

**CITY OF SANDSTONE
PLANNING COMMISSION
March 10, 2021**

CALL TO ORDER

Chair Riley called the meeting to order at 7:00 p.m. This meeting took place in-person at City Hall with a Zoom Video Conference option.

ROLL CALL

Members present: Steve Palmer, Randy Riley, Reese Frederickson, Rene Stadin (arrived at 7:15)
Members absent: Andrew Spartz
Staff present: Administrator Kathy George
Others: None

PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion Palmer, second Frederickson, to approve the Agenda as presented. Motion passed 3-0.

APPROVAL OF MEETING MINUTES

Motion Palmer, second Frederickson, to approve the minutes of the February 10, 2021 Planning Commission meeting. Motion passed 3-0.

PUBLIC HEARINGS

City Code Amendments

Motion Riley, second Palmer, to open the public hearing at 7:08 p.m. Motion passed 3-0.

The Planning Commission has been working on many sections of City Code, either creating new codes or amending existing codes to align with the new Zoning Districts that were adopted in January. These additional sections of City Code require a public hearing. A notice of Public Hearing was placed in the 2/25 and 3/4 editions of the *Pine County Courier*. No comments from the public have been received.

The following actions were included in the Public Hearing notice:

- Amend Section 505 Subdivision Regulations
 - Some changes were made to clean up the language and remove some restrictions; such as, removing design standards. Language was added under Procedural Exceptions for Minor Subdivisions. Several new requirements were added to the preliminary plat requirements. A new section was added for road review of preliminary plats.
- Add Section 515.41 Architectural Standards

- This is a newly created section, which is a modification of the current Section 516 Manufactured Homes. This section sets out architectural requirements for all residential structures (not just manufactured homes). One significant change is setting the minimum roof pitch to 5/12 instead of 3/12.
- Rescind Section 516 Manufactured Homes
 - This section is replaced by 515.41 Architectural Standards.

Chair Riley called for comments from the public. No comments were received.

Motion Frederickson, second Palmer to close the Public Hearing at 7:16 p.m. Motion passed 3-0.

Motion Palmer, second Riley to recommend the City Council (1) adopt the proposed amendments to section 505 Subdivision Regulations, (2) adopt Section 515.41 Architectural Standards, and (3) rescind Section 516 Manufactured Homes. Motion passed 4-0.

OLD & CONTINUING BUSINESS None

NEW BUSINESS None

OTHER None

ADJOURN: Motion Palmer, second Riley, to adjourn at 7:20 p.m. Motion passed 4-0.

Respectfully Submitted,
Kathy George, City Administrator