

**Sandstone City Council Meeting Minutes  
November 20, 2019**

**CALL TO ORDER:** 6:00 p.m.

**ROLL CALL:** Riley, Spartz, Gaede, Palmer

Members absent: Kester

Staff present: Administrator George, Recording Secretary Nelson

Others present: Alanea White with Pine County Courier, Streets & Parks Supervisor Craig Hiler

**PLEDGE OF ALLEGIANCE:**

Council, guests and staff recite pledge of allegiance.

**ADDITIONS OR CORRECTIONS TO THE AGENDA**

**Motion Riley, second Palmer to approve the agenda as presented. Motion carried 4-0.**

**PETITIONS OR COMPLAINTS BY RESIDENTS AND/OR COUNCIL MEMBERS:**

One council member mentioned the ad in the paper regarding watching problem properties and contacted the responsible individual. As far as calls into staff, there were a couple of pot hole complaints, 3 complaints about 717 Commercial which has been cleaned up, a sewer smell on Angle, dogs, apples on the sidewalk, standing water on Spring Street, a customer of Amy's was confronted by a neighboring business about parking and another Spring street complaint regarding it needing grading.

**PUBLIC HEARING:**

**Motion Spartz, second Riley to open a public hearing at 6:11 p.m. Motion carried 4-0.**

Resolution No. 20191120-01 Certifying Unpaid Charges

All property owners were contacted and invited to the council meeting.

Parcel ID	Property Description	City Service	Total
45.5189.000	Sect-16 Twp-42 R-20 Sandstone Add #1 Lot-2 Block-6	Lawn Mowing	\$145.00
45.5233.000	Sect-9 Twp-42 R-20 Gunns 1st Add Lot-1 Block-2	Lawn Mowing	\$305.00
45.5243.000	Sect-9 Twp-42 R-20 Gunns 1st Add Lot-1 Block-3	Lawn Mowing	\$365.00
45.5358.000	Sect-10 Twp-42 R-20 Townsite of Sandstone Quarries Lot-4 Block-17	Lawn Mowing	\$307.50
45.5366.000	Sect-10 Twp-42 R-20 Townsite of Sandstone Quarries Lot-12 Block-17	Property Abatement	\$956.47
45.5366.000	Sect-10 Twp-42 R-20 Townsite of Sandstone Quarries Lot-12 Block-17	Lawn Mowing	\$123.75
45.5431.000	Sect-10 Twp-42 R-20 Townsite of Sandstone Quarries Lot-4 Block-24	Lawn Mowing	\$460.00
45.5454.000	Sect-10 Twp-42 R-20 Townsite of Sandstone Quarries Lot-9 Block-27	Lawn Mowing	\$230.00
45.5459.000	Sect-10 Twp-42 R-20 Townsite of Sandstone Quarries Lot-2 Block-28	Property Abatement	\$147.31
Total			\$3,040.03

Mayor Spartz called for any comments from the public. No comments were received.

**Motion Palmer, second Gaede to adopt Resolution No. 20191120-01 certifying the unpaid charges totaling \$3,040.03. Motion carried 4-0.**

Resolution No. 20191120-02 Certifying Unpaid Utility Charges

All property owners were contacted and invited to the council meeting.

<b>Certification Listing</b>	<b>Parcel Description</b>	<b>Service</b>	<b>Amount</b>
REID/BRANDON LEE//	450132000	City Utility	\$ 67.04
DICKEY/MATHEW//	455157000	City Utility	\$ 135.16
WEBER/SARA & PAUL//	455454000	City Utility	\$ 12.43
RICHARSON/MELEA//	455227000	City Utility	\$ 118.51
DARKOW/KARIANN//	455459000	City Utility	\$ 160.65
MURRAY/BERNARD//	455366000	City Utility	\$ 55.43
DAISEY JOHNSON	455172001	City Utility	\$ 257.35
CTW GROUP INC.///	450035001	City Utility	\$ 42.77
DAVIS/TIM//	455504000	City Utility	\$ 427.26
ANDERSON/MATT//	450021001	City Utility	\$ 998.61
ANDERSEN/RUDY & JACKIE//	450101006	City Utility	\$ 287.09
MINNESOTA PARKS LLC///	455526000	City Utility	\$ 85.60
KRUSE/JACOB//	455221000	City Utility	\$ 122.16
VIANE/TOM//	455224000	City Utility	\$ 108.70
VIANE/TOM//	455225000	City Utility	\$ 4.86
SKAFF/FRANK//	455243000	City Utility	\$ 711.82
RADEMACHER/PETER//	450033003	City Utility	\$ 269.65
BONANDER/LEONARD//	455310000	City Utility	\$ 49.83
KETTLE RIVER HOSPITALITY, INC	455316000	City Utility	\$ 218.91
KETTLE RIVER HOSPITALITY INC	455317000	City Utility	\$ 227.76
MICHAEL MIKULEWICZ	455320000	City Utility	\$ 14.87
KETTLE RIVER LAND CO///	455083000	City Utility	\$ 416.73
FRISENDAHL/DAVID & GLEETA//	455328000	City Utility	\$ 4.54
315 S 1ST ST LLC///	455358000	City Utility	\$ 45.46
FREDRICKSON/JOHN//	455431000	City Utility	\$ 84.82
FORFEIT///	450032000	City Utility	\$ 109.23
THOMAS/OLAF//	450048000	City Utility	\$ 19.93
SLAMA/CHARLES H.//	450099000	City Utility	\$ 328.97
GREENLY/LEE//	450143001	City Utility	\$ 19.87
FORFIET///	455131000	City Utility	\$ 6.74
FORFIET///	455176000	City Utility	\$ 126.79
MARTIN MELBERG	455234000	City Utility	\$ 1.13
BONANDER/LEONARD/J/	455307000	City Utility	\$ 6.57
MIKULEWICZ/MICHAEL//	455318000	City Utility	\$ 8.22
ROBERTS/CRAIG//	455415000	City Utility	\$ 4.02
JOHNSON/GARRY//	455602000	City Utility	\$ 9.18
Total			\$5,568.66

Mayor Spartz called for any comments from the public. No comments were received.

**Motion Palmer, second Spartz to adopt Resolution No. 20191120-02 certifying the unpaid utility charges totaling \$5,568.66. Motion carried 4-0.**

**Motion Spartz, second Palmer to close the public hearing at 7:00 p.m. Motion carried 4-0.**

**CONSENT AGENDA:**

**Motion Palmer, second Spartz to approve the Regular Council Meeting Minutes of October 16, 2019 and to approve the proposed Agreement for Prosecution Services. Motion carried 4-0.**

**OLD & CONTINUING BUSINESS:**

Fire Hall Building Improvement Project

The project has reached substantial completion. All punch list items have been completed. The following documents are to be submitted with the final pay application: Contractor's Affidavit of Payment of Debts & Claims, Consent of Surety to Final Payment, Withholding Affidavit for Contractor, and Record Drawings (as-builts).

The Contractor has submitted Pay Application No. 4 in the amount of \$62,388.67. 5% retainage (\$22,080.30) is held until final completion. Project Engineer LHB has approved the payment. The construction budget is \$449,295. After this payment, the current total is \$444,606.04, leaving a remaining balance of \$7,688.97 at this point, which can be used for the canopy painting and building signage next year. A contractor is coming next week to repair the roof.

**Motion Spartz, second Gaede to approve Pay Application No. 4 for Mark Haug Construction in the amount of \$62,388.67 for the Fire Hall project. Motion carried 4-0.**

**Motion Spartz, second Riley to approve certification of substantial completion on the Fire Hall project. Motion carried 4-0.**

City Hall Boiler Project

As this project is winding down, there are three new items to report on:

- Chimney Detail – originally, the chimney on the top of the building was to be taken down to the surface of the roof. However, the Contractor found that the antenna is using the chimney for stabilization, with a portion of the antenna rod actually sealed onto the chimney. Rather than disrupt that, the Contractor has capped off the chimney and feels that this is a better option, leaving less chance for leaking, than disrupting the antenna and roof surface. The Contractor and City Engineer are reviewing this – no recommendation has been made yet. Council Members expressed their concern with this approach and stated that their intention was to eliminate the chimney. Administrator George will relay this message to the project engineer.
- The Contractor has discovered that the damper linkage on the existing roof top unit (RTU) serving the City Hall offices is broken. According to the mechanical engineer, the outside air damper is set to provide minimum outside air. He recommends this linkage be repaired to allow the outside air damper to be fully closed when the unit is not operating and to allow for economizing cooling (satisfying a building cooling demand by bringing in more outside air when the outside air is cooler than the building air). Without repair, the unit will continue to provide cooling, but not operate most efficiently.

As the Contractor was working to prepare a proposal, it was discovered that the existing RTU has a leak in the refrigeration system, besides the linkage issues. Looking back to October, the City had a contractor in to address a problem with the unit. That contractor stated that the unit was leaking. He repaired the leak and filled the unit with Freon. Since that time, all of the Freon has leaked out again. Originally, this unit was going to be replaced with the boiler project. It was taken out of the specifications when the project was re-bid, hoping to bring the cost down. Unfortunately, it appears that

this unit needs to be replaced. The contractor is working on a proposal for consideration.

- The original specifications called for a server to access the digital controls for the new boiler system. The Contractor has been able to work around that; therefore, a server is no longer required. Change Order No. 2 is presented, which shows a deduction of \$720 for the server.

The Contractor has submitted Payment Application No. 4 in the amount of \$102,924.52. 5% retainage is withheld, which is \$13,896.62. The Project Engineer has approved the payment. The budget for construction is \$282,240. The total amount expended to date is \$277,941.60, which includes Change Order No. 2. The balance of the project budget is \$4,298.85, which can be used towards the new RTU. The following documents are to be submitted with the final pay application: Contractor's Affidavit of Payment of Debts & Claims, Consent of Surety to Final Payment, Withholding Affidavit for Contractor, and Record Drawings (as-builts).

**Motion Gaede, second Spartz to approve Change Order No. 2 which results in a decrease of \$720.00 on the City Hall Boiler project. Motion carried 4-0.**

**Motion Spartz, second Riley to approve Payment Application # 4 to Lundberg Plumbing & Heating in the amount of \$102,924.52 for the City Hall Boiler project. Motion carried 4-0.**

**Motion Palmer, second Spartz to approve the Certificate of Substantial Completion for the City Hall Boiler project. Motion carried 4-0.**

#### Code of Conduct

At the October Council Meeting, Council Member Palmer and Mayor Spartz suggested the City Council look into creating a Code of Conduct that would apply to all boards and commissions of the City. The Council was presented with a DRAFT for consideration.

**After discussion, motion Spartz, second Palmer to adopt the Code of Conduct as presented with the addition of a signature line to acknowledge receipt of the document. Motion carried 4-0.**

#### Ordinance No. 20191120-01 Establishing a Fire and Explosion Escrow Loss Account

At the October Council Meeting, the Council reviewed Resolution 2014-16 which was adopted August 6<sup>th</sup>, 2014 and establishes a Fire and Explosion Loss Escrow Account pursuant to Minnesota Statutes Section 65A.50. An Ordinance was presented for consideration so that this language could be incorporated into the City Code. The City is required to post proposed ordinances at least 10 days before a final vote. The ordinance was posted on the City bulletin board on October 25<sup>th</sup>.

**Motion Palmer, second Spartz to adopt Ordinance No. 20191120-01 adding a new Section 445 to Chapter IV of the Sandstone City Code establishing a Fire and Explosion Escrow Loss Account. Motion carried 4-0.**

#### **NEW BUSINESS:**

##### East Central School District – Signage Request

The City received a request from School Superintendent Andy Almos to place East Central banners on the light posts in town. The consensus of the council was that it is a good idea. Almos will be directed to work with Streets & Parks Supervisor Hiler on the details.

##### Proposed Amendment to City Code 1310.03, Subdivision 17 regarding Parking

Administrator George asked for discussion on proposed amendments to the Parking Code. There are occasionally situations where a vehicle is parked on a City street and has not moved for days, sometimes

weeks. If the vehicle is licensed, and appears to be operable, there is nothing we can do about it – unless it is during our seasonal parking restrictions (November 1 to March 31). This causes concern with neighbors when the vehicle has a flat tire that is not being addressed, is being used to store debris and garbage, and is blocking mailboxes.

George considered a 48-hour limit on parking on City streets, as one suggestion. Council Members were not comfortable with this suggestion. George then suggested that “mailbox/mail receptacle” be added to current prohibited areas for parking. She also suggested that a sentence that is currently in City Code 515.37, subdivision 6, be moved into the Parking Code. This sentence states that inoperative vehicles may not be parked in residential districts for a period exceeding seven days. Council Members were more comfortable with these suggestions. George will bring a proposed amendment to the December 18<sup>th</sup> Council Meeting for consideration.

#### Lease Purchase Agreement for Toro GM7210 with Polar Trac Kit

Streets & Parks Supervisor Hiler would like to replace the Toro Groundmaster 3280-D 2WD, 60” SDD, lawnmower with a Toro Groundmaster GM7210. The 7210 is a zero-radius commercial rotary mower with a 62” base deck with rear discharge kit. Hiler would like to also purchase the Polar Trac & Conversion Kit which would include a quick attach system for winter attachment, heater, front wiper, headlights, turn signals, flashers, winter frame, tracks & power port. He would like to acquire the Conterra rotary broom attachment and the Erskiine 2-stage snow thrower attachment. There is a V-plow attachment; however, Hiler doesn’t think this is needed at this time. It can always be added later. The total cost of this equipment is \$55,915.18.

Hiler is reviewing options regarding the current 3280 machine. Toro would allow a \$4,500 trade-in value. However, looking on-line, Hiler thinks the City could get closer to \$10,000 for the machine. Hiler also recommends the City sell the skid steer snowblower and broom attachments that would no longer be needed.

Toro offers lease to purchase options (3-year, 4-year, or 5-year arrangements). For the 3-year option, interest is 4.91%. The annual payment would be \$19,537.88. The City currently has an available balance of \$202,759 for Streets & Parks Department Equipment purchases. The 2020 budget includes an additional \$85,000.

Hiler was in attendance to answer any questions the Council might have. He explained the difference between the GM7210 in question and the City’s skid steer with attachments. Council Members questioned entering into a 3-year lease when there is money set aside for this purchase. Administrator George stated that she would be more comfortable with the lease arrangement because there are other needs the Streets & Parks Department has.

Hiler then spoke about a 2015 Chevy Silverado 3500 dump truck with a plow that he is going to look at tomorrow. The vehicle is in excellent condition and Hiler fears that if he waits too long, it will be sold to someone else. The truck is listed for \$36,000, plus Hiler is interested in two plow attachments. Hiler plans to sell the 1999 F450 1-ton plow/dump truck. Council Members discussed the potential purchase and agreed that Hiler could offer to purchase the equipment if it meets his standards when he looks at it tomorrow.

**Motion Palmer, second Riley to approve Resolution No. 20191120-03 authorizing the negotiation, execution, and delivery of governmental lease-purchase agreement for purchase of the Toro Groundmaster GM7210 for \$55,915.18, pending review of the documents by the City Attorney. Motion carried 4-0.**

League of MN Cities 2020 Elected Leaders Institute

The League of MN Cities has revamped their Elected Officials Conference and have now created an Elected Leaders Institute.

The Advanced Program (formerly for Experienced Elected Officials) is scheduled for January 24-25 in Plymouth and February 28-29 in Baxter. The Agenda and Conference Fee has not been released yet.

The Foundational Program (formerly for Newly Elected Officials) is scheduled for January 24-25 in Plymouth. Gaede and Riley have indicated a desire to attend. Registration is \$275. Other expenses include one night's stay at the hotel, mileage, and any meals not provided. Mayor Spartz and Council Member Palmer would like to attend the February conference in Baxter. Administrator George will check with Council Member Kester to see if he is interested in attending before registering them.

#### 2020 Board of Appeal and Equalization Hearing Date

The County Assessor has set the schedule for the 2020 Board of Appeal and Equalization hearing dates. The City of Sandstone was assigned Tuesday, April 21, at 6:00 p.m. Between now and January, the council should take the free online training before February 1 to be ready for the hearing. At least one council member must have had the training in the last 4 years.

**Motion Gaede, second Palmer to approve the Special Council Meeting for the 2020 Board of Appeal and Equalization Hearing on Tuesday, April 21 at 6:00 p.m. Motion carried 4-0.**

#### **REPORTS:**

##### Sheriff's Deputy Report – October 2019

The report was included in the packet. The staff asked the Sheriff's Department to start giving out warning tickets for the seasonal parking regulations, which are in place from November 1 – March 31 between 9 p.m. and 9 a.m.

**Motion Spartz, second Riley to accept the Sheriff's Deputy Report. Motion carried 4-0.**

##### Fire Department Report – October 2019

There was only one call in October – the Department was dispatched and then cancelled en route. Training covered "Emergency vehicle operations and building construction".

Approve Hiring 2 Firefighters: Cody Olsen and Eric Degerstrom. Assistant Chief Ross Degerstrom reported that they have interviewed Cody Olsen and Eric Degerstrom and recommend approval to hire them both for the position of probationary firefighter. **Motion Riley, second Gaede to approve hiring Cody Olsen and Eric Degerstrom as probationary firefighters pending receipt of all required documents and test results. Motion carried 4-0.**

Relief Association Meeting - October 28, 2019. Mayor Spartz reported that the biggest change was that of meeting dates – from the 4<sup>th</sup> Monday at 9 p.m. to the 3<sup>rd</sup> Monday at 7 p.m. in January, April, June and October. New officers are President Haugen and Vice President Pankow. The 3<sup>rd</sup> Quarter financial report was given. One Council Member asked about the old vehicles being stored behind the Fire Hall. Some of these vehicles have been deemed surplus; however, there are some title questions making it difficult to sell them.

**Motion Spartz, second Palmer to accept the Fire Department report. Motion carried 4-0.**

##### Library Report – October 2019

Librarian Jeanne Coffey attended the Minnesota Association of Library Friends (MALF) meeting. The Friends of the Library had their annual silent action and made over \$1,000. The money is being saved until

there is enough to purchase a new circulation desk. The Storytime volunteers held a Halloween party for the kids. Staff is happy with the new heating system and are adjusting to it. The exit door in the children's area needs to be replaced before it gets too cold and the snow starts coming in. Degerstrom will be doing that work. The Friends have purchased new "Welcome to Sandstone" Bags for new people coming to town who get their library card. The Library saw 1,583 patrons in October and answered 340 reference questions.

#### EDA Meeting – October 23, 2019

Highlights of the meeting include discussion the The Rock – Declaratory Judgment Action. The attorney is having difficulty serving the adjoining property owner with complaint documents, which will delay the process. The City is working with an individual on the potential development of the former Milk Drying/Creamery site. The ATV Training/Obstacle course open house will take place on Tuesday, December 3<sup>rd</sup>, from 5-7 p.m. at the North Pine Government Center building.

**Motion Spartz, second Gaede to accept the EDA report. Motion carried 4-0.**

#### Park & Rec Commission Meeting – November 8, 2019

Council Member Palmer reported on the November 8<sup>th</sup> meeting. She stated that the Commission is looking into planting trees in Train Park to provide more shade. They will work with the Sandstone Area Chamber of Commerce, especially in consideration of Quarry Days activities. They may plan a planting event for Arbor Day. The Commission agreed to contribute \$100 to the Sandstone History and Art Center for advertising the upcoming Christmas event. Repairs have been made to the chalet at Lion's Hill, painting will take place next spring. Oliver Dykstra is interested in serving on the Commission if an opening occurs.

**Motion Spartz, second Palmer to accept the Park & Rec Commission report. Motion carried 4-0.**

#### Planning Commission Meeting – November 13, 2019

Council Member Riley reported on the November 13<sup>th</sup> meeting. He stated that the Commission reviewed several potential purchases and sales of properties to determine if the actions would be in compliance with the City's Comprehensive Plan. They also discussed solar considerations for the updated Zoning Code, the Commercial Tier 3 District, and the Business Planned Unit Development District.

**Motion Spartz, second Gaede to accept the Planning Commission report. Motion carried 4-0.**

#### Rental Inspection Report – October 2019

A written report was submitted by Inspector Andy Luedtke. One unit had a first-time inspection and was deemed inhabitable; collaborative actions have taken place with the building official. No units had re-inspections nor were brought into compliance via re-inspection. There have been 286 total unit registrations for the year.

The property owner of 306 Court Ave N was issued a citation for noncompliance with the ordinance. Luedtke is communicating with that property owner, as well as with the County Attorney's office on the matter. The city has heard from another property owner that was issued citations and is currently working with them to bring the properties into conformance and rescind the citations.

2020 Rental Registrations will be sent out in the next couple of weeks.

**Motion Spartz, second Riley to accept the Rental Inspection Report. Motion carried 4-0.**

### Building Inspection Report – October 2019

The building department has issued 4 building and 3 maintenance permits in October. There was one new Right of Way permit. There are currently 6 ongoing building projects and 4 ongoing Right-of-Way projects taking place in town.

**Motion Spartz, second Riley to accept the Building Inspection Report. Motion carried 4-0.**

### Streets & Parks Supervisor Report – October 2019

Council Members reviewed the written report submitted by Hiler. Activities for the month included filling potholes, sweeping streets, cleaning catch basins, mowing ditches and shoulders, cleaning weeds from sidewalks, tree removal, repairing/reinstalling a downed street light/pole on Main Street, and receiving winter supply of salt/sand. A quote was accepted to address a drainage issue in an alley between Division and Washington. The crew also removed trees in Robinson Park and added gravel and graded the north road. Roof repair on The Rock will start next week. The hot water heater was replaced at the Street Shop. The compost site has been moved to south Pine Avenue, by the wastewater treatment plant.

Equipment maintenance/repair items include the following:

- 2005 Chevrolet 2500HD: installed bed liner/back-rack, replaced tires
- 1986 Ford 8000: replaced broken leaf springs/rear brakes, DOT inspection
- 1999 Ford Sterling: replaced front tires
- Road Grader: replaced faulty alternator & air filter indicator, replaced damaged/cracked belts
- John Deere Tractor/Mower: replaced broken strobe light

**Motion Spartz, second Palmer to accept the Streets & Parks Supervisor Report. Motion carried 4-0.**

### PeopleService Report – October 2019

Council Members reviewed the written report submitted by Alex Leger. The water was off in the 100 block of Division Street due to a water line break. The new doors have been put in the water and waste water plants. The heater for the caustic chemical at the water treatment plant was replaced. Leger took the portable generator around town and found valve boxes that were filled with sand, using the shop vac to clean them out. Someone ran into the fence at the wastewater treatment plant; Leger was able to repair it. Leger responded to a sewer backup on Park and found that the renter took the sump pump when they left.

**Motion Spartz, second Riley to accept the PeopleService Report. Motion carried 4-0.**

### Financial Reports

- Cash Balance, Revenue & Expenditure Report – October 2019
- A/P Clerk Claims – October 2019

**Motion Palmer, second Spartz to accept the Cash Balance, Revenue & Expenditure Report and to pay A/P Clerk Claims in the total amount of \$516,256.59. Motion carried 4-0.**

### **WRITTEN NOTICES AND COMMUNICATIONS:**

Letter from the University of Minnesota – Minnesota Technical Assistance Program

**ADMINISTRATOR’S REPORT:** The Administrator reported on the following items.

- Special County Board Meeting – November 26<sup>th</sup> at 7:00 p.m.
  - North Pine Government Center

- True County Assessing System
- Public Transit Survey – North Pine County
  - Survey went out in NPAHD Newsletter and is available elsewhere
  - Due back by December 15
- Property Issues
  - 717 Commercial Ave N – second cleanup effort took place on November 13
  - 205 Division Street – Notice of Intent to Terminate and Abate Nuisance has been sent and will be on the Dec 20<sup>th</sup> Council Meeting Agenda
- League of MN Cities Insurance Trust 2020 Changes
  - Property/Casualty will have an average rate increase of 4.5%, broken down as follows: property rates increase 6%, liability rates increase 6%, faithful performance bond rates decrease 10%, and liquor liability rates decrease 5%
  - Workers’ Compensation rates will increase approximately 9%
- John Wright Building
  - On November 7, a water pipe burst and flooded the Day Care Center wing
  - ServiceMaster has been working on the clean up
  - Insurance should cover the flood damage
  - Gas Leak – separate issue – has been fixed and the heating system is 100% operational
  - Met with architect on October 23 to start working on the structural plans
  - Meeting with Lundberg Plumbing & Heating on the mechanical items
  - East Central School District is considering adding a day care center to their campus – FYI
- Sewer Lining Project – Washington, Court, Minnesota
  - Scheduled for December 9-12
  - Letters went out to neighborhood November 19
- Library Board Meeting – November 19
  - Ross Degerstrom will replace the back door and frame
  - Looking into having the carpet cleaned (in City Hall, too)
- CGMC Fall Conference – November 14-15
  - Lead Minnesota
  - CGMC Policies/Priorities
- Minnesota Power Franchise Agreement
  - In 2008, the City decided not to renew the expiring FA and go with the right of way permits
  - MP is asking for one; it might be to our benefit to negotiate:
    - to put our security cameras/equipment on their poles
    - to instill a Franchise Fee which could pay for street lights (about \$30,000/year)
  - Council Member Palmer and Mayor Spartz agreed to work with George on the possibilities
- 914 State Highway 23 N (Old Creamery Site)
  - The County has agreed to sell the parcel to the City for \$1.00
  - The City Attorney has drafted a Purchase Agreement, which is currently being reviewed by the buyer
  - Will likely be on the December 20 Council Meeting Agenda
- Ice Climbing Festival – January 3, 4, 5, 2020 - FYI
- 1114 Birch, which is actually three separate parcels. The properties are currently being advertised and sealed bids are being accepted.
- New Streets & Parks Maintenance Worker Position – applications are being accepted until noon on Wednesday, November 27<sup>th</sup>. The Personnel Committee will meet to review them and set up interviews.
- Demolition on the former Members Co-Op Credit Union building located across from City Hall began today.

**ADJOURN**

**Motion Riley, second Spartz to adjourn at 8:20 p.m. Motion carried 4-0.**

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Peter Spartz, Mayor

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Kathy George, Administrator