

**CITY OF SANDSTONE
PLANNING COMMISSION
January 8, 2020**

CALL TO ORDER

Chair Riley called the meeting to order at 7:05 p.m.

ROLL CALL

Members present: Steve Palmer, Rene Stadin, Randy Riley, Andrew Spartz
Members absent: Reese Frederickson
Staff present: Administrator Kathy George
Others: Oliver Dykstra

PLEDGE OF ALLEGIANCE

All present recite the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion by Palmer, second by Spartz, to approve the Agenda as presented. Motion passed 4-0.

APPROVAL OF MEETING MINUTES

Motion by Palmer, second by Riley, to approve the minutes of the December 11, 2019 Planning Commission meeting. Motion passed 4-0.

PUBLIC HEARINGS None

NEW BUSINESS None

OLD & CONTINUING BUSINESS

Zoning Ordinance Update: City Code Section 505 Subdivision Regulations

Commissioners reviewed the City's Subdivision Regulations, making changes and updates as desired. Administrator George stated that an Ordinance was passed in 1997 to allow for the provision of minor subdivisions; however, it was never added into the full City Code. Commissioners reviewed this language and agreed to add it into the Code. Changes and updates were made to the requirements of a preliminary plat. Additional requirements added include providing the location and types of trees on the property along with a replacement plan, as well as providing information regarding significant historical sites, wildlife habitat areas, endangered/threatened/rare or critical species. Provisions regarding required notifications to the County Engineer and the Commissioner of Transportation were also added. With regard to the format of the plat, recording requirements will be verified with the County. Section 505.31 regarding Plats, design standards, was eliminated. Follow up is required regarding the variance provision.

OTHER

Administrator George reported that the architect working on the new assisted living facility that is planned on the Sandstone Health Care Center property called and stated that they plan to start construction in the spring. The architect was reminded that the Conditional Use Permit requires that the eight parcels be combined into one. He was also reminded of the variance that was approved to allow the height of the structure to be 38' 6" and the impervious surface coverage to be 62%.

ADJOURN: Motion by Spartz, second by Palmer, to adjourn at 8:20 p.m. Motion passed 4-0.

Respectfully Submitted,
Kathy George, City Administrator

DRAFT