

**Sandstone City Council Meeting Minutes
October 18, 2017**

CALL TO ORDER: 6:00 p.m.

ROLL CALL: Kester, Franklin, Spartz, Devlin and Palmer

Members absent: none

Staff present: Administrator George and Recording Secretary Nelson

Others present: none

PLEDGE OF ALLEGIANCE:

Council, guests and staff recite pledge of allegiance.

ADDITIONS OR CORRECTIONS TO THE AGENDA

Motion Devlin, second Kester to approve the agenda with the removal of 11C-Council Work Session Follow Up and add 10E-set work session date. Motion carried 5-0.

SPECIAL ITEMS OF BUSINESS: none

PETITIONS OR COMPLAINTS BY RESIDENTS AND/OR COUNCIL MEMBERS: none

PUBLIC HEARING: none

CONSENT AGENDA:

Motion Franklin, second Kester to accept the October 4, 2017 meeting minutes. Motion carried 5-0.

OLD & CONTINUING BUSINESS:

Fire Hall Parking Lot

A quote was received from Mike Johnson to build a 40'x70' parking lot using Class 5 materials on the north side of the Fire Hall for \$2,934.00. The funds would come from the Capital Projects Fund – Fire Cap & Building Reserve Cash line item. This request by the fire chief will prevent parking from interfering with the movement of fire trucks.

Motion Franklin, second Devlin to approve having the parking lot built and have other Class 5 work done at the discretion of the administrator. Motion carried 5-0.

Memorandum of Understanding – Midwest Properties of Sandstone, LLC

The City and the Developer (Midwest/KC/Golden Horizons) have been engaged in a dispute regarding unpaid fees and clearing and grubbing credits. The City claims that the Developer owes \$7,001.45 in unpaid building permit fees. The Developer claims that the City owes a credit of approximately \$5,000. The City has incurred at least \$727.00 to date in attorney's fees over the matter. The staff asked the Attorney to negotiate a Memorandum of Understanding with the Developer to resolve the dispute – neither party owing the other for anything.

Motion Franklin, second Devlin to approve the Memorandum of Understanding with the Developer of the Golden Horizons facility. Motion carried 5-0.

NEW BUSINESS:

Cleaning Services Agreement

The cleaning service for City Hall is changing from paid staff to an independent contractor arrangement. The City Attorney has prepared a Cleaning Services Agreement for Council consideration.

Motion Palmer, second Franklin to approve the contract that has been drawn up by the City Attorney for Cleaning Services for City Hall. Motion carried 5-0.

Right-of-Way Ordinance Amendment

The State Legislature has expanded the scope of entities authorized to use public rights-of-way, paving the way for providers utilizing “small cell” technology to locate within ROW. The City is authorized to enact certain limitations and procedural safeguards on these uses. The City Attorney has prepared an ordinance amendment that incorporates the statutory changes into the City’s existing ROW ordinance. The changes ensure that the City will exercise its full authority to regulate uses of its ROW. There is a new 10-day notification requirement before the Council can adopt the ordinance. The administrator will post the ordinance.

Landscaping Quotes – Water Treatment Plant

Craige Hiler, People’s Service, received two quotes for landscaping work at the Water Treatment Plant: Elliott’s Lawncare & Landscaping for \$6,077.50 and MPJ Enterprises for \$3,565.00.

Motion Kester, second Franklin to approve the MPJ Enterprises quote for landscaping work at the Water Treatment Plant. Motion carried 5-0.

Fire Department Radios/Charging Station

The Fire Department has located a set of six used radios (Motorola XTX1500) and charging station for \$1,299.99. The funds would come from the 2017 – Non-Capital Equipment line item.

Motion Palmer, second Kester to approve purchasing the six radios and charging station for the Fire Department. Motion carried 5-0.

Reschedule the Council Work Session

Motion Devlin, second Kester to set October 23 at 9 a.m. as the date and time for a work session with the administrator. Motion passed 5-0.

REPORTS:

Planning Commission October 11th

The administrator summarized the meeting. There was some discussion regarding a moratorium on Adult Oriented Businesses and the heliport ordinance that the hospital district is requesting. Staff will also begin work on an ordinance to regulate the keeping of chickens.

Motion Devlin, second Palmer to have a joint meeting with the Planning Commission November 8, 2017 at 6 p.m. to review the Draft Comprehensive Plan. Motion carried 5-0.

Park and Rec Commission – October 13th

Lions Hill Skating Rink

The Commission received a quote for the leveling work at the Lions Hill Rink. They hope to get approval from the Council.

Motion Franklin, second Devlin to approve the quote from MPJ Enterprises to level the Lions Hill Rink for \$1,250. Motion carried 5-0.

Appointment to Park and Rec Commission

Tony Vavricka wishes to join the Park and Rec Commission.

Motion Kester, second Palmer to appoint Tony Vavricka to the Park and Rec Commission. Motion carried 5-0.

2018 Proposed Budget

The City Council asked the Commission to allocate their budget. The administrator will incorporate the noted allocations.

Several different groups of Boy Scouts are showing interest in using Robinson Park.

EDA – October 18th Meeting

The regular meeting date and time was changed to the fourth Wednesday of each month at 6 p.m. The council is looking for one more member.

Financial Reports

Motion Devlin, second Kester to accept and pay A/P Clerk Claims. Motion carried 5-0.

WRITTEN NOTICES AND COMMUNICATIONS: none

ADMINISTRATOR’S REPORT:

FCI – Community Relations Board

The administrator attended the October 5th board meeting/lunch during which they discussed the phosphorus being used there.

Wild River Townhomes & Senior Apartments

Finance Officer Newey and the administrator met with Great Lakes Management on October 6th and discussed the budget. The management is planning to present the 2018 Budget at next week’s EDA meeting.

GPS 45:93 Annual Meeting – October 11th

The City is a member and pays dues. It’s a regional economic development effort. They have been doing internal organizational work as well as improving their website. They have started an economic gardening initiative. They’ve posted EDA training. They have tools for business success which anyone can access. They are involved in trying to get Broadband to rural areas. The administrator believes that it is a worthwhile organization in which to belong.

East Central Regional Library Board

The administrator met with Carla Lydon, Rachel Howell, and Jeanne Coffey October 12th. The East Central Regional Library Board staff are working on statistics for counties to help them determine services. They will be considering a new allocation procedure which will affect hours of operation. Sandstone Library will likely lose two hours.

Cybert PC

The administrator met with Spartz, Franklin, Leaha Jackson and Sam Seibert on October 12th and reviewed the options for additional security cameras. Seibert is checking with the City's cable provider to find out if they can partner with them to use the poles.

Utility Payment Drop Box

Leasing the current box costs \$312.00 per year; \$3,954 has been paid thus far (2005-2017). The vandalized one has been replaced while the City considers the options.

Federal EDA Grant

The quarterly and semi-annual reports have been submitted.

Pine County Local Government Officials Meeting – October 24th at 6 p.m.

RSVP is requested so please let the Administrator know if you want to go.

The Administrator went over the upcoming meetings that the council might be interested in attending.

ADJOURN

Motion Franklin, second Devlin to adjourn at 6:50 p.m. Motion carried 5-0.

Peter Spartz, Mayor

Kathy George, Administrator