1/2018
Task	MPM Monthly Preventative Maintenance							Delinquent 8/31/2018	
								Completed 8/14/2018	
Instructions	<ol style="list-style-type: none"> 1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station. 								
Notes	washed down with jetter/cleaned floats add dawn dish soap for grease Lift Station is in proper working order								

WO#	30634.01	Type	Scheduled	Priority	5	Downtime Hours		Total Cost	\$0.00										
Create Reason	Triggered by Calendar		Created By		vkube		<table border="1"> <tr> <td>Created</td> <td>8/1/2018</td> </tr> <tr> <td>Printed</td> <td>8/1/2018</td> </tr> <tr> <td>Scheduled</td> <td>8/1/2018</td> </tr> <tr> <td>Delinquent</td> <td>8/31/2018</td> </tr> <tr> <td>Completed</td> <td>8/14/2018</td> </tr> </table>			Created	8/1/2018	Printed	8/1/2018	Scheduled	8/1/2018	Delinquent	8/31/2018	Completed	8/14/2018
Created	8/1/2018																		
Printed	8/1/2018																		
Scheduled	8/1/2018																		
Delinquent	8/31/2018																		
Completed	8/14/2018																		
Equipment	5067-LS-3	Lift Station #3																	
Location	5067 Sandstone Wastewater																		
Task	MPM Monthly Preventative Maintenance																		
Instructions	1. Test power fail and high level alarm and verify communication equipment will reach emergency contact for your project. 2. Inspect and clean floats. 3. If level indicator verify operating properly. 4. Inspect overall condition of lift station.																		
Notes	washed down with jetter/cleaned floats lift station is in proper working order																		
WO#	30821.01	Type	Scheduled	Priority	5	Downtime Hours		Total Cost	\$0.00										
Create Reason	Triggered by Calendar		Created By		vkube		<table border="1"> <tr> <td>Created</td> <td>8/1/2018</td> </tr> <tr> <td>Printed</td> <td>8/1/2018</td> </tr> <tr> <td>Scheduled</td> <td>8/1/2018</td> </tr> <tr> <td>Delinquent</td> <td>8/31/2018</td> </tr> <tr> <td>Completed</td> <td>8/2/2018</td> </tr> </table>			Created	8/1/2018	Printed	8/1/2018	Scheduled	8/1/2018	Delinquent	8/31/2018	Completed	8/2/2018
Created	8/1/2018																		
Printed	8/1/2018																		
Scheduled	8/1/2018																		
Delinquent	8/31/2018																		
Completed	8/2/2018																		
Equipment	6067-DHD	Dehumidifier																	
Location	6067 Sandstone Water																		
Task	MPM Monthly Preventative Maintenance(P07)																		
Instructions	Inspect and check filter. Verify proper operation.																		
Notes	unit is in proper working order																		
WO#	30822.01	Type	Scheduled	Priority	5	Downtime Hours		Total Cost	\$0.00										
Create Reason	Triggered by Calendar		Created By		vkube		<table border="1"> <tr> <td>Created</td> <td>8/1/2018</td> </tr> <tr> <td>Printed</td> <td>8/1/2018</td> </tr> <tr> <td>Scheduled</td> <td>8/1/2018</td> </tr> <tr> <td>Delinquent</td> <td>8/31/2018</td> </tr> <tr> <td>Completed</td> <td>8/2/2018</td> </tr> </table>			Created	8/1/2018	Printed	8/1/2018	Scheduled	8/1/2018	Delinquent	8/31/2018	Completed	8/2/2018
Created	8/1/2018																		
Printed	8/1/2018																		
Scheduled	8/1/2018																		
Delinquent	8/31/2018																		
Completed	8/2/2018																		
Equipment	6067-EWS	Eye Wash Station																	
Location	6067 Sandstone Water																		
Task	MPM Monthly Preventative Maintenance(P07)																		
Instructions	Inspect eyewash and shower for proper operation.																		
Notes	relocated/filled/unit is in proper working order																		
WO#	30583.01	Type	Scheduled	Priority	5	Downtime Hours		Total Cost	\$0.00										
Create Reason	Triggered by Calendar		Created By		vkube		<table border="1"> <tr> <td>Created</td> <td>7/2/2018</td> </tr> <tr> <td>Printed</td> <td>7/2/2018</td> </tr> <tr> <td>Scheduled</td> <td>7/1/2018</td> </tr> <tr> <td>Delinquent</td> <td>7/31/2018</td> </tr> <tr> <td>Completed</td> <td>8/2/2018</td> </tr> </table>			Created	7/2/2018	Printed	7/2/2018	Scheduled	7/1/2018	Delinquent	7/31/2018	Completed	8/2/2018
Created	7/2/2018																		
Printed	7/2/2018																		
Scheduled	7/1/2018																		
Delinquent	7/31/2018																		
Completed	8/2/2018																		
Equipment	6067-EWS	Eye Wash Station																	
Location	6067 Sandstone Water																		
Task	MPM Monthly Preventative Maintenance(P07)																		
Instructions	Inspect eyewash and shower for proper operation.																		
Notes	relocated/filled/unit is in proper working order																		

Completed Work Order General Report

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WO#	30823.01	Type	Scheduled	Priority	5	Downtime Hours		Total Cost	\$0.00
Create Reason	Triggered by Calendar			Created By	vkube			Created	8/1/2018
Equipment	6067-GEN			Generator				Printed	8/1/2018
Location	6067 Sandstone Water							Scheduled	8/1/2018
Task	MPM Monthly Preventative Maintenance(P07)								
Instructions	<ol style="list-style-type: none"> 1. Check oil & water levels. 2. Check for leaks. 3. Check condition of hoses. 4. Check battery cells, add distilled water if needed. 5. Run unit under load every other week. 								
Notes									
Report Totals		Downtime Hours	0					Part Cost	\$0.00
								Labor Cost	\$0.00
								Vendor Cost	\$0.00
								Equip/Tool Cost	\$0.00
								Total Cost	\$0.00

CASH BALANCE, REVENUE & EXPENDITURE REPORT
August 2018

	<u>8/31/2018</u>	<u>8/31/2018</u>	<u>8/31/2018</u>	<u>8/31/2018</u>
<u>General Operating Funds</u>	<u>YTD Revenues</u>	<u>YTD Expenditures</u>	<u>Cash Balance</u>	<u>Investments</u>
General Fund	\$ 648,000	\$ 772,841	\$ 1,338,964	\$ -
Fire Department Fund	\$ 199,711	\$ 96,742	\$ (93,888)	\$ -
EDA CED Loan Fund	\$ 800	\$ 92	\$ 167,445	\$ -
EDA Wild River Repair & Replace	\$ 23,705	\$ -	\$ 36,288	\$ 122,130
EDA	\$ 62,941	\$ 87,503	\$ 45,461	\$ 127,130
EDA Wild River Reserve	\$ 46,906	\$ 58,543	\$ 210,408	\$ -
Cemetery Perpetual Care	\$ 2,295	\$ -	\$ 98,947	\$ 23,928
PFA Water GO Bond	\$ 26,042	\$ 26,055	\$ 4,124	\$ -
GO Refunding Bond 2009A	\$ 35,924	\$ 57,318	\$ 41,995	\$ -
GO Bond 2009B	\$ 13,472	\$ 27,031	\$ 56,542	\$ -
2012A Refinance \$405,000	\$ 26,188	\$ 48,953	\$ 76,835	\$ -
Capital Projects Fund	\$ 380,166	\$ 283,780	\$ 658,244	\$ -
TIF KC Companies	\$ 2,998	\$ 451	\$ (2,596)	\$ -
Tax Abatement - KR Townhomes	\$ 2,988	\$ 2,617	\$ 301	\$ -
Tax Abatement - Gateway	\$ 10,290	\$ 12,141	\$ (1,851)	\$ -
Medical and Business Park	\$ -	\$ 1,946	\$ (672,241)	\$ -
EDA Public Works Grant	\$ -	\$ 317,381	\$ (781,992)	\$ -
Water Fund	\$ 165,264	\$ 240,005	\$ 70,129	\$ -
Sewer Fund	\$ 251,734	\$ 165,028	\$ 153,167	\$ -
Storm Water Fund	\$ 25,937	\$ 31,030	\$ 164,284	\$ -

	<u>8/31/2018</u>	<u>8/31/2018</u>	<u>8/31/2018</u>	<u>8/31/2018</u>
<u>Reserve Funds</u>	<u>YTD Revenues</u>	<u>YTD Expenditures</u>	<u>Cash Balance</u>	<u>Investments</u>
General Fund Restricted	\$ -	\$ -	\$ 51,245	\$ -
Fire Equipment	\$ -	\$ -	\$ 191,758	\$ -
Fire Capital & Building	\$ -	\$ -	\$ 77,242	\$ -
Capital & Building R&R	\$ -	\$ -	\$ 10,614	\$ -
Capital & Building	\$ -	\$ -	\$ 166,906	\$ -
Capital Public Works	\$ -	\$ -	\$ 15,977	\$ -
Equipment Public Works	\$ -	\$ -	\$ 60,915	\$ -
Sewer Rodder	\$ -	\$ -	\$ 42,509	\$ -
Water Equipment	\$ -	\$ -	\$ 235,127	\$ -
Water Capital & Building	\$ -	\$ -	\$ 29,870	\$ -
Sewer Equipment	\$ -	\$ -	\$ 146,096	\$ 2,601,953
Sewer Capital & Building	\$ -	\$ -	\$ 150,342	\$ -
AYM RESTRICTED CASH			\$ 112,136	\$ -

*** August numbers do not include a balanced cash and is an estimate at this time.***

INVOICE APPROVAL LIST BY FUND REPORT
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City of Sandstone

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
Fund: 101 General Fund							
Dept: 07-000 Miscellaneous Reve							
101-07-000-000-3626	Park fees SANDSTONE PETRO PLUS	09132018	CAMPING REGISTRATION 117-	57370	09/14/2018	09/14/2018	44.00
							44.00
Total Dept. Miscellaneous Revenue:							44.00
Dept: 10-111 Mayor and Council							
101-10-111-000-4210	General Ope CHRIS' FOOD CENTER	08312018	ELECTIONS/COUNCIL/NN OUT	57337	09/14/2018	09/14/2018	87.45
							87.45
Total Dept. Mayor and Council:							87.45
Dept: 10-130 Executive							
101-10-130-000-4131	Health Insur. I.U.O.E. LOCAL 49 H & W FU	09112018	OCTOBER 18 PREMIUM	57346	09/14/2018	09/14/2018	2,338.70
							2,338.70
101-10-130-000-4210	General Ope METRO SALES NORTHVIEW BANK	INV1157166 09042018	COPIER SERVICES- AUGUST MOZY, LUCID, TRNING, MURA	57352 57359	09/14/2018 09/14/2018	09/14/2018 09/14/2018	305.95 19.90
							325.85
101-10-130-000-4300	Professional ADT NORTHVIEW BANK	09182018 09042018	SECURITY SYSTEM- OCT MOZY, LUCID, TRNING, MURA	57377 57359	09/26/2018 09/14/2018	09/26/2018 09/14/2018	73.85 83.90
							157.75
101-10-130-000-4321	Telephone CENTURYLINK CENTURYLINK CENTURYLINK	1448745748 1448745748 09132018	LONG DISTANCE CHGS LONG DISTANCE CHGS PHONE SERVICES	57335 57335 57380	09/14/2018 09/14/2018 09/26/2018	09/14/2018 09/14/2018 09/26/2018	9.32 26.74 255.92
							291.98
101-10-130-000-4322	Postage POSTMASTER	09/13/18	REPLENISH STAMPS	57384	10/03/2018	09/14/2018	40.00
							40.00
101-10-130-000-4331	Travel Exper GEORGE/KATHY// JACKSON/ LEAHA// NORTHVIEW BANK TYSON/ALANA//	09262018 09262018 09042018 08202018	3RD QTR MILEAGE TRAVEL EXP MOZY, LUCID, TRNING, MURA MILEAGE-TRAINING	57384 57385 57359 57399	09/26/2018 09/26/2018 09/14/2018 09/26/2018	09/26/2018 09/26/2018 09/14/2018 09/26/2018	294.30 52.32 99.86 85.02
							531.50
101-10-130-000-4351	Notices & Pt PINE COUNTY COURIER	08302018	MINUTES/ELECTION/GRASS	57363	09/14/2018	09/14/2018	109.04
							109.04
101-10-130-000-4433	Dues and St LEAGUE OF MINNESOTA CIT MINNESOTA MAYORS ASSO	275827 09012018	DUES 2018-2019 ANNUAL DUES 9/1/18-8/31/18	57350 57353	09/14/2018 09/14/2018	09/14/2018 09/14/2018	2,883.00 30.00
							2,913.00
101-10-130-000-4437	Schools & C MCFOA REGION II	09262018	KATHY GEORGE- REGIONAL T	57390	09/26/2018	09/26/2018	20.00
							20.00
101-10-130-000-4438	Meetings & l CHRIS' FOOD CENTER JACKSON/ LEAHA//	08312018 09262018	ELECTIONS/COUNCIL/NN OUT TRAVEL EXP	57337 57385	09/14/2018 09/26/2018	09/14/2018 09/26/2018	7.38 12.00
							19.38

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101-10-130-000-4499	Miscellaneous ANDERSON RECYCLING, LL	05132018	SPRING CLEAN UP	57330	09/14/2018	09/14/2018	865.20
							865.20
101-10-130-000-4570	Furniture & F QUILL	9808546	PROJECTOR	57366	09/14/2018	09/14/2018	509.99
							509.99
						Total Dept. Executive:	8,122.39
Dept: 10-140 City Clerk - Election							
101-10-140-000-4210	General Ope CHRIS' FOOD CENTER	08312018	ELECTIONS/COUNCIL/NN OUT	57337	09/14/2018	09/14/2018	68.57
							68.57
101-10-140-000-4351	Notices & Pl PINE COUNTY COURIER	08302018	MINUTES/ELECTION/GRASS	57363	09/14/2018	09/14/2018	19.56
							19.56
						Total Dept. City Clerk - Elections:	88.13
Dept: 10-150 Financial Administr							
101-10-150-000-4131	Health Insur: I.U.O.E. LOCAL 49 H & W FU	09112018	OCTOBER 18 PREMIUM	57346	09/14/2018	09/14/2018	1,010.60
							1,010.60
						Total Dept. Financial Administration:	1,010.60
Dept: 10 191 Planning and Zoning							
101-10-191-000-4300	Professional FREDERICKSON/REESE// GAEDE/CASSIE// PALMER/STEVE// RILEY/RANDY// SPARTZ/ ANDREW// STADIN/RENE//	09132018 09132018 09132018 09132018 09132018 09132018	PLANNING COM STIP- 3RD QT PLANNING COM STIP- 3RD QT	57343 57344 57360 57368 57372 57373	09/14/2018 09/14/2018 09/14/2018 09/14/2018 09/14/2018 09/14/2018	09/14/2018 09/14/2018 09/14/2018 09/14/2018 09/14/2018 09/14/2018	50.00 75.00 75.00 75.00 50.00 25.00
							350.00
						Total Dept. Planning and Zoning:	350.00
Dept: 10-194 Buildings & Ground							
101-10-194-000-4131	Health Insur: I.U.O.E. LOCAL 49 H & W FU	09112018	OCTOBER 18 PREMIUM	57346	09/14/2018	09/14/2018	124.00
							124.00
101-10-194-000-4220	Repair & Ma G & N ENTERPRISES LAMPERTS	4366 08252018	BULBS FOR CITY HALL MURAL/QDAYS/PARK/SHOP	57383 57388	09/26/2018 09/26/2018	09/26/2018 09/26/2018	87.25 14.49
							101.74
101-10-194-000-4300	Professional PHASE SUMMIT COMPANIES T-N-T CLEANING	40015 1302565 09182018	MOWING SERVICES- AUGUST ANNUAL FIRE ALARM MAINTEN CITY HALL CLEANING SERVIC	57362 57397 57398	09/14/2018 09/26/2018 09/26/2018	09/14/2018 09/26/2018 09/26/2018	962.51 357.50 934.50
							2,254.51
101-10-194-000-4381	Electric Utilit MINNESOTA POWER	08242018	ELECTRICAL UTILITY, STREET	57354	09/14/2018	09/14/2018	890.81
							890.81
101-10-194-000-4382	Water Utilitie SANDSTONE/CITY OF// SANDSTONE/CITY OF//	09112018 09112018	WATER/SEWER/STORM WATER/SEWER/STORM	57371 57371	09/14/2018 09/14/2018	09/14/2018 09/14/2018	229.23 63.49
							292.72

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
101-10-194-000-4383	Gas Utilities CONSTELLATION NEWENEF	2406511, 2406513	GAS UTILITY	57381	09/26/2018	09/26/2018	70.90
							70.90
101-10-194-000-4384	Refuse Disp. MATT'S SANITATION INC.	08312018	GARBAGE SERVICES AUGUST	57351	09/14/2018	09/14/2018	58.50
							58.50
101-10-194-000-4385	Storm Water SANDSTONE/CITY OF//	09112018	WATER/SEWER/STORM	57371	09/14/2018	09/14/2018	547.54
							547.54
101-10-194-000-4401	Building Rep. RJ MECHANICAL INC.	8775	CITY HALL AIR COND REPAIR	57394	09/26/2018	09/26/2018	454.72
							454.72
							Total Dept. Buildings & Grounds: 4,795.44
Dept: 15-210 Law Enforcement							
101-15-210-000-4300	Professional PINE COUNTY TREASURER-	09262018	POLICE CONTRACT OCTOBER	57392	09/26/2018	09/26/2018	11,024.00
							11,024.00
							Total Dept. Law Enforcement: 11,024.00
Dept: 15-240 Building Inspection:							
101-15-240-000-4300	Professional DROTNING/RICHARD//	2018-0038	AUGUST BUILDING INSP SERV	57339	09/14/2018	09/14/2018	1,622.50
							1,622.50
							Total Dept. Building Inspections: 1,622.50
Dept: 20-300 Public Works Admin							
101-20-300-000-4131	Health Insur: I.U.O.E. LOCAL 49 H & W FU	09112018	OCTOBER 18 PREMIUM	57346	09/14/2018	09/14/2018	2,356.00
							2,356.00
101-20-300-000-4207	Training & In CENTRAL PENSION FUND	08312018	APPRENTISHIP FUND- AUG HI	57334	09/14/2018	09/14/2018	61.00
							61.00
101-20-300-000-4210	General Opt AUTO VALUE MORA LAMPERTS NORTHVIEW BANK SANDSTONE NAPA	16209212 08252018 09042018 08252018	GEN SHOP SUPPLIES MURAL/QDAYS/PARK/SHOP MOZY, LUCID, TRNING, MURA GEN SHOP SUPPLIES, FD BUL	57331 57388 57359 57369	09/14/2018 09/26/2018 09/14/2018 09/14/2018	09/14/2018 09/26/2018 09/14/2018 09/14/2018	41.90 37.97 35.46 10.99
							126.32
101-20-300-000-4212	Motor Fuels SANDSTONE PETRO PLUS	09012018C	AUG FUEL CHGS-CITY	57370	09/14/2018	09/14/2018	535.55
							535.55
101-20-300-000-4220	Repair & Ma KIMBALL-MIDWEST SANDSTONE NAPA SANDSTONE NAPA SANDSTONE NAPA	6570441 08252018 08252018 08252018	REPAIR & MAINT SUPPLIES- N GEN SHOP SUPPLIES, FD BUL GEN SHOP SUPPLIES, FD BUL GEN SHOP SUPPLIES, FD BUL	57348 57369 57369 57369	09/14/2018 09/14/2018 09/14/2018 09/14/2018	09/14/2018 09/14/2018 09/14/2018 09/14/2018	130.24 72.90 79.98 26.48
							309.60
101-20-300-000-4224	Street Oper KONRAD MATERIAL SALES I KONRAD MATERIAL SALES I	1253628 1253633	ASPHALT MIX- SPRING/FALL M ASPHALT MIX- SPRING/FALL M	57349 57387	09/14/2018 09/26/2018	09/14/2018 09/26/2018	448.50 448.50
							897.00
101-20-300-000-4225	Street Signs						

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	ZACHARIAS/ROD//	08/31/18	SPEED SIGN INSTALL	57240	10/03/2018	09/05/2018	755.92
							755.92
101-20-300-000-4321	Telephone CENTURYLINK	1448745748	LONG DISTANCE CHGS	57335	09/14/2018	09/14/2018	5.10
	CENTURYLINK	09132018	PHONE SERVICES	57380	09/26/2018	09/26/2018	62.90
							68.00
101-20-300-000-4352	Advertising PINE COUNTY COURIER	08302018	MINUTES/ELECTION/GRASS	57363	09/14/2018	09/14/2018	60.00
							60.00
101-20-300-000-4384	Refuse Disp MATT'S SANITATION INC.	08312018	GARBAGE SERVICES AUGUST	57351	09/14/2018	09/14/2018	152.10
							152.10
101-20-300-000-4404	Machiner & I MTI DISTRIBUTING, INC.	1185821-00	60" DECK FOR 2006 TORO	57357	09/14/2018	09/14/2018	3,436.30
	MTI DISTRIBUTING, INC.	1184193-00	2006 TORO ADTL REPAIRS	57357	09/14/2018	09/14/2018	2,835.80
							6,272.10
101-20-300-000-4499	Miscellaneous GOPHER STATE ONE CALL	8080705	AUGUST 2018 LOCATING SER'	57345	09/14/2018	09/14/2018	45.90
							45.90
101-20-300-000-4820	Safety Comr CHRIS' FOOD CENTER	08312018	ELECTIONS/COUNCIL/INN OUT	57337	09/14/2018	09/14/2018	9.28
							9.28
							al Dept. Public Works Administration: 11,648.77
Dept: 20-346 Street Lighting							
101-20-346-000-4381	Electric Utilit MINNESOTA POWER	08242018	ELECTRICAL UTILITY, STREET	57354	09/14/2018	09/14/2018	2,512.70
							2,512.70
							Total Dept. Street Lighting: 2,512.70
Dept: 25-520 Parks Maintenance							
101-25-520-000-4300	Professional BARSNESS/DAVE//	09/14/18	PARK BOARD MTG STIPEND 3	57332	10/03/2018	09/14/2018	75.00
	BERSIN/CAROLE//	09/04/18	TRAIN PARK MURAL	57241	10/03/2018	09/05/2018	1,750.00
	CHASSON/DAVID//	09/14/18	PARK BOARD MTG STIPEND 3	57336	10/03/2018	09/14/2018	25.00
	DYBVIK/DOROTHY//	09/14/18	PARK BOARD MTG STIPEND 3	57340	10/03/2018	09/14/2018	75.00
	FRANKLIN/MARY//	09/14/18	PARK BOARD MTG STIPEND 3	57342	10/03/2018	09/14/2018	75.00
	PAUL'S PORTABLES	08312018C	PORTA POTTY- PARKS AUGUS	57361	09/14/2018	09/14/2018	340.00
	PAUL'S PORTABLES	08312018C	PORTA POTTY- PARKS AUGUS	57361	09/14/2018	09/14/2018	304.00
	STURTZ/ERIC//	09/14/18	PARK BOARD MTG STIPEND 3	57374	10/03/2018	09/14/2018	50.00
	VAVRICKA/TONY//	09/14/18	PARK BOARD MTG STIPEND 3	57375	10/03/2018	09/14/2018	75.00
	WHITE/KARRY//	09/14/18	PARK BOARD MTG STIPEND 3	57376	10/03/2018	09/14/2018	25.00
							2,794.00
101-25-520-000-4381	Electric Utilit MINNESOTA POWER	08242018	ELECTRICAL UTILITY, STREET	57354	09/14/2018	09/14/2018	72.57
							72.57
101-25-520-000-4383	Gas Utilities MN ENERGY RESOURCES C	09042018	GAS UTILITY	57356	09/14/2018	09/14/2018	24.42
							24.42
101-25-520-000-4401	Building Rep LAMPERTS	08252018	MURAL/QDAYS/PARK/SHOP	57388	09/26/2018	09/26/2018	14.49
							14.49
101-25-520-000-4403	Improvemen						

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	ZACHARIAS/ROD//	09262018	JOHNSON PARK SHELTER REI	57243	09/26/2018	09/26/2018	1,080.00
							1,080.00
101-25-520-000-4544	Undesignate PRAIRIE RESTORATIONS IN	14626	2018 VEGATATION MANAGEMI	57365	09/14/2018	09/14/2018	150.00
							150.00
101-25-520-000-4750	Sandstone C BERSIN/CAROLE//	09252018	MURAL PROJECT- PAINT FOR	57379	09/26/2018	09/26/2018	76.38
	CHRIS' FOOD CENTER	08312018	ELECTIONS/COUNCIL/NN OUT	57337	09/14/2018	09/14/2018	384.65
	CHRIS' FOOD CENTER	08312018	ELECTIONS/COUNCIL/NN OUT	57337	09/14/2018	09/14/2018	47.98
	DYBVG/LEE//	09122018	MURAL FRAME	57341	09/14/2018	09/14/2018	500.00
	KETTLE RIVER GRAFIX	49660	MURAL PROJECT- COPIES	57386	09/26/2018	09/26/2018	6.00
	LAMPERTS	08252018	MURAL/QDAYS/PARK/SHOP	57388	09/26/2018	09/26/2018	102.62
	LMC INSURANCE TRUST	09242018	LIQUOR LIABILITY- 10/6-10/7/1	57389	09/26/2018	09/26/2018	225.00
	MJC EQUIPMENT, INC	2172	MURAL PROJECT- AUGER	57355	09/14/2018	09/14/2018	110.00
	NORTHVIEW BANK	09042018	MOZY, LUCID, TRNING, MURA	57359	09/14/2018	09/14/2018	79.77
	PAUL'S PORTABLES	08312018B	PORTA POTTY- AUGUST 2018	57361	09/14/2018	09/14/2018	110.00
	PAUL'S PORTABLES	08312018B	PORTA POTTY- AUGUST 2018	57361	09/14/2018	09/14/2018	152.00
							1,794.40
101-25-520-000-4760	Sandstone P MN ENERGY RESOURCES C	09042018	GAS UTILITY	57356	09/14/2018	09/14/2018	19.20
							19.20
101-25-520-000-4817	Quarry Days LAMPERTS	08252018	MURAL/QDAYS/PARK/SHOP	57388	09/26/2018	09/26/2018	17.25
	PAUL'S PORTABLES	08312018	QUARRY DAYS	57361	09/14/2018	09/14/2018	1,790.00
							1,807.25
101-25-520-000-4831	Farmer Mark PAUL'S PORTABLES	08312018B	PORTA POTTY- AUGUST 2018	57361	09/14/2018	09/14/2018	300.00
							300.00
							Total Dept. Parks Maintenance: 8,056.33
Dept: 35-000 Cemetery							
101-35-000-000-4212	Motor Fuels SANDSTONE PETRO PLUS	09012018C	AUG FUEL CHGS-CITY	57370	09/14/2018	09/14/2018	268.31
							268.31
101-35-000-000-4300	Professional DAVIS/RYAN//	09082018	BURIAL-VANDERART	57338	09/14/2018	09/14/2018	150.00
	PHASE	40015	MOWING SERVICES- AUGUST	57362	09/14/2018	09/14/2018	1,126.76
							1,276.76
							Total Dept. Cemetery: 1,545.07
							Total Fund General Fund: 50,907.38
Fund: 201 Fire Protection							
Dept: 15-220 Fire							
201-15-220-000-4131	Health Insur: I.U.O.E. LOCAL 49 H & W FUI	09112018	OCTOBER 18 PREMIUM	57346	09/14/2018	09/14/2018	132.10
							132.10
201-15-220-000-4207	Training & In FIRE INSTRUCTION RESCUE	3497	FD TRAINING- LADDER	57382	09/26/2018	09/26/2018	550.00
							550.00
201-15-220-000-4210	General Ope ASPEN MILLS	223277	DRESS UNIFORM- FIRE DEPT	57378	09/26/2018	09/26/2018	163.50
							163.50

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201-15-220-000-4212	Motor Fuels SANDSTONE PETRO PLUS	09012018F	AUG FUEL CHARGES- FIRE DE	57370	09/14/2018	09/14/2018	145.12
							145.12
201-15-220-000-4300	Professional RICHARDSON/CARRIE//	32	FIRE HALL CLEANING- SEP	57393	09/26/2018	09/26/2018	300.00
							300.00
201-15-220-000-4321	Telephone CENTURYLINK CENTURYLINK	1448745748 09132018	LONG DISTANCE CHGS PHONE SERVICES	57335 57380	09/14/2018 09/26/2018	09/14/2018 09/26/2018	3.99 51.54
							55.53
201-15-220-000-4381	Electric Utilit MINNESOTA POWER	08242018	ELECTRICAL UTILITY, STREET	57354	09/14/2018	09/14/2018	206.64
							206.64
201-15-220-000-4382	Water Utilitie SANDSTONE/CITY OF//	09112018	WATER/SEWER/STORM	57371	09/14/2018	09/14/2018	58.78
							58.78
201-15-220-000-4383	Gas Utilities CONSTELLATION NEWENEF	2406511, 2406513	GAS UTILITY	57381	09/26/2018	09/26/2018	59.09
							59.09
201-15-220-000-4384	Refuse Disp- MATT'S SANITATION INC.	08312018	GARBAGE SERVICES AUGUST	57351	09/14/2018	09/14/2018	30.42
							30.42
201-15-220-000-4404	Machiner & I CARLSON FIRE EXTINGUISH- SANDSTONE NAPA	495849 08252018	FIRE DEPT EXT SERVICE GEN SHOP SUPPLIES, FD BUL	57333 57369	09/14/2018 09/14/2018	09/14/2018 09/14/2018	92.45 10.99
							103.44
						Total Dept. Fire:	1,804.62
						Total Fund Fire Protection:	1,804.62
Fund: 226 EDA CED Loan Fund							
Dept: 45-000 CED Loan Program							
226-45-000-000-4499	Miscellaneous KENNEDY & GRAVEN	144269	KENYI & SONS CED LOAN	57347	09/14/2018	09/14/2018	479.50
							479.50
						Total Dept. CED Loan Program:	479.50
						Fund EDA CED Loan Fund:	479.50
Fund: 228 Economic Developer							
Dept: 50-540 Economic Developn							
228-50-540-000-4300	Professional NORTHSPAN SHORT ELLIOTT HENDRICK:	6434 356385	BP MARKETING MATERIALS,D BUSINESS PARK RAIL ACCESS	57358 57396	09/14/2018 09/26/2018	09/14/2018 09/26/2018	139.60 243.75
							383.35
228-50-540-000-4351	Notices & Pl PINE COUNTY COURIER	08302018	MINUTES/ELECTION/GRASS	57363	09/14/2018	09/14/2018	64.68
							64.68
						Total Dept. Economic Development:	448.03
						ic Development Authority:	448.03

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
Dept: 40-450 Capital Account							
401-40-450-000-4531	Street Overl: MPJ ENTERPRISES, LLC	08/31/18	RIVER BLUFF ST RECONSTR	57242	10/03/2018	09/06/2018	68,070.72
	SHORT ELLIOTT HENDRICK:	355842	RIVER BLUFF PROJECT	57396	09/26/2018	09/26/2018	7,215.18
							75,285.90
401-40-450-000-4544	Undesignate						
	RENKO CONSTRUCTION INC	180108-180508	ASBESTOS INSPECITON	57367	09/14/2018	09/14/2018	600.00
	RENKO CONSTRUCTION INC	180108-180508	ASBESTOS INSPECITON	57367	09/14/2018	09/14/2018	625.00
	RENKO CONSTRUCTION INC	180108-180508	ASBESTOS INSPECITON	57367	09/14/2018	09/14/2018	575.00
	RENKO CONSTRUCTION INC	180108-180508	ASBESTOS INSPECITON	57367	09/14/2018	09/14/2018	575.00
	RENKO CONSTRUCTION INC	180108-180508	ASBESTOS INSPECITON	57367	09/14/2018	09/14/2018	625.00
							3,000.00
Total Dept. Capital Account:							78,285.90
nd Capital Projects Fund:							78,285.90
Fund: 601 Water Fund							
Dept: 00-000 Balance Sheet Accto							
601-00-000-000-1101	UB Rec Volu SAWYER/TOM P//	09132018	WATER SEWER CUST REFUNI	57395	09/26/2018	09/26/2018	4.05
							4.05
Total Dept. Balance Sheet Accounts:							4.05
Dept: 60-911 Water Production/Di							
601-60-911-000-4131	Health Insur: I.U.O.E. LOCAL 49 H & W FUI	09112018	OCTOBER 18 PREMIUM	57346	09/14/2018	09/14/2018	727.30
							727.30
601-60-911-000-4210	General Ope KETTLE RIVER GRAFIX	49756	WATER/SEWER SHUT OFF LE	57386	09/26/2018	09/26/2018	4.00
	KETTLE RIVER GRAFIX	49674	WATER/SEWER SHUT OFF LE	57386	09/26/2018	09/26/2018	4.00
							8.00
601-60-911-000-4300	Professional PEOPLESERVICE, INC.	0031618	CONTRACT OCTOBER	57391	09/26/2018	09/26/2018	225.00
	PEOPLESERVICE, INC.	0031618	CONTRACT OCTOBER	57391	09/26/2018	09/26/2018	4,896.00
							5,121.00
601-60-911-000-4321	Telephone CENTURYLINK	1448745748	LONG DISTANCE CHGS	57335	09/14/2018	09/14/2018	8.29
							8.29
601-60-911-000-4322	Postage POSTMASTER	09112018	BLUE CARDS/ SW CARDS	57364	09/14/2018	09/14/2018	80.07
							80.07
601-60-911-000-4383	Gas Utilities MN ENERGY RESOURCES C	09042018	GAS UTILITY	57356	09/14/2018	09/14/2018	196.42
							196.42
601-60-911-670-4583	Water Capitz MPJ ENTERPRISES, LLC	08/31/18	RIVER BLUFF ST RECONSTR	57242	10/03/2018	09/06/2018	43,095.14
	SHORT ELLIOTT HENDRICK:	355842	RIVER BLUFF PROJECT	57396	09/26/2018	09/26/2018	4,567.89
							47,663.03
Dept. Water Production/Distribution:							53,804.11
Total Fund Water Fund:							53,808.16
Fund: 602 Sewer Fund							

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Dept: 50-950 Sewer Services							
602-50-950-000-4131	Health Insur: I.U.O.E. LOCAL 49 H & W FU	09112018	OCTOBER 18 PREMIUM	57346	09/14/2018	09/14/2018	727.30
							727.30
602-50-950-000-4210	General Opt KETTLE RIVER GRAFIX	49756	WATER/SEWER SHUT OFF LE	57386	09/26/2018	09/26/2018	4.00
	KETTLE RIVER GRAFIX	49674	WATER/SEWER SHUT OFF LE	57386	09/26/2018	09/26/2018	4.00
							8.00
602-50-950-000-4300	Professional PEOPLESERVICE, INC.	0031618	CONTRACT OCTOBER	57391	09/26/2018	09/26/2018	297.18
	PEOPLESERVICE, INC.	0031618	CONTRACT OCTOBER	57391	09/26/2018	09/26/2018	4,896.00
							5,193.18
602-50-950-000-4322	Postage POSTMASTER	09112018	BLUE CARDS/ SW CARDS	57364	09/14/2018	09/14/2018	80.07
							80.07
602-50-950-000-4383	Gas Utilities MN ENERGY RESOURCES C	09042018	GAS UTILITY	57356	09/14/2018	09/14/2018	19.20
							19.20
602-50-950-000-4386	Sewer water SANDSTONE/CITY OF//	09112018	WATER/SEWER/STORM	57371	09/14/2018	09/14/2018	42.40
							42.40
602-50-950-166-4583	Sewer Capit: MPJ ENTERPRISES, LLC	08/31/18	RIVER BLUFF ST RECONSTR	57242	10/03/2018	09/06/2018	39,503.66
	SHORT ELLIOTT HENDRICK:	355842	RIVER BLUFF PROJECT	57396	09/26/2018	09/26/2018	4,187.23
							43,691.11
Total Dept. Sewer Services:							49,761.26
Total Fund Sewer Fund:							49,761.26
Fund: 603 STORM WATER							
Dept: 50-951 Storm Water Service							
603-50-951-000-4131	Health Insur: I.U.O.E. LOCAL 49 H & W FU	09112018	OCTOBER 18 PREMIUM	57346	09/14/2018	09/14/2018	186.00
							186.00
603-50-951-000-4322	Postage POSTMASTER	09112018	BLUE CARDS/ SW CARDS	57364	09/14/2018	09/14/2018	51.61
							51.61
603-50-951-000-4740	Incentives at MPJ ENTERPRISES, LLC	08/31/18	RIVER BLUFF ST RECONSTR	57242	10/03/2018	09/06/2018	12,569.42
	SHORT ELLIOTT HENDRICK:	355842	RIVER BLUFF PROJECT	57396	09/26/2018	09/26/2018	1,332.30
							13,901.72
Total Dept. Storm Water Services:							14,139.33
Total Fund STORM WATER:							14,139.33
Grand Total:							249,634.18

CITY OF SANDSTONE
Memorandum

TO: Mayor and City Council
FROM: Kathy George, City Administrator
DATE: October 3, 2018
SUBJECT: Mayor's Term

BACKGROUND: The Mayor and I have been discussion the length of the Mayor's term. As you know, it is a 2-year term; however, the Council Member's have a 4-year term. In checking with other cities of all sizes, we found that 40 of them had 4-year terms and 15 had 2-year terms. Several of these are considering changing to 4-year terms.

Some of the reasons for changing to a 4-year term include providing more stability on the Council. It also would require the same commitment for someone who wanted to run for Mayor as for someone who wanted to run for Council.

If the City Council is interested in making this change, staff could prepare the proper ordinance for consideration at the November 7th Council Meeting. If the change is made, the current Mayoral term of 2-years would not change until the 2020 election cycle.

ATTACHMENT(S) Minnesota State Statute 412.022

STAFF RECOMMENDATION Review and approve pending receipt of all required documents and fees

412.022 COUNCIL MAY PROVIDE FOUR-YEAR TERM.

Subdivision 1. **Procedure.** The council may, by ordinance, establish a four-year term or reestablish a two-year term for the office of mayor commencing with the ensuing term, except that in a standard plan city which establishes a four-year term for mayor, the first mayor to serve a four-year term shall be elected at the first election when the clerk is not to be elected. In any case the ordinance shall not affect the term of the mayor elected in the year in which it is adopted unless it is adopted at least four weeks before the closing date for the filing of affidavits of candidacy for such election.

CITY OF SANDSTONE
Memorandum

TO: Mayor and City Council
FROM: Kathy George, City Administrator
DATE: October 3, 2018
SUBJECT: Ordinance No. 20181003-03 Repealing and Amending Chapter IX, Section 946; Amending Section 945.11 Regarding Bow and Arrow Hunts: Deer Reduction

BACKGROUND: The City Council has been discussing the Deer Reduction Program that was established in 2002. In previous meetings, Council Members decided that they are in favor of making some amendments to City Code to eliminate the Deer Reduction Program and allow bow and arrow hunting on private property of 10 acres or more with the owner's permission.

The City Attorney has made revisions to Chapter 946 (Bow and Arrow Hunts; Deer Reduction) as requested. An amendment to Chapter 945 (Use of Firearms), Section 945.11, was also required.

ATTACHMENT(S) Proposed Ordinance No. 20181003-03
Proposed Ordinance No. 20181003-04 Approving Summary
Publication

STAFF Review and approve

RECOMMENDATION

ORDINANCE NO. 20181003-03

AN ORDINANCE

AN ORDINANCE AMENDING THE SANDSTONE CITY CODE, REPEALING CHAPTER IX, SECTION 946, ADDING A NEW SECTION 946 AND AMENDING SECTION 945.11 OF THE SANDSTONE CITY CODE REGARDING BOW AND ARROW HUNTS: DEER REDUCTION

THE CITY COUNCIL OF THE CITY OF SANDSTONE, MINNESOTA ORDAINS:

Section 1. Sandstone City Code, Chapter IX, Section 946, relating to bow and arrow hunting and deer reduction program is hereby repealed in its entirety.

Section 2. Sandstone City Code is hereby amended to include a new Section 946 which shall read as follows:

Section 946 – Bow and Arrow Hunting of Deer

946.01. Bow hunting season. Persons may hunt deer by means of bow and arrow in the city during regular state bow and arrow hunting season if they hold a valid Minnesota bow and arrow hunting license and comply with this section.

946.03. Definitions. Subdivision 1. As used in this section, the terms defined in this subsection have the meanings given them.

Subd. 2. “Bow and arrow” means a bow and arrow drawn, held, or released either mechanically or manually including crossbows if authorized by Minnesota law.

Subd. 3. “Hunt” or “Hunting” means the chasing, pursuing, stalking, tracking, harvesting, or taking of deer while in the possession of a bow and arrow.

Subd. 4. “Hunter” means any individual engaged in the activity of hunting.

946.05. Land requirements. Hunting is only allowed in the city on private property with the permission of the property owner or on city-owned property with the permission of the city. No hunting shall take place on any property consisting of less than 10 contiguous, commonly-owned acres.

946.07. Permission. Each person desiring to hunt within the city shall first obtain written permission from the owner or owners of the property where the hunt is to take place granting approval and permission to hunt and discharge a bow and arrow. This permission is required to be carried on the hunter’s person at all times when hunting and shall include:

- a) Full name, date of birth, and address of the hunter;
- b) The name, address, and phone number of the owner(s) of property to be hunted;
- c) Address and description of property to be hunted (if different than above); and
- d) Any restrictions applicable to the hunter or property.

946.09. Restrictions. The following restrictions shall apply to all hunting conducted within the city:

- a) No bow and arrow shall be discharged within 200 feet of any public street or private roadway;

- b) No bow and arrow shall be discharged within 250 feet of any dwelling or other building intended for human habitation or storing of animals without the property owner's consent;
- c) No bow and arrow shall be discharged within 300 feet of any residential or commercial structure;
- d) No bow and arrow shall be discharged within 500 feet of any property owned by a public school, charter school, or private school;
- e) No hunter shall attempt to take a deer that is beyond the effective range of the particular bow and arrow being discharged by the particular hunter;
- f) Each hunter shall repair or pay to repair any damage to the property of another arising from the hunter's conduct while hunting;
- f) No deer carcass or entrails shall be allowed to remain in open view to the public; carcass or entrails on private property shall be removed and disposed of by the hunter if so requested by the property owner;
- g) All hunting conducted pursuant to this section must otherwise comply with Minnesota state law and the rules of appropriate state agencies; and
- h) The city's bow hunting season shall run concurrent with the State of Minnesota's bow hunting season.

946.11. Exceptions. The following exceptions apply. Subdivision. 1. The provisions of this section shall not prohibit the use of any bow and arrow in the lawful defense of the person, property, family, or in enforcement of the laws of the city, state, or United States of America.

Subd. 2. The provisions of this section shall not prohibit the use of any bow and arrow for archery practice pursuant to section 945.11, subdivision 5 of the city code.

946.13. Penalty and enforcement. Any person found in violation of any provision of this section shall be guilty of a misdemeanor.

Section 3. Sandstone City Code, Chapter IX, Section 945.11 is amended by deleting the ~~stricken~~ material and adding the double-underlined material as follows:

Subd. 3. A bow and arrow, cross bow, or a similar device, when used ~~as part of a deer reduction program under section 946~~ pursuant to section 946 of the city code, is exempt from the provisions of this section.

Section 4. This ordinance is effective upon its passage and publication.

Adopted by the City Council this 3rd day of October, 2018.

Peter Spartz, Mayor

Attest:

Kathy George, City Administrator

Published in the Pine County Courier October 11, 2018.

CITY OF SANDSTONE, MINNESOTA

ORDINANCE NO. 20181003-04

(Summary Publication)

THE CITY COUNCIL OF THE CITY OF SANDSTONE ORDAINS:

Section 1. The City has duly adopted Ordinance No. 20181003-03 entitled

AN ORDINANCE

AMENDING THE SANDSTONE CITY CODE, REPEALING CHAPTER IX, SECTION 946, ADDING A NEW SECTION 946 AND AMENDING SECTION 945.11 OF THE SANDSTONE CITY CODE REGARDING BOW AND ARROW HUNTS: DEER REDUCTION

Section 2. The City Council has reviewed the following summary of the ordinance and approved its publication in accordance with Minnesota Statutes Section 412.191, subdivision 4.

Section 3. Summary of Ordinance No. 20181003-03

The Ordinance eliminates the Deer Reduction Program and allows hunting with bow and arrow in the City of Sandstone on private property or city-owned property with the property owner's permission. Property must consist of at least 10 contiguous, commonly-owned acres. The Ordinance includes restrictions, exceptions, penalty and enforcement language

Section 4. Copies available. The complete text of the Ordinance is available for inspection at the office of the City Administrator. A copy of the Ordinance is also posted at the Sandstone Public Library, 117 Fourth Street, Sandstone, Minnesota.

Section 5. Ordinance No. 20181003-04 is effective upon the day following publication of this Summary.

Adopted by the Sandstone City Council this 3rd day of October, 2018.

Peter Spartz, Mayor

ATTEST:

Kathy George, City Administrator

Published in the Pine County Courier October 11, 2018.

CITY OF SANDSTONE
Memorandum

TO: Mayor and City Council
FROM: Kathy George, City Administrator
DATE: October 3, 2018
SUBJECT: Ordinance 20181003-05 Rescinding Chapter IX, Section 935: Gun Control

BACKGROUND: As long as I was looking at our ordinances regarding hunting, I also looked at 935 (Gun Control). I question whether or not we need to have this Ordinance in our Code. After checking with the City Attorney, I received the following response:

As far as Section 935 goes (Gun Control), state statute regarding the carrying and transporting of firearms expressly supersedes any city regulation on this issue (see Minnesota Statutes Section 624.717). This would effectively negate Sections 935.05 – 935.09 of the Code as the conduct at issue in those provisions is extensively covered by Minnesota Statutes Section 624.714. Section 934.03 of the Code is covered by Minnesota Statutes Sections 609.668 and 609.67 prohibiting incendiary/explosive devices and machine guns/short-barrel shotguns, respectively.

ATTACHMENT(S) City Code 935: Gun Control
Proposed Ordinance 20181003-05 Rescinding Section 935

STAFF RECOMMENDATION Rescind Section 935: Gun Control

Section 935 - Gun control

935.01. Definitions. Subdivision 1. For purposes of this section, the terms defined in this subsection have the meanings given them.

Subd. 2. "Military type weapon" means any firearms such as bazookas, machine guns, mortars, grenades, molotov cocktails and similar weapons.

Subd. 3. "Firearm" means any weapon from which is propelled any missile, projectile, bullet, or other mass by means of explosives or gas.

935.03. Military type weapons. It is unlawful to own, keep, carry or have possession of military type weapons in the city. This section does not apply to law enforcement personnel or military personnel while on active duty, or to military or fraternal organizations in their participation in public functions or celebrations.

935.05. Firearms. It is unlawful to have a firearm in possession, or to display, while engaged in, participating in, or being present at any demonstration, picketing activity, group protest or any public place of business or public streets or alleys, a firearm. This section is applicable whether the activities described therein occurred indoors or out of doors. This section does not apply to law enforcement personnel or military personnel while on active duty.

935.07. Confiscation. The firearms or military type weapons of a person convicted of violating this section will be confiscated by the city.

935.09. Firearms in vehicles. Subdivision 1. Prohibition. It is unlawful to have firearms or military type weapons in one's possession on one's person while in a private motor vehicle upon a public highway, street, or alley in the city.

Subd. 2. Storage of firearms in vehicles; possession. It is unlawful for the owner of any private motor vehicle, or the driver, if the owner be not then present in the motor vehicle, to keep or allow to be kept in a motor vehicle when the vehicle is upon the public highway, street or alley any firearms except when the firearms are kept in the trunk of the motor vehicle when such vehicle is equipped with a trunk, or kept in some other area of the vehicle not normally occupied by the driver or passengers, if the motor vehicle is not equipped with a trunk. A utility compartment or glove compartment is deemed to be within the area occupied by the driver and passengers.

**CITY OF SANDSTONE
COUNTY OF PINE
STATE OF MINNESOTA**

ORDINANCE NO. 20181003-05

**AN ORDINANCE RESCINDING
CITY CODE SECTION 935 – GUN CONTROL**

SECTION 1. Chapter IX: Public Safety, Section 935 – Gun Control, of the Sandstone City Code of Ordinances is hereby rescinded.

SECTION 2. Effective Date. This Ordinance shall be effective immediately upon its passage and publication in the official newspaper of the City of Sandstone.

SECTION 3. Adoption Date. This Ordinance No. 20181003-05 was adopted on this 3rd day of October, 2018, by a vote of ___ Ayes and ___ Nays.

Peter Spartz, Mayor

ATTEST:

Kathy George, City Clerk/Administrator

This Ordinance No. 20181003-05 was published in the *Pine County Courier* on the 11th day of October, 2018.

CITY OF SANDSTONE
Memorandum

TO: City Council
FROM: Kathy George, City Administrator
DATE: October 3, 2018
SUBJECT: Ordinance No. 20181003-06 Rescinding Chapter IX, Section 940:
Civil Disorder

BACKGROUND: I also reviewed Section 940: Civil Disorder. In reviewing this section, I questioned whether or not it was relevant and thought perhaps it should be repealed. In checking with the City Attorney, I received the following response:

With respect to Section 940 (Civil Disorder), after reviewing similar provisions in other cities' codes, I don't find anything wrong with this section. It is simply a matter of whether the City thinks it is a helpful tool in case such a situation should ever arise. Larger cities (Los Angeles, Chicago, etc.) have very robust emergency management plans and powers written into their codes. Unless the City has specific concerns about keeping it in the Code, I don't see any harm in leaving it in as-is. The other option would be to adopt a more comprehensive emergency management plan and incorporate it as a new section.

I would like to entertain discussion about rescinding it. The situations discussed in the ordinance would be taken care of by the Sheriff's Department.

ATTACHMENT(S): City Code 940: Civil Disorder
Proposed Ordinance No. 20181003-06 Rescinding Chapter IX, Section 940: Civil Disorder

STAFF
RECOMMENDATION: Rescind City Code 940

ACTION REQUIRED: Motion _____, second _____
Approved _____ Denied _____ Other _____

Section 940 - Civil disorder

940.01. Policy. Calls and other information have come to the authorities of the city of threatened bombings and explosions in various buildings and parts of the city. Such conditions may pose a threat to the safety and security of the citizens and property owners of the city. It is therefore necessary that the city council take all prudent steps to safeguard its residents and citizens.

940.03. Emergency board. Subdivision 1. Board created. There is hereby created an emergency board composed of the mayor and city administrator. Upon the occurrence of an emergency which poses a general threat to the public safety, such board must convene immediately at the call of the mayor at a place to be designated by the mayor.

Subd. 2. Board; powers. The emergency board may prohibit the sale, exchange or transportation of any commodities deemed to be dangerous, such as: firearms, ammunition, explosives, and intoxicating beverages. Notice of such action must be served upon persons and businesses involved therein by the police department of the city. Such prohibition must terminate within 24 hours unless ratified or extended by the city council.

Subd. 3. Notice. The emergency board must upon convening immediately notify each member of the city council of such meeting and any action taken.

940.05. Evacuation. Subdivision 1. Public, private defined. "Public" as used in this section means any commercial, business, or institutional premise. "Private" means residential, private dwellings.

Subd. 2. Public places. If a notice or other communication or information comes to the police department of the city relating to any threatened explosion of a bomb or other device in or on any public premise within the city, the city administrator may evacuate such public premise and provide appropriate assistance in the evacuation.

Subd. 3. Private premises. If a notice or communication or information comes to the police department relating to threatened explosions of a bomb or other device in or on any private premise of the city, the city administrator must immediately inform occupants and assist with evacuation if requested.

940.07. Bomb threats. It is unlawful:

- a) As a hoax, to communicate or cause to be communicated the fact that a bomb or any other explosive device has been placed in any building or in any location other than a building.
- b) As a hoax, to threaten to bomb any person, place or building.
- c) To knowingly permit any telephone or other means of communication under one's control to be used for any purposes prohibited by this section.
- d) As a hoax, to place or cause to be placed in any location any article, constructed or placed with intent to give the impression that the article possesses explosive capability.

**CITY OF SANDSTONE
COUNTY OF PINE
STATE OF MINNESOTA**

ORDINANCE NO. 20181003-06

**AN ORDINANCE RESCINDING
CITY CODE SECTION 940 – CIVIL DISORDER**

SECTION 1. Chapter IX: Public Safety, Section 940 – Civil Disorder, of the Sandstone City Code of Ordinances is hereby rescinded.

SECTION 2. Effective Date. This Ordinance shall be effective immediately upon its passage and publication in the official newspaper of the City of Sandstone.

SECTION 3. Adoption Date. This Ordinance No. 20181003-06 was adopted on this 3rd day of October, 2018, by a vote of ___ Ayes and ___ Nays.

Peter Spartz, Mayor

ATTEST:

Kathy George, City Clerk/Administrator

This Ordinance No. 20181003-06 was published in the *Pine County Courier* on the 11th day of October, 2018.

CITY OF SANDSTONE
Memorandum

TO: City Council
FROM: Kathy George, City Administrator
DATE: October 3, 2018
SUBJECT: Charging for Fire Calls

BACKGROUND: Mayor Spartz had asked for this item to be placed on the Agenda for discussion. Previously, the Council discussed the practice of charging for Fire Calls and had indicated a desire to discuss it further in the future.

ATTACHMENT(S): City Code Section 906: Emergency and Fire Protection Services

Fee Schedule: Fire portion

2018 List of Fire Calls billed out

STAFF RECOMMENDATION: Review and discuss

ACTION REQUIRED: Motion _____, second _____

Approved _____ Denied _____ Other _____

Section 906 – Emergency and fire protection services
(Added, Ord. 2005-01)

906.01. Purpose and intent. This section is adopted for the purpose of authorizing the city of Sandstone to charge for fire and emergency service as authorized by Minnesota Statutes, Sections 366.011, 366.012, and 415.01.

906.03. Definitions.

- a) “Fire service” means the deployment of fire fighting personnel or equipment or both to extinguish a fire or perform any preventative measure in an effort to protect equipment, life, or property in an area threatened by fire. The term also includes the deployment of fire fighting personnel and equipment or both to provide fire suppression, rescue, vehicle extrication, vehicular accident scene safety, traffic control, and other related services as may be necessary at the scene of an emergency. (Amended, Ord. 2008-04)
- b) “Fire service charge” means the charge imposed by the city for providing fire service.
- c) “Motor vehicle” means a self-propelled vehicle designed and originally manufactured to operate primarily upon public roads and highways, and not operated exclusively upon railroad tracks. The term includes semi trailers but does not include snowmobiles, manufactured homes, all terrain vehicles, or park trailers.
- d) “Mutual aid agreement” means an agreement between the city and a town or other city for the city’s fire department to provide assistance to the fire department of a town or other city.

906.05. Parties affected.

- a) Owners of property within the city who receive fire service.
- b) Anyone who receives fire service within or outside of the city. (Amended, Ord. 2008-04)
- c) Owners of property in towns to which the city provides fire service pursuant to a fire protection contract. (Amended, Ord. 2008-04)

906.07. Rates. Subdivision 1. Rates are as follows:

- a) Fire call - \$500 minimum one hour.
- b) Fire Call - \$250 additional hour or fraction thereof.
- c) Fire Call - \$500 for false alarm – third in any 12 month period.
- d) Motor vehicle - \$350.
- e) All chemicals and other special extinguishing agents and disposable equipment used are billed at cost.

Subd. 2. Fee schedule. The city will annually review these rates and place these rates and any changes or additions to these rates in the city’s annual fee schedule adopted by resolution at the city’s annual organizational meeting.

906.09. Billing and collection. Subdivision 1. Parties requesting or receiving fire services may be billed directly for the costs of these services by the city. Additionally, if the party receiving fire services did not request services but a fire or other emergency situation exists which, at the discretion of the fire department personnel in charge requires fire service, the party will be charged and billed. All parties will be billed whether or not the fire service is covered by insurance. Any billable amount of the fire charge not covered by a party’s insurance remains a debt of the party receiving the fire service. (Amended, Ord. 2008-04)

Subd. 2. Parties billed for fire service will have 30 days to pay. If the fire service charge is not paid by that time, it will be considered delinquent and the city will send a notice of delinquency.

Subd. 3. If the fire service charge remains unpaid for 30 days after the notice of delinquency is sent, the city will use all practical and reasonable legal means to collect the fire service charge. The party receiving fire service will be liable for all collection costs incurred by the city including, but not limited to, reasonable attorney fees and court costs.

Subd. 4. If the fire service charge remains unpaid for 30 days after the notice of delinquency is sent, the city council may also, on or before October 15 of each year, certify the unpaid fire service charge to the county auditor for collection with property taxes. The city must give the property owner notice of its intent to certify the unpaid fire service charge by September 15.

Subd. 5. False alarms will be billed as a fire call after the third such alarm within any 12 month period.

906.11. Mutual aid agreement. When the city fire department provides fire service to another fire department pursuant to a mutual aid agreement, the billing will be determined by the mutual aid agreement.

906.13. Application of collections to budget. Collected fire charges will be city funds and used to offset the expenses of the city fire department in providing fire services.

Current Fee Schedule: Fire Portion

Fire							
	Fire Call - home or business (min. 1 hour)	750					
	\$250/hr @ additional hr +cost of chemicals						
	Fire Call - Auto	450					
	Fire Call - False Alarm (1st)	0					
	(2nd)	350					
	(3rd)	650					
	Traffic control/vehicle assistance	450					
	Extracation & technical rescue - per 1/2 hr	500					
	Emergency Page - institutional - min 1 hr				Determined by fire formula		
	Security after call per hours (after first hr)	380			min/hr		
	\$350/hr per rig & \$15 per fireman (2) per hour				min/ 1 hr		
715.63	Fire Hydrant Service Charge (annual)	no charge					
715.71	Fire Hydrant Permit	425 cash deposit + rental (30/month) + usage					
905.25	Permit to Clean Commercial Cooking Ventilation Systems	no charge					
905.29	Fire Alarm Systems - <i>Notify Fire Department</i>	no charge					

2018 List of Fire Calls Billed Out

Invoice Date	Billed To	Type	Location	Amount	Paid	Receipt #	Comments:	Past due
11/15/2017	Colt Welch	Fire Call	1347 Grouse St, City	\$350.00			past due sent 1/26	City
	Colt Welch			\$100.00	3/1/2018	34391		City
	Colt Welch			\$50.00	3/21/2018	34412		Reminder sent 5/11.
	Colt Welch			\$70.00	6/4/2018	34490		Reminder sent 7/23.
	Colt Welch			\$60.00	8/10/2018	34584		
			Current Balance: \$70.00					
2/28/2018	Benjamin Phillip Johns	Vehicle Fire	49502 Dupuis Rd, Sandstone TS	\$450.00	4/2/2018	34418	30.0608.002	Vehicle
2/28/2018	David Carlson	Vehicle Fire	53778 Fir Ln, Dell Grove TS	\$450.00	3/5/2018	34393	12.0036.000	Vehicle
2/28/2018	Allete, Inc	Structure Fire	613 State Hwy 23 S, City	\$1,000.00	3/13/2018	34401	45.0101.005	City
2/28/2018	Dennis Ray Eiffler Sr	Vehicle Fire	14203 Friesland Rd, Dell Grove TS	\$450.00	3/19/2018	34408	Owms 47857 Fox Rd, 12.0484.000	Vehicle
3/4/2018	Eric Gardona	Vehicle Fire	Peplar Rd-Sandstone TS	\$450.00				Hillman, MI
3/22/2018	Jeff & Carol Nelson	Structure Fire	338 Division St, City	\$750.00	8/9/2018		45.5034.000	City
				\$50.00	6/15/2018	34511		Ltr of dispute dropped
				\$50.00	7/13/2018	34544		
				\$650.00	8/9/2018	34582		
3/23/2018	Matt Anderson	Vehicle Fire	1715 State Hwy 23 N, City	\$450.00	8/11/2018	34617	45.0021.001	Vehicle
3/30/2018	DNR- Mora	Grass Fire	Well St/340th Ave, Kroschel TS	\$350.00	4/17/2018	34440	Wall St/340th Ave	DNR
4/16/2018	Eaten Nelson	Traffic Control	61/Groningen Rd, Dell Grove TS	\$450.00	5/8/2018	34458	61/Groningen Rd	Traffic Control
4/27/2018	Paul Nichols	Extrication	I-35	\$1,500.00	6/8/2018	34498	I-35, mile marker 198	Vehicle
4/27/2018	DNR- Sandstone	Grass Fire	12532 Groningen Rd, Dell Grove TS	\$350.00	5/15/2018	34465	12532 Groningen Rd	DNR
5/1/2018	Emily Minor	Vehicle Fire	I-35	\$450.00			I-35, mile marker 189 SB	Vehicle
				\$100.00	7/30/2018	34569		Recd ltr fr
				\$100.00	8/23/2018	34597		EM sent dr
								EM called ;
5/17/2018	Paul Herem	Vehicle Fire	I-35	\$450.00	6/1/2018	34489	I-35, mile marker 189 SB, Semitrailer	Vehicle
6/26/2018	DNR- Sandstone	Grass Fire	51735 Mikes Dr, Danforth TS	\$2,150.00	7/10/2018	34537	51735 Mikes Dr	DNR
9/28/2018	Golden Horizons	Gas Leak	1109 Lundorff Dr, City	\$750.00			1109 Lundorff Dr	City